



THE UNIVERSITY OF  
**WINNIPEG**  
The United Centre for Theological Studies

## DIRECTED STUDY APPLICATION FORM

**NOTE:** This form must be filled out *in its entirety* before submission to The UCTS Director of Study for final approval.

A completed registration form (available from the UCTS website) must also accompany this form. **NOTE:** A Course outline, prepared by the student in consultation with the professor, indicating how the guidelines for the directed study will be fulfilled, should accompany the directed study form.

**NOTE:** DIRECTED STUDY REGISTRATIONS SUBMITTED AFTER (5) FIVE WORKING DAYS OF COURSE COMMENCEMENT ARE SUBJECT TO A \$25.00 LATE REGISTRATION FEE PER COURSE – contact the Graduate Studies- Student Services office directly (204) 786-9466 for more information.

### TO BE FILLED OUT BY STUDENT:

Student #: \_\_\_\_\_ Name \_\_\_\_\_

Address \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work phone \_\_\_\_\_ Email: \_\_\_\_\_

### TO BE FILLED OUT BY PROFESSOR:

Name: \_\_\_\_\_ # \_\_\_\_\_

Office use

Phone: \_\_\_\_\_

### COURSE INFORMATION:

Term: \_\_\_\_\_ Course Number: \_\_\_\_\_ Number of Weeks \_\_\_\_\_

Full Name of Course: \_\_\_\_\_

Credit Hours: \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
(D/M/Y) (D/M/Y)

The mentor will follow The UCTS guidelines for Directed Study and will submit a grade to The UCTS within one week of the ending date. Upon receipt of the grade, The UCTS will remit to the mentor or Institute/Organization, 85% of the tuition fee.

**Signature of Professor:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of Director of Studies (or designate)** \_\_\_\_\_ **Date:** \_\_\_\_\_

# **The United Centre for Theological Studies**

## **Guidelines for Directed Study**

For a three hour credit course:

1. Normally at least eight hours of contact time with the Mentor.
2. Approximately 2000 pages of reading (depending on the nature of the course) taken from a bibliography developed and proposed by the student in conjunction with and approved by the Mentor.
3. An annotated bibliography of 1500 words.
4. A 1500 word integrated reading report.
5. A paper of approximately 5000 words.

**The United Centre for Theological Studies / 515 Portage Ave / Winnipeg, MB / R3B 2E9**  
**(204) 786 – 9390/ (204) 988-7685 / Toll Free (North America): (800) 679 - 8496**  
**fax: (204) 772 – 2584 / email: [theology@uwinnipeg.ca](mailto:theology@uwinnipeg.ca) / website: [theology.uwinnipeg.ca](http://theology.uwinnipeg.ca)**

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Office use only:

Entered Colleague: \_\_\_\_\_