

**THFM-2406-050/HIST-2192-050  
HISTORY OF FASHION AND DRESS**

Fall/Winter 2022/23 Thursdays 18:00-21:00 Course Delivery: online/synchronous	Instructor: Nancy Janzig (she/her) E-mail: <a href="mailto:n.janzig@uwinnipeg.ca">n.janzig@uwinnipeg.ca</a> Virtual Office Hours: by appointment
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### Course Description

This course introduces students to the history of fashion. Students learn methods of observation, analysis, and design of fashion. Dress from ancient times to the 21<sup>st</sup> century is discussed, with an emphasis on western Europe. The links between fashion, social history, and material culture are examined. The course is intended as background for students of theatrical design, but may be taken as an elective by anyone interested in the field.

### Course Learning Objectives

By the end of this course students should be able to:

Identify periods of fashion history by silhouette

Demonstrate intermediate level of visual research skills

Generate analysis of historical events and links to fashion

### Course Engagement

1. Email: Students should check their UWinnipeg e-mail address daily as this is the most direct way the instructor will contact students. The instructor will use email to share Zoom meeting links, pertinent course information, and as a backup method to distribute test or assignment questions (should any technical problems occur via Nexus).

Please note: all emails to Instructor Nancy Janzig must be sent to the following address: [n.janzig@uwinnipeg.ca](mailto:n.janzig@uwinnipeg.ca). The instructor will check this email at least once per day (Monday to Friday) and aim to respond within 24 hours.

2. Live-Stream Lectures (Synchronous Learning)
3. Pre-recorded lectures
4. Tests and Assignments: Tests and written assignments will be administered through Nexus, and will have a start date, end date, and due date. The start date determines when a test/assignment becomes available to students. The end date determines when a test/assignment becomes unavailable to students. The due date specifies a time when a test/assignment is expected to be completed. A test or assignment is considered late if it is submitted after the due date is reached. Tests and written assignments will also have an enforced time limit. Students using more than the allotted time will be marked as "exceeded time limit". **Test/assignments marked late or as exceeding time limit will receive a grade of 0%** (unless the instructor is provided with proper documentation justifying cause). In the event of a technical issue with Nexus, the instructor will email students the test or assignment to be completed and returned via email to [n.janzig@uwinnipeg.ca](mailto:n.janzig@uwinnipeg.ca) within a specified time.

## Course Readings & Materials

### Required Text:

*Survey of Historic Costume* by Phyllis G. Tortora & Sara B. Marcketti, 6th edition, Fairchild Books / Bloomsbury Publishing Inc., 2015

Hardback editions (ISBN:9781501395253) will be available at the University of Winnipeg bookstore: [www.bkstr.com/winnipegstore](http://www.bkstr.com/winnipegstore)

eBook editions (ISBN:9781501395888) may be ordered online via the publisher's website: [www.bloomsburyfashioncentral.com/products/fairchild-books/shop/survey-of-historic-costume/ebook-studio](http://www.bloomsburyfashioncentral.com/products/fairchild-books/shop/survey-of-historic-costume/ebook-studio)

### Optional Text:

*Survey of Historic Costume Study Guide* by Phyllis G. Tortora & Keith Eubank, 5th edition, Fairchild Books / Bloomsbury Publishing Inc., 2015

Paperback editions (ISBN:9781628922349) will be available at the University of Winnipeg bookstore: [www.bkstr.com/winnipegstore](http://www.bkstr.com/winnipegstore)

eBook editions (ISBN:9781628922356) may be ordered online via the publisher's website: [www.bloomsburyfashioncentral.com/products/fairchild-books/shop/survey-of-historic-costume/ebook-studio](http://www.bloomsburyfashioncentral.com/products/fairchild-books/shop/survey-of-historic-costume/ebook-studio)

*MLA Handbook 9<sup>th</sup> Edition*, Modern Language Association of America, 2021

### Additional Materials:

Certain art supplies may be required depending on the student's Final Project choice.

### Reading Assignments:

Reading assignments from the textbook will be given each class. Reading the assigned chapter(s), making notes, and identifying relevant glossary terms before every class will help students to comprehend the detailed lecture material presented. Class lectures and image slides are intended to broaden students' understanding of the subject matter as presented in the text. Occasionally, additional articles, writings, or other media sources may be given as reading assignments.

### Other recommended reading:

There are many resources available through the library which students may find useful. You can search the stacks by topic, including: Costume (call number area GT), Fine Arts (N), and History (D). It is also possible to search the Library collection online (<https://library.uwinnipeg.ca>). The reference desk is available to help you with research assignments and papers, questions about books, journal articles, and other resources available in the library collections, as well as assist you with citing and referencing sources. The reference desk may be contacted at [reference@uwinnipeg.ca](mailto:reference@uwinnipeg.ca). I recommend that you familiarize yourself with the library resources available to you.

### Examples of other Fashion History research books:

*Fashion History from the 18th to the 20th Century*, The Kyoto Costume Institute, Taschen, 2015

*Fashion: The Definitive History of Costume and Style*, Brown, Susan, produced in association with the Smithsonian, DK Publishing, 2012

*History of World Costume and Fashion*, Hill, Daniel Delis, Pearson, 2010

*20,000 Years of Fashion*, Boucher, Francois, Harry N. Abrams, 1987

*Costume & Fashion: A Concise History*, Laver, James, Thames and Hudson, 1985

*Costume History and Style*, Russell, Douglas A., Prentice-Hall Inc., 1983

## Assignment and Mark Distribution

Overview	Value	Due Dates
Quiz #1	10%	Oct 6   60 minutes
Written Test #1	15%	Nov 24   120 minutes
Quiz #2	10%	Jan 26   60 minutes
Quiz #3	10%	March 2   60 minutes
Written Test #2	15%	March 16   120 minutes
Final Assignment	35%	Submit request for alternative topic approval: <b>Oct 6</b>  Submit outline and/or research images and bibliography: <b>Dec 1</b>  Final Submission: <b>Mar 23</b>
Attendance and Participation	5%	
Total	100%	

## Assignment Overview

**Please refer to COURSE ENGAGEMENT to review how Tests and Written Assignments will be administered.**

### 1. Quizzes 3 x 10% each = 30% of final mark

Quizzes will be cumulative reviews of the fashion and history covered in class. Students will be provided with images, statements, or key term definitions and will answer multiple choice or true/false questions about those topics.

Due to the nature of online delivery, these tests are considered open book. Students are NOT to collaborate with other students during a test period.

### 2. Written Tests 2 x 15% each = 30% of final mark

Students will be provided with images from fashion history and will be required to analyze the image, identifying key terms, culture, period, textiles, and historical events relevant to the image. Students will write short answer responses to the prompts.

Due to the nature of online delivery, these tests are considered open book. Students are NOT to collaborate with other students during a test period. Additionally, a higher degree of specificity and detail will be expected because students have access to their text and notes.

### 3. Final Project 1 x 35% = 35% of final mark

Students may choose ONE final project format:

**Research Essay:** A research paper of 2000-3000 words, typed and double spaced. Essays must be formatted to MLA style standards. The topic of the essay must be chosen from a provided list (to be distributed to class no later than **September 22**). You may submit an alternative essay topic of your choice; however, requests must be received by email no later than **October 6**.

An outline of the essay and bibliography must be submitted via email before the end of class **December 1**.

**Design Essay and Bible:** An artist statement of 1500 – 2000 words, typed and double spaced, adhering to MLA style standards, accompanied with **10 hand-drawn** and annotated color illustrations. Students will select a play from a provided list (to be distributed to class no later than **September 22**). You may submit an alternative play of your choice; however, requests must be received by email no later than **October 6**.

An outline of the essay and bibliography must be submitted via email before the end of class **December 1**.

### 4. Attendance and Participation = 5% of final mark

Attendance will be taken each class. Your participation will be graded on attendance and the quality (not necessarily quantity) of your participation. Students should expect to be called on to speak about the readings during class. Students that do not respond will be marked as absent for that lecture.

#### Students are expected to:

Attend all lecture sessions

Complete all tests and written assignments on time

Complete assigned readings prior to the scheduled class

Conduct themselves in a respectful manner and follow the University of Winnipeg's policy on academic integrity.

There are genuine times in your university life when you may become ill or there is an emergency. Please report absence due to illness or emergency via the Instructor's email address prior to the missed class. Missed classes due to illness or injury without a doctor's note will be dealt with on a case by case basis and may or may not be subject to penalties.

Mark deduction for undocumented missed classes (per semester)	
Out of 15 marks per semester	
Miss 1 class	No penalty
Miss 2 classes	Lose 5 marks
Miss 3 classes	Lose 10 marks
Miss 4 or more classes	Receive 0 marks

## Conversion Scale

The following conversion table will be used for calculating the final grade.

A+	90 – 100%	GPA	4.5	C+	65 – 69.9%	GPA	2.5
A	85 – 89.9%	GPA	4.25	C	60 – 64.9%	GPA	2.0
A-	80 – 84.9%	GPA	4.0	D	50 – 59.9%	GPA	1.0
B+	75 – 79.9%	GPA	3.5	F	below 50%	GPA	0
B	70 – 74.9%	GPA	3.0				

## Proposed Lecture Schedule

**Please Note: Schedule is subject to change depending on the needs of the class.**

Additional articles, writings, or other media may be assigned throughout the course.

Term	Date	Lecture Topic	Readings
Fall term	Sept 8	Introduction to Course – Course overview, MLA standards Analyzing dress	Chapter 1: Introduction (pp. 1-11) Course Outline
	Sept 15	Ancient World	Chapter 2: Ancient Middle East
	Sept 22	Ancient World	Chapter 3: Crete and Greece
	Sept 29	Ancient World	Chapter 4: Etruria and Rome
	Oct 6	Quiz Review Essay Writing – structure, sources, citations  <b>DUE: QUIZ #1</b> <b>DUE: Final Assignment Alternate Topic due</b>	Purdue MLA standards (link tbd)
	Oct 13	READING WEEK	
	Oct 20	Europe Middle Ages	Chapter 5: Early Middle Ages
	Oct 27	Europe Middle Ages	Chapter 6: Late Middle Ages
	Nov 3	Worldwide Middle ages	
	Nov 10	Europe Renaissance	Chapter 7: Italian Renaissance Chapter 8: Northern Renaissance
	Nov 17	Baroque and Rococo	Chapter 9: 17 <sup>th</sup> Century
	Nov 24	Test review Making a strong thesis statement  <b>DUE: WRITTEN TEST #1</b>	Chapter 10: 18 <sup>th</sup> Century
	Dec 1	Highlights of previous centuries Writing Essays  <b>DUE: Outline of essay</b>	
	Dec 8	No lecture	
	Dec 15	No lecture	
	Dec 22	No lecture	
	Dec 29	WINTER BREAK	
Winter Term	Jan 5	19 <sup>th</sup> Century	Chapter 11: Empire Period
	Jan 12	19 <sup>th</sup> Century	Chapter 12: Romantic Period
	Jan 19	19 <sup>th</sup> Century	Chapter 13: Crinoline Period

	Jan 26	19 <sup>th</sup> Century <b>DUE: QUIZ #2</b>	Chapter 14: Bustle and Nineties
	Feb 2	20 <sup>th</sup> Century	Chapter 15: Edwardian and WWI
	Feb 9	20 <sup>th</sup> Century	Chapter 16: 20s thru WWII
	Feb 14 (No lecture)	<b>Last date for Voluntary Withdrawal from class</b>	
	Feb 16	20 <sup>th</sup> Century Extant Garment Bias and Body Image through the ages	Chapter 17: The New Look
	Feb 23	READING WEEK	
	Mar 2	20 <sup>th</sup> Century <b>DUE: QUIZ #3</b>	Chapter 18: 60s, 70s
	Mar 9	20 <sup>th</sup> Century	Chapter 19: 80s, 90s
	Mar 16	21 <sup>st</sup> Century Test review <b>DUE: WRITTEN TEST #2</b>	Chapter 20: The New Millennium
	Mar 23	Fashion vs Costume Communication vs Stereotypes  <b>DUE: FINAL ASSIGNMENT DUE</b>	TBD
	Mar 30	Course Overview	

### **STUDENT PARTICIPATION POLICY & COURSE CONTENT**

Theatre & Film are communal art forms in which a number of interdependent artists and crafts people cooperate to create a work of art. This fact is necessarily transferred to the learning situation, and is reflected in many of the Department's courses. Consequently, it is the Department's policy that students are required to: complete homework such as reading, line-learning, script analysis, prop lists, design drawings, etc.; attend classes; attend rehearsals, meetings or shoots both within and outside of class times; and, in short, exhibit commitment towards the inevitably shared endeavours of our field of study.

Any student failing to fulfil these requirements is harmful to the progress of dedicated students and may, after due warning, be asked to withdraw from any individual Departmental course.

### **COURSE CONTENT NOTE**

Dramatic Literature depicts a wide variety of human action, both elevated and base, public and private, physical and psychological, sexual and non-sexual, etc. The Department of Theatre and Film will not undertake to censor the subject matter of dramatic works.

Students who have concerns about dealing with the full range of content and style in drama/film are urged to discuss these concerns with the course instructor.

### **KNOW YOUR RIGHTS**

#### **Human Rights and Diversity**

All students are encouraged to visit the University's Human Rights and Diversity website (<https://www.uwinnipeg.ca/respect/index.html>) to familiarize yourself about your rights, the University's policies, and resources in place to support you. This site includes links to the University's Sexual Violence Policy and Procedures (<https://www.uwinnipeg.ca/respect/sexual-violence-policy-and-procedures.html>),

as well as resources for getting and providing support and clear steps for disclosing or reporting sexual violence.

### **Sexual Violence Resources on Campus**

From the UW Human Rights & Diversity website:

*The University takes all disclosures and reports of sexual violence seriously; survivors of all backgrounds and experiences will be treated with dignity, respect, and care. If you have experienced sexual violence, there are trained staff to help you in whatever way suits you best."*

**Disclosing** is telling a member of the UW Community that you have experienced sexual violence. This could be someone you trust or feel comfortable with, like a professor, coach, another staff person, or a member of the Sexual Violence Response Team (**SVRT**). A disclosure can be made in order to receive support, accommodation, or to be connected to other resources. The Sexual Violence Response Team (**SVRT**) is a small team of specially trained, well-situated staff that coordinates and organizes services for survivors in a confidential manner. For example, if you personally do not feel comfortable talking to your professors about extensions or deferring work, they would be able to arrange changes for you without telling the professor why you need accommodation.

**Contact SVRT by phone at 204-230-6660.** [You can find more information on disclosing here.](#)

<https://www.uwinnipeg.ca/respect/sexual-violence/get-support.html>)

**Reporting** is making a statement to the **Human Rights & Diversity Officer (HRDO)** with the intention of seeking remedy, sanction, or consequences through the university. Once a report is made, the **HRDO** will review your report and discuss your options. Your options could include an investigation process, or informal resolution (if you wish to resolve it without an investigation). The **HRDO** can still connect you with support, accommodation, or external organizations while the investigation is taking place.

**You can contact the HRDO by phone at 204-988-7508** or by email at [hrdo@uwinnipeg.ca](mailto:hrdo@uwinnipeg.ca)

[You can report online here »](#) ([https://uwinnipeg.qualtrics.com/jfe/form/SV\\_4ONi2EP1gcXjyBv](https://uwinnipeg.qualtrics.com/jfe/form/SV_4ONi2EP1gcXjyBv))

### **PUBLIC HEALTH CONSIDERATIONS**

Should public health and university regulations require it, the schedule and content of the course may be subject to change on short notice. Every effort will be made to inform students of these changes, to deliver the course content in the best way possible under the circumstances, and to evaluate students fairly.

### **HEALTH AND ACCESSIBILITY SERVICES**

Life happens to everyone. If you are experiencing a crisis in your life, or if you have a physical or mental health issue, communicate with your Professor or Accessibility Services – let us know so we can provide support or direct you to those who can. The earlier we know, the earlier we can discuss what resources might be available. Students with documented disabilities, or temporary or chronic medical conditions requiring academic accommodations for tests/exams/presentations (e.g., private space or more time) or during lectures/labs (e.g., note-takers) are encouraged to contact Accessibility Services (AS) at 204-786-9771 or [accessibilityservices@uwinnipeg.ca](mailto:accessibilityservices@uwinnipeg.ca) to discuss appropriate options. All information about a student's disability or medical condition remains confidential. If you are registered with Accessibility Services, do not assume that Accessibility Services (AS) has informed your instructor that you have registered with them. Please see <http://www.uwinnipeg.ca/accessibility>. If you do not register with AS, you cannot be granted special consideration (e.g. extra time to write exams/tests, attendance issues because of physical or mental health conditions, etc.).

The University of Winnipeg promotes a scent-free environment. Please be respectful of the needs of your fellow classmates and your instructor by avoiding the use of scented products while attending on-campus lectures and labs. Exposure to perfumes and other **scented products (such as lotion)** can trigger serious health reactions in persons with asthma, allergies, migraines or chemical sensitivities. We are asking for your cooperation to create a scent-free environment **on campus** by students, faculty and staff.

### **"THE REAL THING" LECTURE SERIES**

During the FW terms, the Department of Theatre and Film presents a series of lectures held on Wednesdays during the free period (12:30-13:20). This series will feature speakers from a range of areas in the performing arts: technical, performance, design, management, film, directing, playwriting, etc. and are open to all students. The speakers will specifically address issues related to "the business of the business."

**Lectures will take place in-person in the Theatre, Wednesday 12:30 – 13:20, on the following dates:**

**October 5, 2022**

**November 9, 2022**

**January 18, 2023**

**March 1<sup>st</sup>, 2023**

Guests will be confirmed shortly.

***MANDATORY ATTENDANCE FOR HONOURS STUDENTS: Attendance at EVERY lecture is mandatory for ALL Honours students in Theatre (that is, anyone taking 4000-level courses in any area), as well as students in THFM-3110 Screen Acting, THFM-3201 Styles in Design, and THFM-3801 Production II.***

All students are encouraged to attend these fun and informative lectures. Please see our department website in the Fall for information.

### **ORIENTATION ASSEMBLY**

**WEDNESDAY, SEPTEMBER 14 at 12:30 pm we will hold an *Orientation Assembly* in the Theatre** to welcome students to the new term; introduce our new students to faculty and other students; provide information about the department, its various activities and those of its professors; and deliver news about what's coming up.

ALL STUDENTS ARE ENCOURAGED AND WELCOME TO ATTEND!

### **TAFSA**

All students enrolled in at least one theatre or film class are automatically members of TAFSA, the Theatre and Film Students' Association, which plans a number of exciting activities each academic year. Activities organized by TAFSA include regular **Performance Jams, Department parties** and **Socials**; other events have included **DioFest** (a new play festival featuring student written and produced plays), and **24/7** (an event in which students move into our building and several plays are written, rehearsed, produced, and presented – all in a period of 24 hours!).

Please find out more at TAFSA's meetings, held every second Monday from 12:30-13:20 pm. It's a great opportunity for students to connect with other like-minded people and a way to get involved in the department events. Visit the TFSA Instagram account at [@tafsauw](https://www.instagram.com/tafsauw) or email them at [tafsa.uw@hotmail.com](mailto:tafsa.uw@hotmail.com).

### **BUILDING SECURITY**

The Asper Centre for Theatre and Film (home to the Department of Theatre and Film) is open from 8:00 am to 6 pm weekdays only. Students are permitted to be in the building between 8:00 am and 10:00 pm seven days per week (except statutory holidays when the University is closed) **BUT PLEASE NOTE:** outside of regular building hours, it is **MANDATORY** that everyone in the building (students, faculty and community renters) **EITHER** carry an access card **OR** have a booking confirmation form in their possession (hard copy or electronic). **ALL EVENING STUDENTS in the building for classes must have a UW ID card.** If a Security Guard checks and you do not have proper accreditation, **you may be evicted.**



These rules are in place to protect our students and our equipment; please respect them.

All studios and labs are locked outside of building hours. Evening and weekend access can be added to your student card by visiting Melinda in the Department office, 3T03.

**SECURITY PHONE (General, non-emergency, Safe Walk and Safe Ride): 204-786-9272**  
**SECURITY EMERGENCY NUMBER: 204-786-6666**

The Asper Centre for Theatre and Film is equipped with an emergency-only phone to contact Security immediately in the main lobby by the House Management Office. This can be used in an emergency situation to directly connect with the UW Security Services.

Students are encouraged to visit the UW Security Services webpage for complete information about campus security and emergency procedures: <https://www.uwinnipeg.ca/security/index.html>

### **ONLINE CLASSES:**

Instructors whose mode of delivery includes Zoom or a similar platform will clarify expectations for appropriate remote classroom behaviour or decorum (e.g., being on time, muting/unmuting, raising hand, reacting, etc.), and make appropriate allowances in order to respect the privacy of students (e.g., clarifying need to have video on/off).

**Performance classes online:** No eating, chewing gum, or wearing a mask during on-line work.

### **RECORDING ON-LINE CLASSES**

Should a class be held online, the instructor may choose to record a zoom or video class if there are online connectivity issues, absences, or to post to Nexus for later review.

If a lecture is recorded, students will be given notice (via the course outline or on a case-by-case basis) that their personal information may be captured; informed of how long the recording will be retained; and whether the recording will be used for evaluation of any kind. Students will also be given the option to turn off their cameras/microphones and use pseudonyms to remain anonymous (except where class participation is required).

Students with concerns or who wish to seek alternate arrangements may discuss the matter with the instructor.

Access to recordings will be limited to the academic staff, students, and others with a legitimate need. Recordings containing student personal information will not be posted publicly, but only on UW-approved servers.

**No student is allowed to disseminate recordings outside of the class or post recordings publicly. Access to the recordings will be limited to the instructor and the students.**

### **ELECTRONIC COURSE OUTLINE ADDENDA**

**Department Website:** <https://theatre.uwinnipeg.ca> or <https://film.uwinnipeg.ca>

Please refer to the website for department information, but particularly regarding:

**Fire and Safety Information for ACTF:** Students must check our website and review the [Fire Safety Instructions in the Asper Centre for Theatre and Film](https://www.uwinnipeg.ca/theatre-film/docs/fire-evacuation-procedures_2020.pdf) ([https://www.uwinnipeg.ca/theatre-film/docs/fire-evacuation-procedures\\_2020.pdf](https://www.uwinnipeg.ca/theatre-film/docs/fire-evacuation-procedures_2020.pdf)) and [Access Card/Building Use Policy](https://www.uwinnipeg.ca/theatre-film/rentals/access-card-and-building-use-policy.html) (<https://www.uwinnipeg.ca/theatre-film/rentals/access-card-and-building-use-policy.html>).

**Room Bookings for Class Assignment Work:** Students may book rehearsal room space class-related work or outside projects. Priority will be given to class assignment work. Please see our website links to *Room Booking Instructions* and electronic *Online Room Booking Form* found on our department website at <https://www.uwinnipeg.ca/theatre-film/rentals/access-card-and-building-use-policy.html>. Please read and note all instructions carefully. Room booking availability is subject to change according to public health and university policies.

### GENERAL NOTES

- **Students can find answers to frequently asked questions related to the University's Covid-19 policies for the 2022-23 year here: <https://www.uwinnipeg.ca/covid-19/index.html>**
- **Students should check their UWinnipeg e-mail addresses daily as this is the most direct way instructors and the University will contact students regarding such things as important information about health and safety, policies and registration, and Faculty will contact you about changes to class schedules, cancelled classes, etc.**
- **This course outline should be considered a guideline only. Time constraints and other unforeseen factors may require that some topics be omitted or covered in less detail than indicated.**
- Archival records such as video/sound recordings and photographs may be made or taken during class or lab times. The University uses such materials primarily for archival, promotional, and teaching purposes. Promotional use may include display at open houses or conferences, or use in advertising, publicity, or brochures. In reading and accepting the terms in this course outline, students acknowledge consent for such use by the University. Should a student not wish to convey such consent, they should withdraw from this course immediately.
- Unless necessary for accessing class, cellular phones should be turned off during classes and examinations. Texting is not permitted in class.
- Any student attending a test or final examination may be required to present proof of identity; photo identification is preferred.
- It is the student's responsibility to retain a photocopy or computer disk copy of **ALL** assignments submitted for grading; in the event of loss or theft, a duplicate copy is required.
- When it is necessary to cancel a class due to exceptional circumstances, instructors will make every effort to inform students via UWinnipeg webmail (and/or using the preferred form of communication, as designated by the instructor), as well as the Departmental Assistant and Chair/Dean. ***Students are reminded that they have a responsibility to regularly check their UWinnipeg e-mail addresses to ensure timely receipt of correspondence from the university and/or their course instructors.***
- Students may choose not to attend classes or write examinations on holy days of their religion, but they must notify their instructors at least two weeks in advance. Instructors will then provide opportunity for students to make up work or examinations without penalty. A list of religious holidays can be found in the 2022-23 Undergraduate Academic Calendar, <http://uwinnipeg.ca/academics/calendar/docs/important-notes.pdf>

### Regulations, Policies, and Academic Integrity

Students are encouraged to familiarize themselves with the Regulations and Policies found in the University Academic Calendar at <https://www.uwinnipeg.ca/academics/calendar/docs/regulationsandpolicies.pdf>. Particular attention should be given to subsections 8 (Student Discipline), 9 (Senate Appeals), and 10 (Grade Appeals). Please

emphasize the importance of maintaining academic integrity and the potential consequences of engaging in plagiarism, cheating, and other forms of academic misconduct. Even unintentional plagiarism, as described in the UW Library video tutorial “Avoiding Plagiarism” (<https://www.youtube.com/watch?v=UvFdxRU9a8g>), is a form of academic misconduct. Similarly, uploading essays and other assignments to essay vendor or trader sites (filesharing sites that are known providers of essays for use by others who submit them to instructors as their own work) is a form of misconduct, as it involves aiding and abetting plagiarism.

Important information is outlined in the Academic Misconduct Policy and Procedures:

<https://www.uwinnipeg.ca/institutional-analysis/docs/policies/academic-misconduct-policy.pdf> and <https://www.uwinnipeg.ca/institutional-analysis/docs/policies/academic-misconduct-procedures.pdf>.

### **Respectful Learning Environment**

Students are expected to conduct themselves in a respectful manner on campus and in the learning environment irrespective of platform being used. Behaviour, communication, or acts that are inconsistent with a number of UW policies could be considered non-academic misconduct. See the Respectful Working and Learning Environment Policy (<https://www.uwinnipeg.ca/respect/respect-policy.html>) and Acceptable Use of Information Technology Policy (<https://www.uwinnipeg.ca/institutional-analysis/docs/policies/acceptable-use-of-information-technology-policy.pdf>). More detailed information is outlined in the Non-Academic Misconduct Policy and Procedures (<https://www.uwinnipeg.ca/institutional-analysis/docs/student-non-academic-misconduct-policy.pdf> and <https://www.uwinnipeg.ca/institutional-analysis/docs/student-non-academic-misconduct-procedures.pdf>).

### **Copyright and Intellectual Property**

Course materials are the property of the instructor who developed them. Examples of such materials are course outlines, assignment descriptions, lecture notes, test questions, and presentation slides—irrespective of format. Students who upload these materials to filesharing sites, or in any other way share these materials with others outside the class without prior permission of the instructor/presenter, are in violation of copyright law and University policy. Students must also seek prior permission of the instructor/presenter before, for example, photographing, recording, or taking screenshots of slides, presentations, lectures, and notes on the board. Students found to be in violation of an instructor’s intellectual property rights could face serious consequences pursuant to the Academic Misconduct or Non-Academic Misconduct Policy; such consequences could possibly involve legal sanction under the Copyright Policy ([https://copyright.uwinnipeg.ca/docs/copyright\\_policy\\_2017.pdf](https://copyright.uwinnipeg.ca/docs/copyright_policy_2017.pdf)).

### **Research Ethics**

Students conducting research interviews, focus groups, surveys, or any other method of collecting data from any person, including a family member, must obtain research ethics approval before commencing data collection. Exceptions are research activities done in class as a learning exercise. For submission requirements and deadlines, see <https://www.uwinnipeg.ca/research/ethics/index.html>

### **Privacy**

Students should be reminded of their rights in relation to the collecting of personal data by the University (<https://www.uwinnipeg.ca/privacy/admissions-privacy-notice.html>), especially if Zoom is being used for remote teaching (<https://www.uwinnipeg.ca/privacy/zoom-privacy-notice.html>) and testing/proctoring (<https://www.uwinnipeg.ca/privacy/zoom-test-and-exam-proctoring.html>).

**VOLUNTARY WITHDRAWAL DATES**

The voluntary withdrawal dates, without academic penalty:

**NOVEMBER 16, 2022 FOR FALL TERM COURSES** which begin in September 2022 and end in December 2022

**FEBRUARY 14, 2023 FOR FALL/WINTER TERM COURSES** which begin in September 2022 and end in April 2023

**MARCH 14, 2023 FOR WINTER COURSES** which begin in January 2023 and end in April 2023

Students are encouraged to speak to the Instructor before withdrawing to explore other options.

**Please note that withdrawing before the VW date does not necessarily result in a fee refund.**

**CAMPUS CLOSURE DATES**

The dates the University is closed for holidays, irrespective of campus closure related to COVID-19 or other public directives:

September 5 (Labour Day)

September 30 (Truth and Reconciliation Day)

October 10 (Thanksgiving Day)

November 11 (Remembrance Day)

December 23, 2022 through January 2, 2023

February 20 (Louis Riel Day)

April 07 (Good Friday)