

THFM-3201-001 & THFM-3201L-070 (6 credit hours)

THFM 3201- STYLES IN DESIGN

Fall/Winter, 2021/2022

Lectures/Labs: Tues/Thurs (In-person, OT20) 2:30-5:15 pm

Instructor: Adam Parboosingh

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Phone: 204-786-9380

Office Hours: Tuesday/Thursday 1:00 – 2:00pm

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COURSE DESCRIPTION

This course takes students beyond the fundamentals of design and explores advanced theories of colour, perspective, and drawing. Special attention is given to the styles of design in contemporary theatre and the historical background which produced them. Lab work will develop skills in drafting, drawing, and the techniques of painting.

COMMUNICATION

Students have the responsibility to regularly check their UWinnipeg e-mail addresses to ensure timely receipt of correspondence from the University and/or their course instructors. Please refrain from using the email, pager or chat function in Nexus due to its limitations.

TEXTBOOK

Plays read and designed as individual projects during this course:

The Unplugging by Yvette Nolan.

Nolan, Yvette. *The Unplugging*. First edition: January 2014 ed., Playwrights Canada Press, 2014.
(Purchased through the UW Bookstore)

The Tempest by William Shakespeare.

(Shakespeare, William, et al. *The Tempest*. Yale University Press, 2006.

<https://uwinnipeg.on.worldcat.org/oclc/175210277>)

All chapter readings will be located on Nexus and through the UW Library website.

Supplementary textbooks:

The following textbooks (and others), accessed through the UW library ebook collection, should be readily available for consultation:

Benedetto, Stephen Di. *An Introduction to Theatre Design*. Taylor & Francis, 2012.

<https://uwinnipeg.on.worldcat.org/oclc/798531484>)

Howard, Pamela. *What Is Scenography?* 2nd ed., 2nd ed., Routledge, 2009

<https://uwinnipeg.on.worldcat.org/oclc/442994867>)

Dorn, Dennis, and Mark Shanda. *Drafting for the Theatre*. Second edition., Second ed., Southern Illinois University Press, 2012.

<https://uwinnipeg.on.worldcat.org/oclc/794493921>)

Jaen, Rafael. *Show Case : A Guide to Developing, Maintaining, and Presenting a Design-Tech Portfolio for Theatre and Allied Fields*. 2nd ed., 2nd ed., Elsevier Science, 2011

<https://uwinnipeg.on.worldcat.org/oclc/753480112>)

White, Christine A. *Directors and Designers*. Intellect Books, 2009
<https://uwinnipeg.on.worldcat.org/oclc/528808819>)

Pearce, Steven. *101 Textures in Graphite & Charcoal*. Walter Foster, 2017.
<https://uwinnipeg.on.worldcat.org/oclc/987022498>)

Access to the UW Library website / databases / journals is necessary: Digital Theatre+ will be used to view previously filmed theatre performances. Access to the free CBC online platform is also necessary.

LAB SUPPLIES

The list of tools and supplies students should purchase contains the basic requirements needed to be in a theatre designer's kit:

*Architect's scale ruler

Pencils and eraser

Sketching Pencils - 4B, 2B, HB, 2H, 4H

Mechanical pencils with 2B & 2H leads

Plastic Eraser

Watercolour Paint and Brushes

12 Colour Watercolour Paint Pack

Paint brush set

X-acto Knife with Blades

X-ACTO® #1 Precision Knife

#1 Precision Knife blades

Metal ruler -12" or longer

Bond Glue and Glue Stick

Painter's Tape (small roll)

Card Stock (110lbs weight)

White - will need more than 25 sheets

Watercolour paper

Strathmore® 300 Series Watercolor Pad 11"x15"

Tracing Paper

Sketchbook

8" X 10" or 5" X 8" Notebook

Illustration Board

Canson® Comic/Manga Illustration Art Board (white) 16"x20" - amount TBD.

(at Michaels/Artist Emporium)

Drafting tools such as triangles, protractors, compass and dividers will be accessible in the design lab.

*Architectural scale rulers will not be accessible.

Other supplies for model building will depend on the project's design.

MARK DISTRIBUTION

An assignment sheet and rubric will be available through Nexus for each project.

I have the ability to change the mark distribution of the course if a need to pivot to online remote instruction is required.

Design Studies:

<i>The Unplugging</i> by Yvette Nolan due January 6	25%
<i>The Tempest</i> by William Shakespeare due April 5.....	25%

Unit #1 - Play Analysis / Research:

Completed design Journal due October 7	5%
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Unit #2 - Scenic Design:

Completed design Journal due November 9.....	10%
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Unit #3 - Costume Design:

Completed design Journal due March 1	10%
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Unit #4 - Collaboration:

THFM 3105/06 Advanced Movement cross-over assignment due December 15	5%
UW #2 Production Costume Design Assistantship due February 15	10%

Course Participation: see rubric for details..... 10%

TOTAL..... **100%**

Work not submitted will be graded as 0%. Late projects will be assessed a 10% reduction per day. After 72 hours, you will be assessed zero (0) marks for that project.

COURSE ENGAGEMENT

This course will consist of the following instructional methods:

- Unit Design Journals.
 - After reading specific chapters, journal assignments will help to develop the skillsets needed to be a designer.
 - Smaller in comparison, some assignments will overlap with the final outcome for the Design Studies.
- Design Studies:
 - Two plays will be studied and designed throughout the year: *The Unplugging* by Yvette Nolan (Fall semester) and *The Tempest* by William Shakespeare (Winter semester).
 - Play analysis for each play will be explored as a group but designed as an individual project.
- Collaborative Practical Projects.
 - UW #2 Production Costume Design Assistantship will provided realized design work for the second production of the year. Under my guidance as the costume designer, students will help design, sketch/render and observe production practices.
 - Cross-over assignment with THFM 3105/06 Advanced Movement students. Details will be provided.

FALL & WINTER 2021/22 SCHEDULE

Note:

I have the ability to change the schedule to suit the needs of the course or a need to pivot to online remote instruction.

Week #	Classroom Focus	Pre-class activity	Assignments Due
1 (Sept 7 & 9)	Lab Focus: Introduction to tools and design lab	<i>Start of Classes</i>	
2 (Sept 14 & 16)	Lab Focus: Terminology and Concept Review	Reading: ADC Standards and Working Procedures	
3 (Sept 21 & 23)	Lab Focus: Research methods	Reading: Howard, Pamela. <i>What Is Scenography?</i> Chapter 3 - Research (63 - 92)	
4 (Sept 28 & 30)	Field trip to WAG / Qaumajuq ??? Reading: Play #1 - <i>The Unplugging</i> by Yvette Nolan. Lab Focus: Model Building Techniques	No Class (Sept 30): Truth and Reconciliation Day	
5 (Oct 5 & 7)	Lab Focus: Model Building Techniques continued		<i>Unit #1 - Design Journal due (Title Block presentation)</i>
6 (Oct 11 - Oct 17) - Reading Week			
7 (Oct 29 & 21)	Lab Focus: Drafting for Theatre	Reading: Howard, Pamela. <i>What Is Scenography?</i> Chapter 1 - Space (pg. 1 - 32)	
8 (Oct 26 & 28)	Lab Focus: Unit #2 Journal / Design #1	Reading: UW #2 - Production script	
9 (Nov 2 & 4)	Lab Focus: Introduction to computer technology / CAD	Prelims due: Ground plan (The Unplugging)	
10 (Nov 9 & 11)	Lab Focus: UW #2 Costume Design		<i>Unit #2 - Design Journal due</i>
11 (Nov 16 & 18)	Lab Focus: Design #1 (The Unplugging)	Prelims due: White model (The Unplugging)	<i>UW #2 Prelims due</i>
12 (Nov 23 & 25)	Lab Focus: Still-life drawing session		
13 (Nov 30 & Dec 2)	Lab Focus: Design #1 (The Unplugging)		
14 (Dec 7 & 8)	Lab Focus: Design #1 (The Unplugging)	Makeup Class (Dec 8) for Truth and Reconciliation Day	
Finals (Dec 9-23)			<i>UW #2 Finals due</i>

Week #	Classroom Focus	Pre-class activity	Assignments Due
1 (Jan 6)	<i>Start of Classes - Jan 6</i>		<i>The Unplugging: final designs due</i>
2 (Jan 11 & 13)	Lab Focus: Introduction to computer technology	Reading: Play #2 - <i>The Tempest</i> by William Shakespeare	
3 (Jan 18 & 20)	Lab Focus: Computers continued	Reading: THE DIGITAL COSTUME PROJECT	
4 (Jan 25 & 27)	Lab Focus: Sketching / Rendering	Reading: Pearce, Steven. <i>101 Textures in Graphite & Charcoal</i> Chapter Fabrics & Textiles (pg. 46 - 60)	
5 (Feb 1 & 3)	Lab Focus: Rendering continued		
6 (Feb 8 & 10)	Lab Focus: UW #2 - Production (Possible rehearsal attendance)		
7 (Feb 15 & 17)	Lab Focus: Unit #3 Journal / Design #2		<i>UW #2 Opens</i>
February 16	Voluntary withdrawal date		
7 (Feb 21- 26)	Reading Week		
9 (Mar 1 & 3)	TBA: Guest Speakers		<i>Unit #3 - Design Journal due (Title Block presentation)</i>
10 (Mar 8 & 10)	Lab Focus: Still-life drawing session		
11 (Mar 15 & 17)	Lab Focus: Design #2 (<i>The Tempest</i>)		
12 (Mar 22 & 24)	Lab Focus: Portfolio and resume building		
13 (Mar 29 & 31)	Lab Focus: Design #2 (<i>The Tempest</i>)		<i>UW #3 Tech Week</i>
14 (Apr 5)	Lab Focus: Design #2 (<i>The Tempest</i>)	Last Day of Classes	<i>UW #3 Opens</i>
Finals (Apr 8 - 22)			<i>The Tempest: final designs due April 15</i>

The voluntary withdrawal date, without academic penalty, is February 16, 2022.

CONVERSION SCALE

For the calculation of the final grade the following conversion table will be used:

A+	90 – 100%	GPA	4.5	C+	65 – 69.9%	GPA	2.5
A	85 – 89.9%	GPA	4.25	C	60 – 64.9%	GPA	2.0
A-	80 – 84.9%	GPA	4.0	D	50 – 59.9%	GPA	1.0
B+	75 – 79.9%	GPA	3.5	F	below 50%	GPA	0
B	70 – 74.9%	GPA	3.0				

Work not submitted will be graded as 0%.

STUDENT PARTICIPATION POLICY & COURSE CONTENT

Theatre & Film are communal art forms in which a number of interdependent artists and crafts people cooperate to create a work of art. This fact is necessarily transferred to the learning situation, and is reflected in many of the Department's courses. Consequently, it is the Department's policy that students are required to: complete homework such as reading, line-learning, script analysis, prop lists, design drawings, etc.; attend classes; attend rehearsals, meetings or shoots both within and outside of class times; and, in short, exhibit commitment towards the inevitably shared endeavours of our field of study.

Any student failing to fulfil these requirements is harmful to the progress of dedicated students and may, after due warning, be asked to withdraw from any individual Departmental course.

COURSE CONTENT NOTE

Dramatic Literature depicts a wide variety of human action, both elevated and base, public and private, physical and psychological, sexual and non-sexual, etc. The Department of Theatre and Film will not undertake to censor the subject matter of dramatic works.

Students who have concerns about dealing with the full range of content and style in drama/film are urged to discuss these concerns with the course instructor.

KNOW YOUR RIGHTS

Human Rights and Diversity

All students are encouraged to visit the University's Human Rights and Diversity website (<https://www.uwinnipeg.ca/respect/index.html>) to familiarize yourself about your rights, the University's policies, and resources in place to support you. This site includes links to the University's Sexual Violence Policy and Procedures (<https://www.uwinnipeg.ca/respect/sexual-violence-policy-and-procedures.html>), as well as resources for getting and providing support and clear steps for disclosing or reporting sexual violence.

Sexual Violence Resources on Campus

From the UW Human Rights & Diversity website:

The University takes all disclosures and reports of sexual violence seriously; survivors of all backgrounds and experiences will be treated with dignity, respect, and care. If you have experienced sexual violence, there are trained staff to help you in whatever way suits you best."

Disclosing is telling a member of the UW Community that you have experienced sexual violence. This could be someone you trust or feel comfortable with, like a professor, coach, another staff person, or a member of the Sexual Violence Response Team (**SVRT**). A disclosure can be made in order to receive support, accommodation, or to be connected to other resources. The Sexual Violence Response Team (**SVRT**) is a small team of specially trained, well-situated staff that coordinates and organizes services for survivors in a confidential manner. For example, if you personally do not feel comfortable talking to your professors about extensions or deferring work, they would be able to arrange changes for you without telling the professor why you need accommodation.

Contact SVRT by phone at 204-230-6660. [You can find more information on disclosing here.](https://www.uwinnipeg.ca/respect/sexual-violence/support/index.html)
(<https://www.uwinnipeg.ca/respect/sexual-violence/support/index.html>)

Reporting is making a statement to the **Human Rights & Diversity Officer (HRDO)** with the intention of seeking remedy, sanction, or consequences through the university. Once a report is made, the **HRDO** will review your report and discuss your options. Your options could include an investigation process, or informal resolution (if you wish to resolve it without an investigation). The **HRDO** can still connect you with support, accommodation, or external organizations while the investigation is taking place.

You can contact the HRDO by phone at 204-988-7508 or by email at hrdo@uwinnipeg.ca
[You can report online here »](https://uwinnipeg.qualtrics.com/jfe/form/SV_4ONi2EP1gcXjyBv) (https://uwinnipeg.qualtrics.com/jfe/form/SV_4ONi2EP1gcXjyBv)

PUBLIC HEALTH COVID CONSIDERATIONS

In the current changing health situation, the schedule and content of the course may be subject to change on short notice. Every effort will be made to inform students of these changes, to deliver the course content in the best way possible under the circumstances, and to evaluate students fairly.

HEALTH AND ACCESSIBILITY SERVICES

Life happens to everyone. If you are experiencing a crisis in your life, or if you have a physical or mental health issue, communicate with your Professor or Accessibility Services – let us know so we can provide support or direct you to those who can. The earlier we know, the earlier we can discuss what resources might be available. Students with documented disabilities, or temporary or chronic medical conditions requiring academic accommodations for tests/exams/presentations (e.g., private space or more time) or during lectures/labs (e.g., note-takers) are encouraged to contact Accessibility Services (AS) at 204-786-9771 or accessibilityservices@uwinnipeg.ca to discuss appropriate options. All information about a student's disability or medical condition remains confidential. If you are registered with Accessibility Services, do not assume that Accessibility Services (AS) has informed your instructor that you have registered with them. Please see <http://www.uwinnipeg.ca/accessibility>. If you do not register with AS, you cannot be granted special consideration (e.g. extra time to write exams/tests, attendance issues because of physical or mental health conditions, etc.).

The University of Winnipeg promotes a scent-free environment. Please be respectful of the needs of your fellow classmates and your instructor by avoiding the use of scented products while attending on-campus lectures and labs. Exposure to perfumes and other **scented products (such as lotion)** can trigger serious health reactions in persons with asthma, allergies, migraines or chemical sensitivities. We are asking for your cooperation to create a scent-free environment **on campus** by students, faculty and staff.

"THE REAL THING" LECTURE SERIES

During the FW terms, the Department of Theatre and Film presents a series of lectures held on Wednesdays during the free period (12:30-13:20). This series will feature speakers from a range of areas in the performing arts: technical, performance, design, management, film, directing, playwriting, etc. and are open to all students. The speakers will specifically address issues related to “the business of the business.”

Pending health guidelines, lectures are planned to be in-person in the Theatre on the following dates:

October 6, 2021

November 10, 2021

January 19, 2022

March 2, 2022

Guests will be confirmed shortly.

MANDATORY ATTENDANCE FOR HONOURS STUDENTS: Beginning in January, attendance at **EVERY** lecture is mandatory for ALL Honours students in Theatre (that is, anyone taking 4000-level courses in any area), as well as students in THFM-3110 Screen Acting, THFM-3201 Styles in Design, THFM-3801 Production II, and THFM-3920 Musical Theatre.

All students are encouraged to attend these fun and informative lectures. Please see our department website in the Fall for information.

ORIENTATION ASSEMBLY

WEDNESDAY, SEPTEMBER 15 at 12:30 pm we will hold an *Orientation Assembly* to welcome students to the new term; introduce our new students to faculty and other students; provide information about the department, its various activities and those of its professors; and deliver news about what's coming up.

ALL STUDENTS ARE ENCOURAGED AND WELCOME TO ATTEND! Please see our department website for information.

TAFSA

All students enrolled in at least one theatre or film class are automatically members of TAFSA, the Theatre and Film Students' Association, which plans a number of exciting activities each academic year. Activities organized by TAFSA include regular **Performance Jams**, **Department parties** and **Socials** as well as **DioFest** (a new play festival featuring student written and produced plays), and **24/7** (an event in which students move into our building and several plays are written, rehearsed, produced, and presented – all in a period of 24 hours!).

Please join TAFSA to find out more at their meetings, every second Monday from 12:30-13:20 pm. This is a great opportunity for students to connect with other like-minded people and a way to get involved in the department events. Visit the TFSA Instagram account at **@tafsauw**.

BUILDING SECURITY

To safeguard the health of the UWinnipeg community — and support public health efforts — during the ongoing COVID-19 situation, the UW campus is closed to the public until further notice. Students, Faculty and Staff must use specific access points to buildings and provide identification upon entry.

Information about access for students can be found at <https://www.uwinnipeg.ca/covid-19/on-campus-learning-faq.html>.

NOTE: It is **MANDATORY** that anyone entering the building and attending classes, labs or rehearsals in the building carry an ID card/student card to verify their vaccination status and that they are allowed to be on campus. If a Security Guard checks and you do not have proper accreditation, **you will be evicted**.

These rules are in place to protect our students and our equipment; please respect them.

SECURITY PHONE (General, non-emergency, Safe Walk and Safe Ride): 204-786-9272
SECURITY EMERGENCY NUMBER: 204-786-6666

The Asper Centre for Theatre and Film is equipped with an emergency-only phone to contact Security immediately in the main lobby by the House Management Office. This can be used in an emergency situation to directly connect with the UW Security Services.

Students are encouraged to visit the UW Security Services webpage at <https://www.uwinnipeg.ca/security/index.html> for complete information about campus security and emergency procedures.

RECORDING ON-LINE CLASSES

The instructor of an on-line class may choose to record a zoom or video class if there are online connectivity issues, absences, or to post to Nexus for later review.

If a lecture is recorded, students will be given notice (via the course outline or on a case-by-case basis) that their personal information may be captured; informed of how long the recording will be retained; and whether the recording will be used for evaluation of any kind. Students will also be given the option to turn off their cameras/microphones and use pseudonyms to remain anonymous (except where class participation is required).

Students with concerns or who wish to seek alternate arrangements may discuss the matter with the instructor.

Access to recordings will be limited to the academic staff, students, and others with a legitimate need. Recordings containing student personal information will not be posted publicly, but only on UW-approved servers.

No student is allowed to disseminate recordings outside of the class or post recordings publicly. Access to the recordings will be limited to the instructor and the students.

ELECTRONIC COURSE OUTLINE ADDENDA

Department Website: <https://theatre.uwinnipeg.ca> or <https://film.uwinnipeg.ca>

Please refer to the website for department information, but particularly regarding:

Fire and Safety Information for ACTF: Students must check our website and review the *Fire Safety Instructions in the Asper Centre for Theatre and Film* and *Access Card/Building Use Policy* at <https://www.uwinnipeg.ca/theatre-film/student-resources/loves-labours-lost-production-schedule.html>.

Room Bookings for Class Assignment Work: We expect students will be allowed to book rehearsal room space FOR CLASS-RELATED WORK ONLY. Please see our website links to *Room Booking Instructions* and electronic *Online Room Booking Form* found on our department website at <https://www.uwinnipeg.ca/theatre-film/rentals/access-card-and-building-use-policy.html>. Please read and note all instructions carefully. Room booking availability is subject to change according to public health and university policies.

GENERAL NOTES

- **Students can find answers to frequently asked questions related to the University's Covid-19 policies for the 2021-22 year here: <https://www.uwinnipeg.ca/covid-19/index.html>**
- **Students should check their UWinnipeg e-mail addresses daily as this is the most direct way instructors and the University will contact students, particularly during the current environment of quickly-changing circumstances.**
- **This course outline should be considered a guideline only. Time constraints and other unforeseen factors may require that some topics be omitted or covered in less detail than indicated.**
- Archival records such as videotapes, sound recordings, and photographs may be made or taken during class or lab times. The University uses such materials primarily for archival, promotional, and teaching purposes. Promotional use may include display at open houses or conferences, or use in advertising, publicity, or brochures. In reading and accepting the terms in this course outline, students acknowledge consent for such use by the University. Should a student not wish to convey such consent, they should withdraw from this course immediately.
- Unless necessary for accessing class, cellular phones should be turned off during classes and examinations. Texting is not permitted in class.
- Any student attending a test or final examination may be required to present proof of identity; photo identification is preferred.
- It is the student's responsibility to retain a photocopy or computer disk copy of **ALL** assignments submitted for grading; in the event of loss or theft, a duplicate copy is required.
- When it is necessary to cancel a class due to exceptional circumstances, instructors will make every effort to inform students via UWinnipeg webmail (and/or using the preferred form of communication, as designated by the instructor), as well as the Departmental Assistant and Chair/Dean. ***Students are reminded that they have a responsibility to regularly check their UWinnipeg e-mail addresses to ensure timely receipt of correspondence from the university and/or their course instructors.***
- Students may choose not to attend classes or write examinations on holy days of their religion, but they must notify their instructors at least two weeks in advance. Instructors will then provide opportunity for students to make up work or examinations without penalty. A list of religious holidays can be found in the 2021-22 Undergraduate Academic Calendar, <http://uwinnipeg.ca/academics/calendar/docs/important-notes.pdf>

Regulations, Policies, and Academic Integrity

Students are encouraged to familiarize themselves with the “Regulations and Policies” found in the University Academic Calendar at:

<https://uwinnipeg.ca/academics/calendar/docs/regulationsandpolicies.pdf>. Particular attention should be given to subsections 8 (“Student Discipline”), 9 (“Senate Appeals”), and 10 (“Grade Appeals”). Please emphasize the importance of maintaining academic integrity, and to the potential consequences of engaging in plagiarism, cheating, and other forms of academic misconduct. Even “unintentional” plagiarism, as described in the UW Library video tutorial “Avoiding Plagiarism” (<https://www.youtube.com/watch?v=UvFdxRU9a8g>) is a form of academic misconduct. Similarly, uploading essays and other assignments to essay vendor or trader sites (filesharing sites that are known providers of essays for use by others who submit them to instructors as their own work) is a form of misconduct, as it involves “aiding and abetting” plagiarism. More detailed information can be found here: Academic Misconduct Policy and Procedures: <https://www.uwinnipeg.ca/institutional-analysis/docs/policies/academic-misconduct-policy.pdf> and <https://www.uwinnipeg.ca/institutional-analysis/docs/policies/academic-misconduct-procedures.pdf>.

Respectful Learning Environment

Students are expected to conduct themselves in a respectful manner on campus and in the learning environment irrespective of platform being used. Behaviour, communication, or acts that are inconsistent with a number of UW policies (e.g. Respectful Working and Learning Environment Policy <https://www.uwinnipeg.ca/respect/respect-policy.html>, Acceptable Use of Information Technology Policy <https://www.uwinnipeg.ca/institutional-analysis/docs/policies/acceptable-use-of-information-technology-policy.pdf>) could be considered “non-academic” misconduct. More detailed information can be found here: Non-Academic Misconduct Policy and Procedures:

<https://www.uwinnipeg.ca/institutional-analysis/docs/student-non-academic-misconduct-policy.pdf> and <https://www.uwinnipeg.ca/institutional-analysis/docs/student-non-academic-misconduct-procedures.pdf>.

Copyright and Intellectual Property

Course materials are the property of the instructor who developed them. Examples of such materials are course outlines, assignment descriptions, lecture notes, test questions, and presentation slides—irrespective of format. Students who upload these materials to filesharing sites, or in any other way share these materials with others outside the class without prior permission of the instructor/presenter, are in violation of copyright law and University policy. Students must also seek prior permission of the instructor/presenter before, for example, photographing, recording, or taking screenshots of slides, presentations, lectures, and notes on the board. Students found to be in violation of an instructor’s intellectual property rights could face serious consequences pursuant to the Academic Misconduct or Non-Academic Misconduct Policy; such consequences could possibly involve legal sanction under the Copyright Policy (https://copyright.uwinnipeg.ca/docs/copyright_policy_2017.pdf).

Research Ethics

Students conducting research interviews, focus groups, surveys, or any other method of collecting data from any person, including a family member, must obtain research ethics approval before commencing data collection. Exceptions are research activities done in class as a learning exercise. For submission requirements and deadlines, see <http://www.uwinnipeg.ca/research/human-ethics.html>

Privacy

Students are reminded of their rights in relation to the collecting of personal data by the University (<https://www.uwinnipeg.ca/privacy/admissions-privacy-notice.html>), especially if Zoom is being used for remote teaching (<https://www.uwinnipeg.ca/privacy/zoom-privacy-notice.html>) and testing/proctoring (<https://www.uwinnipeg.ca/privacy/zoom-test-and-exam-proctoring.html>).

VOLUNTARY WITHDRAWAL DATES

The voluntary withdrawal dates for each term, without academic penalty, are:

- **FALL TERM COURSES:** November 16, 2021 for Fall courses which begin in September 2021 and end in December 2021
- **FALL/WINTER TERM COURSES:** February 16, 2022 for Fall/Winter courses which begin in September 2021 and end in April 2022
- **WINTER TERM COURSES:** March 16, 2022 for Winter courses which begin in January 2022 and end in April 2022

Students are encouraged to speak to the Instructor before withdrawing to explore other options.

Please note that withdrawing before the VW date does not necessarily result in a fee refund.