# THFM-3105-001 (6 credit hours) ADVANCED MOVEMENT I

Fall/Winter, 2021/22 MWF 1:30 – 3:30 Room 0T09 Fall Instructor: Tom Stroud

Office: 4T03 Phone: 204-786-9323

E-Mail: t.stroud@uwinnipeg.ca Office Hours: MWF 12:30 – 1:30 (or by

appointment)

Winter Instructor: Zorya Arrow

Office: 4T06 Phone: 786-9323 E-mail: TBD

Office Hours: By appointment

#### **COURSE DESCRIPTION**

The course has been designed to develop awareness, skill, and confidence in the use of movement as it pertains to the acting process and the staging of productions. Students will participate in an exploration of their own bodies' expressive potential and will gain an awareness of the inner and outer connection between body, mind, and emotion.

Areas that will be studied will include concentration, relaxation, sensitivity, integrating voice and gesture, emotional fluency, improvisation, developing the physical and emotional impulse, spatial awareness, and working in the ensemble.

Studies will include the following:

- Understanding alignment and muscle efficiency
- Remedial exercises to develop core strength, balance, and endurance
- Non-patterned movement and improvisation to increase movement potential and expressiveness, sensitivity, awareness, spontaneity, and confidence
- Partnering work to develop trust, sensitivity and skill.
- Sound and gesture exercises to integrate voice and body and to increase range of emotional expression
- Emotional Fluency to increase range of expression and safe practice,
- Patterned movement to increase sense of spatial awareness, rhythm, physical range and dynamics, movement memory

Please be aware that group presentations are part of the class and students will be required to memorize text as well as allot ample time for rehearsals (minimum 3 hours per week).

Given the physical nature of the course and as a standard measure of safe practice, students will be asked to provide a brief background paper to identify any injuries, physical limitations, psychological conditions or vulnerabilities anor medications that may impact their learning or put them or their classmates at risk. This will ensure that the instructor will be able to take any necessary precautions and/or make any modifications to the exercises and process of evaluation. Please note that any information provided to the instructor is voluntary, will be held in strict confidence, and will be destroyed at the end of the course.

None required.

# **EVALUATION**

#### Fall Term:

Remedial Exercises	5%
Emotional Fluency Presentation Part A	5%
Emotional Fluency Presentation Part B	10%
Improvisations	10%
Remembered Body Assignment	10%
Final Paper (approximately 2,000 words)	5 %
Studio Participation and Professionalism	5%
Total for the Fall Term	50%
Winter Term:	
Remedial Exercises	5%
Contact Improvisation	
Patterned/Non-Patterned Movement	10%
Solo Presentation	
Ensemble Presentation	
Studio Participation and Professionalism	5%

Total for Winter Term .......50%

# **CONVERSION SCALE**

For the calculation of the final grade the following conversion table will be used:

Α+	90 – 100%	GPA	4.5	C+	65 – 69.9%	GPA	2.5
	85 – 89.9%			C	60 – 64.9%		
A-	80 – 84.9%	GPA	4.0	D	50 – 59.9%	GPA	1.0
B+	75 – 79.9%	GPA	3.5	F	below 50%	GPA	
В	70 – 74.9%	GPA	3.0				

Work not submitted will be graded as 0%

## **FINAL PAPERS**

## Fall Term:

Students will be required to submit a final paper (minimum 2,000 words). The paper should summarize the material covered in the class, address how class material is connected to the acting process, and comment on the student's own discoveries about performance and personal growth. The assignment will be discussed in detail in class. The paper is worth 10% and due by 4:00 PM on Monday, December 13, 2021. Final papers will not be accepted late.

Rubric for Professionalism and Participation Grade

Participation and professionalism will be assessed using the following criteria:

- 1) Arrives in the studio on time, fully prepared to start, wearing appropriate clothing, and respectful of the space. (Respect means not being overly loud or social when entering the space and sensitive to others who may be warming up).
- 2) Participates fully and consistently in group exercises and works on corrections.
- 3) Supportive to peers and creates a positive learning environment for all.
- 4) Attends all out of class rehearsals, on time, prepared, and with full participation.
- 5) Participates fully in discussions.

Grades for Participation and Professionalism will be determined as follows:

A+ = Always

A = Almost Always

B = Mostly

C = Inconsistently

D = Infrequently

F = Rarely

# **ASSIGNMENT AND PRESENTATION DEADLINES (subject to change)**

## Fall Term:

Background Paper	Friday, September 10, 2021
Emotional Fluency Presentation Part A	Friday, October 01, 2021
Emotional Fluency Presentation Part B	Friday, November 08, 2021
Remembered Body Presentation	Monday, Dec 06, 2021
Remedial Exercises Cumulative Assessment	Friday, December 03, 2021
Improvisation Cumulative Assessment	Friday, December 03, 2021
Final Paper	Monday, December 13, 2021
Winter Term:	
Remedial Exercise Cumulative Assessment	Monday, April 04, 2022
Contact Improvisation Cumulative Assessment	Monday, April 04, 2022
Patterned. Non-Patterned Movement Cumulative Assessment	Monday, April 04, 2022
Solo Presentation	Friday, February 18, 2022
Ensemble Presentation	Monday, April 04, 2022

# **TENTATIVE SCHEDULE (subject to change)**

Please Note: The schedule as presented indicates a progression of the introduction of subject matter. In practice material may be introduced with more overlap and certain material may be revisited throughout the year.

#### Fall Term:

# September 8 - October 08, 2021

Understanding Embodiment Improvisation Remedial Exercises Emotional Fluency

## October 18 – Dec 06, 2021

Remedial Exercises Improvisation Emotional Fluency Remembered Body Assignment

#### Winter Term:

## <u>January 7 – February 18, 2022</u>

Remedial Exercises
Contact Improvisation
Patterned/Non-Patterned Movement
Solo Assignment

# February 28 – April 6, 2022

Remedial Exercises/Gesture Contact Improvisation Patterned/Non-Patterned Movement Ensemble Assignment

# ATTENDANCE AND LATENESS for 2nd- through 4th-year Performance classes

Given that this is a practical studio course, extensive participation and professionalism are required. As a result, punctuality and attendance at on-line and in-person classes and at out-of-class rehearsals are of the utmost importance. The following will apply:

- Attendance and punctuality will be recorded at the beginning of every class.
- Unexcused absences from lectures, labs, or rehearsals will be penalized at a rate of 2% per instance.
- Unexcused lateness for lectures, labs, or rehearsals will be penalized at a rate of 1% per instance.
- After a <u>THIRD</u> late or absence, the instructor will schedule a meeting with the student to discuss withdrawal from the course.
- After a <u>FIFTH</u> unexcused absence the student will be required to meet with the Chair of the department to discuss withdrawal from the course.
- In performance courses in which casts rehearse a show, unexcused lateness and absence will not be tolerated and may result in the recasting of your role after <u>ONE</u> incident.
- Excused absences or lates require a medical note or prior arrangement with the instructor. It is at the instructor's discretion whether or not to excuse a non-medical absence.
- After <u>FIVE</u> excused absences the student will be required to meet with the Instructor to discuss whether it is realistic for him/her to continue in the course.

HOWEVER, this will be an unusual and unpredictable year so some latitude will be afforded.

Given the rigorous, practical nature of studio courses, and the demands these courses make in terms of attendance and punctuality, students with chronic medical conditions that require extensive absence should meet with the instructor at the beginning of the term to discuss whether the course is appropriate for them.

# **NOTES FOR PERFORMANCE COURSES**

- Senior acting students scheduled to perform in a departmental public exercise will be expected
  to attend rehearsals, either online or in person depending on the Instructor's schedule.
  Rehearsals for final presentations and public exercises are scheduled well in advance; students
  must arrange their university and work schedules so as not to conflict with them. Students must
  attend ALL scheduled rehearsals.
- Any student who repeatedly misses rehearsals, arrives late, or fails to rehearse adequately will be asked to withdraw from the course (see Attendance note, above).
- As many of our classes are physical in nature, students are asked to wear comfortable clothing.
  Even if a class is scheduled on-line, there will be physical work required. If there are limitations
  due to the student's remote environment, adjustments should be made with the instructor in
  advance.
- No eating, chewing gum, or wearing a mask during on-line work.
- In a presentation environment, student actors, like professionals, are expected to provide their
  own basic makeup supplies where required. ABSOLUTELY NO SHARING OF MAKEUP will be
  allowed due to the potential health risks.
- Senior acting students scheduled to perform in a departmental public exercise are asked not to modify their hair colour or style without first checking with the instructor/director.
- When attending classes, rehearsals or labs in the Theatre building, outdoor footwear <u>must be removed</u> before entering <u>ANY</u> of the Studios: 0T09 (Concourse Studio), 0T19 (Mime Lab), 1T15 (Theatre), 2T05 (2nd Floor Studio), 2T15 (Movement Studio). We suggest you bring suitable dance shoes or slippers to wear if working in one of these spaces. Your professors will monitor and enforce this regulation in order to preserve the integrity of the special flooring in these rooms. Please respect this rule.
- Students attending rehearsals or labs in the Theatre building are not allowed to bring props, costumes, or furnishings to support in-person scene presentations for health and hygiene reasons.
- Students attending rehearsals or labs in the Theatre building <u>MUST NOT</u> move existing furnishings from their current locations.

#### STUDENT PARTICIPATION POLICY & COURSE CONTENT NOTE

Theatre is a communal art form in which a number of interdependent artists and crafts people co-operate to create a work of art. This fact is necessarily transferred to the learning situation, and is reflected in many of the Department's courses. Consequently, it is the Department's policy that students are required to: complete homework such as reading, line-learning, script analysis, prop lists, design drawings, etc.; attend classes; attend rehearsals both within and outside of class times; and, in short, to exhibit commitment towards the inevitably shared endeavours of our field of study.

Any student failing to fulfil these requirements is harmful to the progress of dedicated students and may, after due warning, be asked to withdraw from any individual Departmental course.

## **COURSE CONTENT NOTE**

Dramatic literature depicts a wide range of human actions, both elevated and base, public and private, physical and psychological, sexual and non-sexual, etc. Acting students learn to simulate life truthfully in interaction with other students in the safety of the acting class and the rehearsal hall through exercises, discussions, and directions which address rather than avoid truthful, particularized, personalized action.

The teaching of acting may involve encouraging students to examine personal and even intimate areas of life to help them understand and meet the demands of the work.

Performance classes often require strenuous physical activity. Classes and rehearsals may also involve consensual physical interaction between students as part of class exercises or character development and occasional, consensual, physical contact by instructors for purposes such as the demonstration of a technique or to make a posture correction. Students are responsible for wearing clothing appropriate to these activities.

This work can, at times, feel uncomfortable, but must ALWAYS be consensual, and must NEVER be unsafe. Students are encouraged to discuss any concerns about their physical and emotional safety with their course instructor.

#### **KNOW YOUR RIGHTS**

# **Human Rights and Diversity**

All students are encouraged to visit the University's Human Rights and Diversity website (<a href="https://www.uwinnipeg.ca/respect/index.html">https://www.uwinnipeg.ca/respect/index.html</a>) to familiarize yourself about your rights, the University's policies, and resources in place to support you. This site includes links to the University's Sexual Violence Policy and Procedures (<a href="https://www.uwinnipeg.ca/respect/sexual-violence-policy-and-procedures.html">https://www.uwinnipeg.ca/respect/sexual-violence-policy-and-procedures.html</a>), as well as resources for getting and providing support and clear steps for disclosing or reporting sexual violence.

# Sexual Violence Resources on Campus

From the UW Human Rights & Diversity website:

The University takes all disclosures and reports of sexual violence seriously; survivors of all backgrounds and experiences will be treated with dignity, respect, and care. If you have experienced sexual violence, there are trained staff to help you in whatever way suits you best."

Disclosing is telling a member of the UW Community that you have experienced sexual violence. This could be someone you trust or feel comfortable with, like a professor, coach, another staff person, or a member of the Sexual Violence Response Team (SVRT). A disclosure can be made in order to receive

support, accommodation, or to be connected to other resources. The Sexual Violence Response Team (SVRT) is a small team of specially trained, well-situated staff that coordinates and organizes services for survivors in a confidential manner. For example, if you personally do not feel comfortable talking to your professors about extensions or deferring work, they would be able to arrange changes for you without telling the professor why you need accommodation.

<u>Contact SVRT by phone at 204-230-6660.</u> <u>You can find more information on disclosing here.</u> (https://www.uwinnipeg.ca/respect/sexual-violence/support/index.html)

Reporting is making a statement to the Human Rights & Diversity Officer (HRDO) with the intention of seeking remedy, sanction, or consequences through the university. Once a report is made, the HRDO will review your report and discuss your options. Your options could include an investigation process, or informal resolution (if you wish to resolve it without an investigation). The HRDO can still connect you with support, accommodation, or external organizations while the investigation is taking place.

<u>You can contact the HRDO by phone at 204-988-7508</u> or by email at <a href="mailto:hrdo@uwinnipeg.ca">hrdo@uwinnipeg.ca</a> <u>You can report online here » (https://uwinnipeg.qualtrics.com/jfe/form/SV 40Ni2EP1gcXjyBv)</u>

## **PUBLIC HEALTH COVID CONSIDERATIONS**

In the current changing health situation, the schedule and content of the course may be subject to change on short notice. Every effort will be made to inform students of these changes, to deliver the course content in the best way possible under the circumstances, and to evaluate students fairly.

## **HEALTH AND ACCESSIBILITY SERVICES**

Life happens to everyone. If you are experiencing a crisis in your life, or if you have a physical or mental health issue, communicate with your Professor or Accessibility Services – let us know so we can provide support or direct you to those who can. The earlier we know, the earlier we can discuss what resources might be available. Students with documented disabilities, or temporary or chronic medical conditions requiring academic accommodations for tests/exams/presentations (e.g., private space or more time) or during lectures/labs (e.g., note-takers) are encouraged to contact Accessibility Services (AS) at 204-786-9771 or accessibilityservices@uwinnipeg.ca to discuss appropriate options. All information about a student's disability or medical condition remains confidential. If you are registered with Accessibility Services, do not assume that Accessibility Services (AS) has informed your instructor that you have registered with them. Please see <a href="http://www.uwinnipeg.ca/accessibility">http://www.uwinnipeg.ca/accessibility</a>. If you do not register with AS, you cannot be granted special consideration (e.g. extra time to write exams/tests, attendance issues because of physical or mental health conditions, etc.).

The University of Winnipeg promotes a scent-free environment. Please be respectful of the needs of your fellow classmates and your instructor by avoiding the use of scented products while attending on-campus lectures and labs. Exposure to perfumes and other scented products (such as lotion) can trigger serious health reactions in persons with asthma, allergies, migraines or chemical sensitivities. We are asking for your cooperation to create a scent-free environment on campus by students, faculty and staff.

# "THE REAL THING" LECTURE SERIES

During the FW terms, the Department of Theatre and Film presents a series of lectures held on Wednesdays during the free period (12:30-13:20). This series will feature speakers from a range of areas in the performing arts: technical, performance, design, management, film, directing, playwriting, etc. and are open to all students. The speakers will specifically address issues related to "the business of the business."

Pending health guidelines, lectures are planned to be in-person in the Theatre on the following dates:

October 6, 2021 November 10, 2021 January 19, 2022 March 2, 2022

Guests will be confirmed shortly.

MANDATORY ATTENDANCE FOR HONOURS STUDENTS: Beginning in January, attendance at <u>EVERY</u> lecture is mandatory for ALL Honours students in Theatre (that is, anyone taking 4000-level courses in any area), as well as students in THFM-3110 Screen Acting, THFM-3201 Styles in Design, THFM-3801 Production II, and THFM-3920 Musical Theatre.

All students are encouraged to attend these fun and informative lectures. Please see our department website in the Fall for information.

## **ORIENTATION ASSEMBLY**

WEDNESDAY, SEPTEMBER 15 at 12:30 pm we will hold an *Orientation Assembly* to welcome students to the new term; introduce our new students to faculty and other students; provide information about the department, its various activities and those of its professors; and deliver news about what's coming up.

ALL STUDENTS ARE ENCOURAGED AND WELCOME TO ATTEND! Please see our department website for information.

## **TAFSA**

All students enrolled in at least one theatre or film class are automatically members of TAFSA, the Theatre and Film Students' Association, which plans a number of exciting activities each academic year. Activities organized by TAFSA include regular Performance Jams, Department parties and Socials as well as DioFest (a new play festival featuring student written and produced plays), and 24/7 (an event in which students move into our building and several plays are written, rehearsed, produced, and presented – all in a period of 24 hours!).

Please join TAFSA to find out more at their meetings, every second Monday from 12:30-13:20 pm. This is a great opportunity for students to connect with other like-minded people and a way to get involved in the department events. Visit the TFSA Instagram account at @tafsauw.

## **BUILDING SECURITY**

To safeguard the health of the UWinnipeg community — and support public health efforts — during the ongoing COVID-19 situation, the UW campus is closed to the public until further notice. Students, Faculty and Staff must use specific access points to buildings and provide identification upon entry.

Information about access for students can be found at <a href="https://www.uwinnipeg.ca/covid-19/on-campus-learning-faq.html">https://www.uwinnipeg.ca/covid-19/on-campus-learning-faq.html</a>.

NOTE: It is <u>MANDATORY</u> that anyone entering the building and attending classes, labs or rehearsals in the building carry an ID card/student card to verify their vaccination status and that they are allowed to be on campus. If a Security Guard checks and you do not have proper accreditation, <u>you will be evicted</u>.

These rules are in place to protect our students and our equipment; please respect them.

SECURITY PHONE (General, non-emergency, Safe Walk and Safe Ride): 204-786-9272 SECURITY EMERGENCY NUMBER: 204-786-6666

The Asper Centre for Theatre and Film is equipped with an emergency-only phone to contact Security immediately in the main lobby by the House Management Office. This can be used in an emergency situation to directly connect with the UW Security Services.

Students are encouraged to visit the UW Security Services webpage at <a href="https://www.uwinnipeg.ca/security/index.html">https://www.uwinnipeg.ca/security/index.html</a> for complete information about campus security and emergency procedures.

## **RECORDING ON-LINE CLASSES**

The instructor of an on-line class may choose to record a zoom or video class if there are online connectivity issues, absences, or to post to Nexus for later review.

If a lecture is recorded, students will be given notice (via the course outline or on a case-by-case basis) that their personal information may be captured; informed of how long the recording will be retained; and whether the recording will be used for evaluation of any kind. Students will also be given the option to turn off their cameras/microphones and use pseudonyms to remain anonymous (except where class participation is required).

Students with concerns or who wish to seek alternate arrangements may discuss the matter with the instructor.

Access to recordings will be limited to the academic staff, students, and others with a legitimate need. Recordings containing student personal information will not be posted publicly, but only on UW-approved servers.

No student is allowed to disseminate recordings outside of the class or post recordings publicly. Access to the recordings will be limited to the instructor and the students.

## **ELECTRONIC COURSE OUTLINE ADDENDA**

Department Website: <a href="https://theatre.uwinnipeg.ca">https://film.uwinnipeg.ca</a> or <a href="https://film.uwinnipeg.ca">https://film.uwinnipeg.ca</a>

Please refer to the website for department information, but particularly regarding:

Fire and Safety Information for ACTF: Students must check our website and review the *Fire Safety Instructions in the Asper Centre for Theatre* and *Film* and *Access Card/Building Use Policy* at <a href="https://www.uwinnipeg.ca/theatre-film/student-resources/loves-labours-lost-production-schedule.html">https://www.uwinnipeg.ca/theatre-film/student-resources/loves-labours-lost-production-schedule.html</a>.

Room Bookings for Class Assignment Work: We expect students will be allowed to book rehearsal room space FOR CLASS-RELATED WORK ONLY. Please see our website links to *Room Booking Instructions* and electronic *Online Room Booking Form* found on our department website at <a href="https://www.uwinnipeg.ca/theatre-film/rentals/access-card-and-building-use-policy.html">https://www.uwinnipeg.ca/theatre-film/rentals/access-card-and-building-use-policy.html</a>. Please read and note all instructions carefully. Room booking availability is subject to change according to public health and university policies.

#### **GENERAL NOTES**

- Students can find answers to frequently asked questions related to the University's Covid-19 policies for the 2021-22 year here: <a href="https://www.uwinnipeg.ca/covid-19/index.html">https://www.uwinnipeg.ca/covid-19/index.html</a>
- Students should check their UWinnipeg e-mail addresses daily as this is the most direct way
  instructors and the University will contact students, particularly during the current environment
  of quickly-changing circumstances.
- This course outline should be considered a guideline only. Time constraints and other unforeseen factors may require that some topics be omitted or covered in less detail than indicated.
- Archival records such as videotapes, sound recordings, and photographs may be made or taken
  during class or lab times. The University uses such materials primarily for archival, promotional,
  and teaching purposes. Promotional use may include display at open houses or conferences, or
  use in advertising, publicity, or brochures. In reading and accepting the terms in this course
  outline, students acknowledge consent for such use by the University. Should a student not wish
  to convey such consent, they should withdraw from this course immediately.
- Unless necessary for accessing class, cellular phones should be turned off during classes and examinations. Texting is not permitted in class.
- Any student attending a test or final examination may be required to present proof of identity;
   photo identification is preferred.
- It is the student's responsibility to retain a photocopy or computer disk copy of <u>ALL</u> assignments submitted for grading; in the event of loss or theft, a duplicate copy is required.
- When it is necessary to cancel a class due to exceptional circumstances, instructors will make
  every effort to inform students via UWinnipeg webmail (and/or using the preferred form of
  communication, as designated by the instructor), as well as the Departmental Assistant and
  Chair/Dean. Students are reminded that they have a responsibility to regularly check their
  UWinnipeg e-mail addresses to ensure timely receipt of correspondence from the university
  and/or their course instructors.
- Students may choose not to attend classes or write examinations on holy days of their religion, but they must notify their instructors at least two weeks in advance. Instructors will then provide opportunity for students to make up work or examinations without penalty. A list of religious holidays can be found in the 2021-22 Undergraduate Academic Calendar, <a href="http://uwinnipeg.ca/academics/calendar/docs/important-notes.pdf">http://uwinnipeg.ca/academics/calendar/docs/important-notes.pdf</a>

Regulations, Policies, and Academic Integrity

Students are encouraged to familiarize themselves with the "Regulations and Policies" found in the University Academic Calendar at:

https://uwinnipeg.ca/academics/calendar/docs/regulationsandpolicies.pdf. Particular attention should be given to subsections 8 ("Student Discipline"), 9 ("Senate Appeals"), and 10 ("Grade Appeals"). Please emphasize the importance of maintaining academic integrity, and to the potential consequences of engaging in plagiarism, cheating, and other forms of academic misconduct. Even "unintentional" plagiarism, as described in the UW Library video tutorial "Avoiding Plagiarism" (https://www.youtube.com/watch?v=UvFdxRU9a8g) is a form of academic misconduct. Similarly, uploading essays and other assignments to essay vendor or trader sites (filesharing sites that are known

providers of essays for use by others who submit them to instructors as their own work) is a form of misconduct, as it involves "aiding and abetting" plagiarism. More detailed information can be found here: Academic Misconduct Policy and Procedures: <a href="https://www.uwinnipeg.ca/institutional-analysis/docs/policies/academic-misconduct-policy.pdf">https://www.uwinnipeg.ca/institutional-analysis/docs/policies/academic-misconduct-procedures.pdf</a>.

# Respectful Learning Environment

Students are expected to conduct themselves in a respectful manner on campus and in the learning environment irrespective of platform being used. Behaviour, communication, or acts that are inconsistent with a number of UW policies (e.g. Respectful Working and Learning Environment Policy <a href="https://www.uwinnipeg.ca/respect/respect-policy.html">https://www.uwinnipeg.ca/respect/respect-policy.html</a>, Acceptable Use of Information Technology Policy <a href="https://www.uwinnipeg.ca/institutional-analysis/docs/policies/acceptable-use-of-information-technology-policy.pdf">https://www.uwinnipeg.ca/institutional-analysis/docs/policies/acceptable-use-of-information-technology-policy.pdf</a>) could be considered "non-academic" misconduct. More detailed information can be found here: Non-Academic Misconduct Policy and Procedures: <a href="https://www.uwinnipeg.ca/institutional-analysis/docs/student-non-academic-misconduct-policy.pdf">https://www.uwinnipeg.ca/institutional-analysis/docs/student-non-academic-misconduct-policy.pdf</a> and <a href="https://www.uwinnipeg.ca/institutional-analysis/docs/student-non-academic-misconduct-policy.pdf">https://www.uwinnipeg.ca/institutional-analysis/doc

# Copyright and Intellectual Property

Course materials are the property of the instructor who developed them. Examples of such materials are course outlines, assignment descriptions, lecture notes, test questions, and presentation slides—irrespective of format. Students who upload these materials to filesharing sites, or in any other way share these materials with others outside the class without prior permission of the instructor/presenter, are in violation of copyright law and University policy. Students must also seek prior permission of the instructor/presenter before, for example, photographing, recording, or taking screenshots of slides, presentations, lectures, and notes on the board. Students found to be in violation of an instructor's intellectual property rights could face serious consequences pursuant to the Academic Misconduct or Non-Academic Misconduct Policy; such consequences could possibly involve legal sanction under the Copyright Policy (https://copyright.uwinnipeg.ca/docs/copyright\_policy\_2017.pdf).

# **Research Ethics**

Students conducting research interviews, focus groups, surveys, or any other method of collecting data from any person, including a family member, must obtain research ethics approval before commencing data collection. Exceptions are research activities done in class as a learning exercise. For submission requirements and deadlines, see <a href="http://www.uwinnipeg.ca/research/human-ethics.html">http://www.uwinnipeg.ca/research/human-ethics.html</a>

## Privacy

Students are reminded of their rights in relation to the collecting of personal data by the University (<a href="https://www.uwinnipeg.ca/privacy/admissions-privacy-notice.html">https://www.uwinnipeg.ca/privacy/admissions-privacy-notice.html</a>), especially if Zoom is being used for remote teaching (<a href="https://www.uwinnipeg.ca/privacy/zoom-privacy-notice.html">https://www.uwinnipeg.ca/privacy/zoom-test-and-exam-proctoring.html</a>) and testing/proctoring (<a href="https://www.uwinnipeg.ca/privacy/zoom-test-and-exam-proctoring.html">https://www.uwinnipeg.ca/privacy/zoom-test-and-exam-proctoring.html</a>).

# **VOLUNTARY WITHDRAWAL DATES**

The voluntary withdrawal dates for each term, without academic penalty, are:

- FALL TERM COURSES: November 16, 2021 for Fall courses which begin in September 2021 and end in December 2021
- FALL/WINTER TERM COURSES: February 16, 2022 for Fall/Winter courses which begin in September 2021 and end in April 2022
- WINTER TERM COURSES: March 16, 2022 for Winter courses which begin in January 2022 and end in April 2022

Students are encouraged to speak to the Instructor before withdrawing to explore other options.

Please note that withdrawing before the VW date does not necessarily result in a fee refund.