

THFM 1001-001 (6 credit hours)

INTRODUCTION TO THEATRE: PERFORMANCE

2021/22

Tues/Thurs 11:30am – 12:45pm

Room 2T15 - classes IN-PERSON

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Office Hours: MWF 11:30am-12:20pm

(and by appt.)

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The University of Winnipeg acknowledges that we are gathered on ancestral lands, on Treaty One territory. These lands are the heartland of the Métis people. We acknowledge that our water is sourced from Shoal Lake 40 First Nation.

**COURSE DESCRIPTION**

THFM-1001: INTRODUCTION TO THEATRE: PERFORMANCE is designed as an introduction to the basic concepts of theatre with an emphasis on the art and craft of the performer. While the emphasis will be on the development of acting technique, this course is an introduction to theatre in the grander sense, and so time will be spent examining the interrelationship between the various creative roles in the theatre, as well as developing a process of textual analysis from the perspective of an interpretive artist and introducing the student to a small sampling of dramatic literature: specifically *Concord Floral* by Jordan Tannahill, *Everybody* by Branden Jacobs-Jenkins and *Strength of Indian Women* by Vera Manuel. The students' understanding of these plays and other class readings will be evaluated through brief written quizzes.

The Fall Term is broken into two units: 1. Listen with the Body & 2. Play an Action Through your Body. Students will be introduced to the basics of modern acting technique through the lens of improvisation and through clown-based approaches to listening and presence. Improvisational exercises will be used to establish and practice the fundamentals of acting. The students' progress will be evaluated through two performance presentations: first through an improvised presentation and second through the rehearsal and performance of multiple interpretations of short scenes. The Winter Term is also broken into two units: 3. Embody the Character & 4. Get Physical with your Partner. Students will carry-over the improvisational approach from the Fall term to monologue work and challenging, modern dramatic scenes. In-class work will also focus on script analysis, technique development and rehearsal skills. **Students are required to bring a notebook and pencil to all classes and rehearsals.**

Over the course of the academic year, students will be required to attend two (2) professional productions and one (1) department production – either live or streamed depending on the public health situation. These productions will be determined early in the fall. Attending these three evenings of theatre is a course requirement.

Mandatory “one-on-one” interviews will be held in the exam period at the end of each term. Failure to attend will be counted as an absence and marks will be deducted as per the attendance policy. Alternate arrangements will be made for students hoping to leave town before either of these dates; speak to the professor about your specific situation well in advance.

Class communication will take place via email. Students are encouraged to regularly check their uwinnipeg email accounts for information and updates from the University.

## COURSE DELIVERY AND PROTOCOL

It's hard to know exactly how the 21-22 year will go. We expect we'll be in-person, but there may be times when we switch to remote. And if students or the instructor fall ill, we may use online technologies in tandem with in-person instruction. Flexibility will be the name-of-the-game.

During in-person sessions, safety will be a top priority. At all times, we will meet or exceed public health and industry specific standards.

Should we need to switch to remote at any point, the instructor may offer a combination of materials delivery options through Nexus and a combination of asynchronous (recorded) and synchronous (live online) sessions. Students are expected to be available during the scheduled class times unless the instructor has specified for particular sessions. And student must make every effort to participate in synchronous (live online) sessions - though there will be flexibility around attendance and participation where technological barriers exist. The goal will be to work with students to make sure their access needs are met.

The instructor will work with students if frequent absenteeism or lateness becomes disruptive and explore solutions if the challenges are due to the limitations of remote learning. Nevertheless, professional conduct is always expected, and failure to meet reasonable standards of responsible behaviour in relation to classmates, instructors and course participation will not be tolerated.

Regardless of the way materials are delivered, teacher and students are responsible for a creative, supportive, and protective atmosphere in order to best serve the work. Students must accept artistic individualities and help their colleagues with constructive criticism at appropriate moments. The unity, creativity, and health of the class are more important than any personal or artistic differences.

As would be the case with normal practice in live performance classes the instructor or teaching assistants may record student performances for grading and feedback purposes but these will not be distributed to others in the classroom and will be destroyed with other grading materials after the appropriate retention period for appeals (normally one year).

As in any performance class, students are encouraged to present their performances during live sessions but may submit pre-recorded presentations with the permission of the instructor if there are barriers to presenting their work live. These recordings will be used for evaluation purposes and shared with the rest of the class for group feedback in the same way as a live performance would be.

**No student is allowed to disseminate recordings outside of the class or post recordings publicly. Access to the recordings will be limited to the instructor and the students. Violation of this provision may be cause for expulsion from the class.**

## SCENEWORK AND REHEARSALS

During the Fall Term, students will be required to meet to practice the improvisational exercises introduced in class. Whether these rehearsals will be in-person or online remains to be seen...This requirement will involve from one to two hours of out-of-class work per week. During the Winter Term all students will be required to take part in continuous ongoing scene rehearsals outside of scheduled class time. This requirement will involve a minimum of two to four hours per week. Students unable or unwilling to comply with this requirement are asked to withdraw from the course immediately.

When students are assigned group/partner work (dialogue scenes) the responsibility to arrange and participate in online (zoom) rehearsals, or live rehearsals if allowed later in the year, rests with the students in the group. This is an expectation with regard to professional conduct and participation in the course. Preparation is a contributing evaluative component for the assignment.

Any student who repeatedly misses rehearsals, comes late, or fails to rehearse adequately may be asked to withdraw from the course. This includes scheduled in-class rehearsal periods. This provision has been established to protect the educational interests of scene partners and other classmates.

Scenes must be approved by the instructor **PRIOR** to the start of the allotted rehearsal period.

### **HEALTH AND ACCESSIBILITY SERVICES**

Life happens to everyone. If you are experiencing a crisis in your life, or if you have a physical or mental health issue, communicate with your Professor or Accessibility Services – let us know so we can provide support or direct you to those who can. The earlier we know, the earlier we can discuss what resources might be available. Students with documented disabilities, or temporary or chronic medical conditions requiring academic accommodations for tests/exams/presentations (e.g., private space or more time) or during lectures/labs (e.g., note-takers) are encouraged to contact Accessibility Services (AS) at 204-786-9771 or [accessibilityservices@uwinnipeg.ca](mailto:accessibilityservices@uwinnipeg.ca) to discuss appropriate options. All information about a student's disability or medical condition remains confidential. If you are registered with Accessibility Services, do not assume that Accessibility Services (AS) has informed your instructor that you have registered with them. Please see <http://www.uwinnipeg.ca/accessibility>. If you do not register with AS, you cannot be granted special consideration (e.g. extra time to write exams/tests, attendance issues because of physical or mental health conditions, etc.).

The University of Winnipeg promotes a scent-free environment. Please be respectful of the needs of your fellow classmates and your instructor by avoiding the use of scented products while attending lectures. Exposure to perfumes and other **scented products (such as lotion)** can trigger serious health reactions in persons with asthma, allergies, migraines or chemical sensitivities. We are asking for your cooperation to create a scent-free environment **on campus** by students, faculty and staff.

### **REQUIRED TEXTS**

Tannahill, Jordan. *Concord Floral* (available as a free e-book from the library)

Branden Jacobs-Jenkins. *Everybody* (available for purchase at the UW bookstore)

Manuel, Vera. *Strength of Indian Women* (available as a free e-book from the library)

Course Pack – available through Nexus

2 Professional Productions (TBD)

1 Student Production (TBD)

Various Playscripts: TBD (Students may be required to purchase additional scripts to support scene or project work later in the year.)

### **ASSIGNMENTS: A GENERAL OVERVIEW**

- **Performance** There are four performance assignments in INTRO TO THEATRE: PERFORMANCE 002. In the fall term: Performance 1: Something Fantastic (Oct 19&21), and Performance Project 2: Triple Scene (Nov 30 & Dec 2). In the winter term: Performance Project 3: Character Monologue (Feb 15 &

17) & Performance Project 4: Final Scene (Mar 29&31). The material for this scene will be taken from the modern/contemporary canon.

- **Written** Each student will submit Mind-Maps for 5 excerpts from the Course Pack. These must be submitted via email by 11:30am on the due date for the reading. A maximum 2-page paper on connections and divergences between these excerpts will be due by 11:30am on Wednesday December 8.

Students will also prepare a **written analysis** of their Character Monologue and Final Scene. The analysis process will be based on the methods addressed in class and in the readings. Due Dates: Feb 10 (Character Monologue), Mar 24 (Final Scene).

Each student will also submit a **Process Paper** on their Scene. This paper is a reflection on the experience of applying technique, rehearsing and performing the 4 performance projects. Due Date: Apr 5.

- **Tests** There will be two (2) tests during the year to evaluate students' understanding of the material covered. These will focus on comprehension of class content and the readings from the ACTOR'S point of view. Dates: November 23 and March 22.

### **MARK BREAKDOWN**

#### **FALL**

5%	Performance 1: Something Fantastic
10%	Performance 2: Triple Scene
P/F	Triple Scene: Rehearsal with Instructor or TA (prepared, rehearsed, collaborative, off-book)
5%	Fall Test
5%	Mind-Maps – 1% for each Mind-Map complete and submitted on time
5%	2-page Mind-Map Connections & Divergences

#### **WINTER**

15%	Performance 3 – Character Monologue
P/F	Monologue: First Pass (prepared, rehearsed, off-book)
P/F	Monologue: Rehearsal with Instructor or TA (prepared, rehearsed, collaborative, off-book)
20%	Performance 4 – Final Scene
P/F	Scene First Pass (prepared, rehearsed, off-book)
P/F	Scene: Rehearsal with Instructor or TA (prepared, rehearsed, collaborative, off-book)
P/F	Scene Peer Evaluation
5%	Monologue Scene Analysis
5%	Winter Test
10%	Final Scene - Scene Analysis
15%	Final Process Paper
<b>100%</b>	<b>TOTAL (30% in Fall Term)</b>

*Regarding **Pass/Fail (P/F)**: A number of the performance assignments include a pass/fail component. This component is a necessary part of the process. If the student fails this component it will result in a 10% reduction in the final grade for the assignment.*

### **LATE ASSIGNMENTS**

Deadlines for practical assignments are non-negotiable, except in emergency situations (including technological emergencies).

Papers will **NOT** be accepted after the due date. Extensions may be granted but only BEFORE the due date and with a valid reason, at the professor's discretion. **N.B. It is the student's responsibility to retain a photocopy or virtual copy of ALL assignments submitted for grading; in the event of loss or theft, a duplicate copy is required.**

Should a student be absent (unexcused) on the day of an assigned performance, the student will receive **0%** for that assignment. Should that student's absence affect a scene partner or partners, alternate arrangements will be made for their evaluation.

### **DRESS REQUIREMENT: \*\*All apparel must fit well, and allow for ease of movement**

As many of our classes are physical in nature, students are asked to wear comfortable clothing. Outdoor footwear must be removed before entering the studio. In any given class you may find yourself rolling and crawling on the floor, jumping, running, flapping your arms and so on. Please observe the following guidelines:

Pants must allow freedom of movement (i.e. sweats, tights, yoga/martial arts pants, shorts)

No street shoes or hats

Bare feet/dance shoes – socks are a hazard because they are slippery

Long hair tied back

No jewelry (esp. rings, necklaces and long earrings)

No chewing gum

### **CONVERSION SCALE**

For the calculation of the final grade the following conversion table will be used:

A+	90 – 100%	GPA	4.5	C+	65 – 69.9%	GPA	2.5
A	85 – 89.9%	GPA	4.25	C	60 – 64.9%	GPA	2.0
A-	80 – 84.9%	GPA	4.0	D	50 – 59.9%	GPA	1.0
B+	75 – 79.9%	GPA	3.5	F	below 50%	GPA	0
B	70 – 74.9%	GPA	3.0				

Work not submitted will be graded as 0%

**DEFINITIONS OF GRADING DESCRIPTIONS**

**A+ Exceptional.** Thorough knowledge of concepts and/or techniques and exceptional skill **AND** great originality in the use of those concepts/techniques in satisfying the requirements of an assignment or course.

**A Superior.** Thorough knowledge of concepts and/or techniques and exceptional skill **OR** great originality in the use of those concepts/techniques in satisfying the requirements of an assignment or course.

**A- Excellent.** Thorough knowledge of concepts and/or techniques together with a high degree of skill and/or some elements of originality in satisfying the requirements of an assignment or course.

**B+ Very Good.** Thorough knowledge of concepts and/or techniques together with a fairly high degree of skill in the use of those concepts/techniques in satisfying the requirements of an assignment or course.

**B Good.** Good level of knowledge of concepts and/or techniques together with considerable skill in using them to satisfy the requirements of an assignment or course.

**C+ Competent.** Acceptable level of knowledge of concepts and/or techniques together with considerable skill in using them to satisfy the requirements of an assignment or course.

**C Fairly Competent.** Acceptable level of knowledge of concepts and/or techniques together with some skill in using them to satisfy the requirements of an assignment or course.

**D Barely Passing.** Minimum knowledge of concepts and/or techniques needed to satisfy the requirements of an assignment or course.

**F Failing.**

**CLASS SCHEDULE  
(Subject to Change)**

DATE		CLASS ACTIVITY	DEADLINE
September	Tu 7	<ul style="list-style-type: none"> <li>• Warm-up, introductions, review course outline, attend to class administration, <b>select Class Rep</b></li> <li>• Establish first principles: Q1=Listen with the body, Q2=Play an action through the body, Q3=Embody the character, Q4=Get physical with your partner</li> <li>• <b>Assign play reading: <i>Concord Floral</i> due Tu Oct 5</b></li> <li>• <b>Assign Course Pack Readings</b></li> </ul>	
	Th 9	<ul style="list-style-type: none"> <li>• Exercises – Listen &amp; Respond</li> </ul>	
	Tu 14	<ul style="list-style-type: none"> <li>• Exercises – Listen &amp; Respond</li> <li>• Mind-map Demo</li> </ul>	<ul style="list-style-type: none"> <li>• Devere Smith excerpts (course pack)</li> </ul>
	Th 16	<ul style="list-style-type: none"> <li>• Exercises – Consent &amp; Listen &amp; Respond</li> </ul>	
	Tu 21	<ul style="list-style-type: none"> <li>• Exercises – Making Contact</li> <li>• <b>Assign Performance Project 1: <i>Something Fantastic</i> (Oct 19 &amp; 21) – with practice rounds Sept 23&amp;28 &amp; Oct 5&amp;7</b></li> </ul>	<ul style="list-style-type: none"> <li>• Stanley excerpt (course pack)</li> </ul>
	Th 23	<ul style="list-style-type: none"> <li>• Info dump – collaboration in the theatre</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Practice Something Fantastic</b></li> </ul>
	Tu 28	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Ball excerpt (course pack)</li> <li>• <b>Practice Something Fantastic</b></li> </ul>
	Th 30	<b>University closed - National Day for Truth and Reconciliation</b>	
October	Tu 5	<ul style="list-style-type: none"> <li>• <i>Concord Floral</i> discussion and analysis</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Practice Something Fantastic</b></li> </ul>
	Th 7	<ul style="list-style-type: none"> <li>• <i>Concord Floral</i> discussion and analysis</li> <li>• <b>Assign play reading: <i>Everybody</i> due Tu Nov 9</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Practice Something Fantastic</b></li> </ul>
	10-16	<b>THANKSGIVING &amp; READING WEEK.</b>	
	Tu 19	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Present Performance Project #1 SOMETHING FANTASTIC</b></li> </ul>
	Th 21	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Present Performance Project #1 SOMETHING FANTASTIC</b></li> </ul>
	Tu 26	<ul style="list-style-type: none"> <li>• Exercises – action in the body - objectives</li> <li>• <b>Assign Performance Project #2 <i>Triple Scene</i> (due Nov 30 &amp; Dec 2)</b></li> </ul>	<ul style="list-style-type: none"> <li>• Manossa excerpt (course pack)</li> </ul>
	Th 28	<ul style="list-style-type: none"> <li>• Exercises – action in the body - obstacles</li> </ul>	

<b>November</b>	Tu 2	<ul style="list-style-type: none"> <li>Exercises – action in the body – physical action</li> </ul>	<ul style="list-style-type: none"> <li>Bruder excerpt (course pack)</li> </ul>
	Th 4	<ul style="list-style-type: none"> <li>Exercises – action in the body – physical action</li> </ul>	
	Tu 9	<ul style="list-style-type: none"> <li><i>Everybody</i> discussion and analysis</li> <li>Exercises – action in the body</li> </ul>	
	Th 11	<b>University Closed – Remembrance Day</b>	
	Tu 16	<ul style="list-style-type: none"> <li>Exercises – action in the body</li> </ul>	<ul style="list-style-type: none"> <li>Pettiford-Wates excerpt (course pack)</li> </ul>
	Th 18	<ul style="list-style-type: none"> <li>Exercises – action in the body</li> <li><b>REMINDER – Fall Test next Tuesday Nov 23</b></li> </ul>	
	Tu 23	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li><b>Fall Test</b></li> </ul>
	Th 25	<ul style="list-style-type: none"> <li>Triple Scene rehearsal</li> </ul>	
	Tu 30	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li><b>Present Performance Project 2: Triple Scene</b></li> </ul>
<b>December</b>	Th 2	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li><b>Present Performance Project 2: Triple Scene</b></li> </ul>
	Tu 7	<ul style="list-style-type: none"> <li><i>This is a make-up class for Nov. 11</i></li> <li>Debrief Term</li> </ul>	
	W 8	<ul style="list-style-type: none"> <li><i>This is a make-up class for Sept. 30</i></li> <li>Monologue workshop</li> <li><b>Assign: choose a monologue you love for Performance Project #3: Character Monologue. (Monologue must be from after 1980, can be any gender.) Monologue must be approved by Prof no later than Jan 6. Due: Feb 15&amp;17 with First Passes Jan 25&amp;26 &amp; Feb 1&amp;3</b></li> </ul>	<ul style="list-style-type: none"> <li><b>Due: Connections &amp; Divergences</b></li> </ul>
	TBA	<ul style="list-style-type: none"> <li><b>One-on-one interviews beginning at 9:00a.m. 3T12 or Zoom</b></li> </ul>	
		<ul style="list-style-type: none"> <li><b>HOLIDAYS. NO CLASSES.</b></li> </ul>	



<b>January</b>	Th 6	<ul style="list-style-type: none"> <li>• Approve monologue choices</li> <li>• Introduce text analysis</li> <li>• <b>Assign Monologue off-book by Jan 25</b></li> <li>• <b>Assign Animal Work + Mask (distribute mask supplies) due Tu January 11.</b></li> <li>• <b>Assign Monologue Analysis due Feb 10</b></li> <li>• <b>Assign Play Reading <i>Strength of Indian Women</i> due Feb 1.</b></li> </ul>	
	Tu 11	<ul style="list-style-type: none"> <li>• Exercises – animal work</li> </ul>	<ul style="list-style-type: none"> <li>• Bond excerpt (Course Pack)</li> </ul>
	Th 13	<ul style="list-style-type: none"> <li>• Exercises – animal work</li> </ul>	
	Tu 18	<ul style="list-style-type: none"> <li>• Exercises – merging animal work w/text</li> </ul>	
	Th 20	<ul style="list-style-type: none"> <li>• Exercises – merging animal work with text and loop</li> </ul>	
	Tu 25	<ul style="list-style-type: none"> <li>• Info Dump – Stage Formats</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Mono 1<sup>st</sup> pass</b></li> </ul>
	Th 27	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Mono 1<sup>st</sup> pass</b></li> </ul>
<b>February</b>	Tu 1	<ul style="list-style-type: none"> <li>• <i>Strength of Indian Women</i> discussion and analysis</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Mono 1<sup>st</sup> pass</b></li> </ul>
	Th 3	<ul style="list-style-type: none"> <li>• <i>Strength of Indian Women</i> discussion and analysis</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Mono 1<sup>st</sup> pass</b></li> </ul>
	Tu 8	<ul style="list-style-type: none"> <li>• <b>Assign Performance Project 4: Final Scene – read play over Reading Week – due Mar 29&amp;31 – First Passes Mar 8,10, 15, 17. Off Book Mar 8.</b></li> <li>• <b>Assign Animal work – distribute mask supplies</b></li> <li>• <b>Assign actioning of scenes Due Feb 1&amp;3</b></li> <li>• <b>Assign Scene Analysis – due Mar 24</b></li> <li>• Read scene in <i>siffleuse</i> groups</li> </ul>	
	Th 10	<ul style="list-style-type: none"> <li>• Early stages work on scenes</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Monologue Analysis Due</b></li> </ul>
	Tu 15	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Present Performance Project #3 Character Monologue</b></li> </ul>
	W 16	<b>Final date to Voluntarily Withdraw from F/W courses</b>	
	Th 17	<ul style="list-style-type: none"> <li>• <b>Assign Process Paper due Apr 5</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Present Performance Project #3 Character Monologue</b></li> </ul>
	20-26	<b>• <i>READING WEEK</i></b>	
<b>March</b>	Tu 1	<ul style="list-style-type: none"> <li>• Action work on Scenes</li> </ul>	<ul style="list-style-type: none"> <li>• Suzuki excerpt (course pack)</li> </ul>
	Th 3	<ul style="list-style-type: none"> <li>• Action work on Scene</li> </ul>	

	Tu 8	•	• <b>Scene 1<sup>st</sup> Pass</b>
	Th 10	•	• <b>Scene 1<sup>st</sup> Pass</b>
	Tu 15	•	• <b>Scene 1<sup>st</sup> Pass</b>
	Th 17	• <b>Reminder: Winter Test Tuesday</b>	• <b>Scene 1<sup>st</sup> Pass</b>
	Tu 22	•	• <b>Winter Test</b>
	Th 24	•	• <b>Scene Analysis due</b>
	Tu 29	•	• <b>Present Performance Project #4 Final Scene</b>
	Th 31	• <b>Distribute Peer Evaluations</b>	• <b>Present Performance Project #4 Final Scene</b>
<b>April</b>	Tu 5	• Last Class - Debrief year	• <b>Process Paper due</b> • <b>Peer Evals due.</b>
	TBA	• <b>One-on-one interviews beginning at 9:00a.m. 3T12 or Zoom</b>	

### ATTENDANCE AND LATENESS for first-year Performance classes

Given that this is a practical studio course, extensive participation and professionalism are required. As a result, punctuality and attendance at on-line and in-person classes and at out-of-class rehearsals are of the utmost importance. The following will apply:

- **Attendance and punctuality will be recorded at the beginning of every class.**
- Unexcused absences from lectures, labs, or out-of-class rehearsals will be penalized at a rate of 1% per instance.
- Unexcused lateness for lectures, labs, or out-of-class rehearsals will be penalized at a rate of .5% per instance.
- After a **THIRD** late or absence, the instructor will schedule a meeting with the student to discuss withdrawal from the course.
- After a **FIFTH** unexcused absence the student will be required to meet with the Chair of the department to discuss withdrawal from the course.
- Excused absences or lates require a medical note or prior arrangement with the instructor. It is at the instructor's discretion whether or not to excuse a non-medical absence.
- After **FIVE** excused absences the student will be required to meet with the Instructor to discuss whether it is realistic for him/her to continue in the course.

**HOWEVER, this will be an unusual and unpredictable year so some latitude will be afforded.**

Given the rigorous, practical nature of studio courses, and the demands these courses make in terms of attendance and punctuality, students with chronic medical conditions that require extensive absence should meet with the instructor at the beginning of the term to discuss whether the course is appropriate for them.

### NOTES FOR PERFORMANCE COURSES

- Senior acting students scheduled to perform in a departmental public exercise will be expected to attend rehearsals, either online or in person depending on the Instructor's schedule. Rehearsals for final presentations and public exercises are scheduled well in advance; students

must arrange their university and work schedules so as not to conflict with them. Students must attend **ALL** scheduled rehearsals.

- Any student who repeatedly misses rehearsals, arrives late, or fails to rehearse adequately will be asked to withdraw from the course (see Attendance note, above).
- As many of our classes are physical in nature, students are asked to wear comfortable clothing. **Even if a class is scheduled on-line, there will be physical work required.** If there are limitations due to the student's remote environment, adjustments should be made with the instructor in advance.
- No eating, chewing gum, or wearing a mask during on-line work.
- In a presentation environment, student actors, like professionals, are expected to provide their own basic makeup supplies where required. **ABSOLUTELY NO SHARING OF MAKEUP** will be allowed due to the potential health risks.
- Senior acting students scheduled to perform in a departmental public exercise are asked not to modify their hair colour or style without first checking with the instructor/director.
- When attending classes, rehearsals or labs in the Theatre building, outdoor footwear **must be removed** before entering **ANY** of the Studios: **0T09** (Concourse Studio), **0T19** (Mime Lab), **1T15** (Theatre), **2T05** (2nd Floor Studio), **2T15** (Movement Studio). We suggest you bring suitable dance shoes or slippers to wear if working in one of these spaces. Your professors will monitor and enforce this regulation in order to preserve the integrity of the special flooring in these rooms. Please respect this rule.
- Students attending rehearsals or labs in the Theatre building are **not allowed** to bring props, costumes, or furnishings to support in-person scene presentations for health and hygiene reasons.
- Students attending rehearsals or labs in the Theatre building **MUST NOT move existing furnishings from their current locations.**

### **STUDENT PARTICIPATION POLICY & COURSE CONTENT NOTE**

Theatre is a communal art form in which a number of interdependent artists and crafts people co-operate to create a work of art. This fact is necessarily transferred to the learning situation, and is reflected in many of the Department's courses. Consequently, it is the Department's policy that students are required to: complete homework such as reading, line-learning, script analysis, prop lists, design drawings, etc.; attend classes; attend rehearsals both within and outside of class times; and, in short, to exhibit commitment towards the inevitably shared endeavours of our field of study.

Any student failing to fulfil these requirements is harmful to the progress of dedicated students and may, after due warning, be asked to withdraw from any individual Departmental course.

### **COURSE CONTENT NOTE**

Dramatic literature depicts a wide range of human actions, both elevated and base, public and private, physical and psychological, sexual and non-sexual, etc. Acting students learn to simulate life truthfully in interaction with other students in the safety of the acting class and the rehearsal hall through exercises,

discussions, and directions which address rather than avoid truthful, particularized, personalized action.

The teaching of acting may involve encouraging students to examine personal and even intimate areas of life to help them understand and meet the demands of the work.

Performance classes often require strenuous physical activity. Classes and rehearsals may also involve consensual physical interaction between students as part of class exercises or character development and occasional, consensual, physical contact by instructors for purposes such as the demonstration of a technique or to make a posture correction. Students are responsible for wearing clothing appropriate to these activities.

This work can, at times, feel uncomfortable, but must ALWAYS be consensual, and must NEVER be unsafe. Students are encouraged to discuss any concerns about their physical and emotional safety with their course instructor.

## **KNOW YOUR RIGHTS**

### **Human Rights and Diversity**

All students are encouraged to visit the University's Human Rights and Diversity website (<https://www.uwinnipeg.ca/respect/index.html>) to familiarize yourself about your rights, the University's policies, and resources in place to support you. This site includes links to the University's Sexual Violence Policy and Procedures (<https://www.uwinnipeg.ca/respect/sexual-violence-policy-and-procedures.html>), as well as resources for getting and providing support and clear steps for disclosing or reporting sexual violence.

### **Sexual Violence Resources on Campus**

From the UW Human Rights & Diversity website:

*The University takes all disclosures and reports of sexual violence seriously; survivors of all backgrounds and experiences will be treated with dignity, respect, and care. If you have experienced sexual violence, there are trained staff to help you in whatever way suits you best."*

**Disclosing** is telling a member of the UW Community that you have experienced sexual violence. This could be someone you trust or feel comfortable with, like a professor, coach, another staff person, or a member of the Sexual Violence Response Team (**SVRT**). A disclosure can be made in order to receive support, accommodation, or to be connected to other resources. The Sexual Violence Response Team (**SVRT**) is a small team of specially trained, well-situated staff that coordinates and organizes services for survivors in a confidential manner. For example, if you personally do not feel comfortable talking to your professors about extensions or deferring work, they would be able to arrange changes for you without telling the professor why you need accommodation.

**Contact SVRT by phone at 204-230-6660.** [You can find more information on disclosing here.](https://www.uwinnipeg.ca/respect/sexual-violence/support/index.html) (<https://www.uwinnipeg.ca/respect/sexual-violence/support/index.html>)

**Reporting** is making a statement to the **Human Rights & Diversity Officer (HRDO)** with the intention of seeking remedy, sanction, or consequences through the university. Once a report is made, the **HRDO** will review your report and discuss your options. Your options could include an investigation process, or informal resolution (if you wish to resolve it without an investigation). The **HRDO** can still connect you with support, accommodation, or external organizations while the investigation is taking place.

**You can contact the HRDO by phone at 204-988-7508** or by email at [hrdo@uwinnipeg.ca](mailto:hrdo@uwinnipeg.ca)  
**You can report online here »** ([https://uwinnipeg.qualtrics.com/jfe/form/SV\\_4ONi2EP1gcXjyBv](https://uwinnipeg.qualtrics.com/jfe/form/SV_4ONi2EP1gcXjyBv))

### **PUBLIC HEALTH COVID CONSIDERATIONS**

In the current changing health situation, the schedule and content of the course may be subject to change on short notice. Every effort will be made to inform students of these changes, to deliver the course content in the best way possible under the circumstances, and to evaluate students fairly.

### **"THE REAL THING" LECTURE SERIES**

During the FW terms, the Department of Theatre and Film presents a series of lectures held on Wednesdays during the free period (12:30-13:20). This series will feature speakers from a range of areas in the performing arts: technical, performance, design, management, film, directing, playwriting, etc. and are open to all students. The speakers will specifically address issues related to “the business of the business.”

Pending health guidelines, lectures are planned to be in-person in the Theatre on the following dates:

October 6, 2021

November 10, 2021

January 19, 2022

March 2, 2022

Guests will be confirmed shortly.

**MANDATORY ATTENDANCE FOR HONOURS STUDENTS:** Beginning in January, attendance at **EVERY** lecture is mandatory for ALL Honours students in Theatre (that is, anyone taking 4000-level courses in any area), as well as students in THFM-3110 Screen Acting, THFM-3201 Styles in Design, THFM-3801 Production II, and THFM-3920 Musical Theatre.

All students are encouraged to attend these fun and informative lectures. Please see our department website in the Fall for information.

### **ORIENTATION ASSEMBLY**

WEDNESDAY, SEPTEMBER 15 at 12:30 pm we will hold an *Orientation Assembly* to welcome students to the new term; introduce our new students to faculty and other students; provide information about the department, its various activities and those of its professors; and deliver news about what's coming up.

ALL STUDENTS ARE ENCOURAGED AND WELCOME TO ATTEND! Please see our department website for information.

### **TAFSA**

All students enrolled in at least one theatre or film class are automatically members of TAFSA, the Theatre and Film Students' Association, which plans a number of exciting activities each academic year. Activities organized by TAFSA include regular **Performance Jams**, **Department parties** and **Socials** as well as **DioFest** (a new play festival featuring student written and produced plays), and **24/7** (an event in which students move into our building and several plays are written, rehearsed, produced, and presented – all in a period of 24 hours!).

Please join TAFSA to find out more at their meetings, every second Monday from 12:30-13:20 pm. This is a great opportunity for students to connect with other like-minded people and a way to get involved in the department events. Visit the TFSA Instagram account at [@tafsauw](#).

### **BUILDING SECURITY**

To safeguard the health of the UWinnipeg community — and support public health efforts — during the ongoing COVID-19 situation, the UW campus is closed to the public until further notice. Students, Faculty and Staff must use specific access points to buildings and provide identification upon entry.

Information about access for students can be found at <https://www.uwinnipeg.ca/covid-19/on-campus-learning-faq.html>.

**NOTE:** It is **MANDATORY** that anyone entering the building and attending classes, labs or rehearsals in the building carry an ID card/student card to verify their vaccination status and that they are allowed to be on campus. If a Security Guard checks and you do not have proper accreditation, **you will be evicted**.

These rules are in place to protect our students and our equipment; please respect them.

**SECURITY PHONE (General, non-emergency, Safe Walk and Safe Ride): 204-786-9272**  
**SECURITY EMERGENCY NUMBER: 204-786-6666**

The Asper Centre for Theatre and Film is equipped with an emergency-only phone to contact Security immediately in the main lobby by the House Management Office. This can be used in an emergency situation to directly connect with the UW Security Services.

Students are encouraged to visit the UW Security Services webpage at <https://www.uwinnipeg.ca/security/index.html> for complete information about campus security and emergency procedures.

### **RECORDING ON-LINE CLASSES**

The instructor of an on-line class may choose to record a zoom or video class if there are online connectivity issues, absences, or to post to Nexus for later review.

If a lecture is recorded, students will be given notice (via the course outline or on a case-by-case basis) that their personal information may be captured; informed of how long the recording will be retained; and whether the recording will be used for evaluation of any kind. Students will also be given the option to turn off their cameras/microphones and use pseudonyms to remain anonymous (except where class participation is required).

Students with concerns or who wish to seek alternate arrangements may discuss the matter with the instructor.

Access to recordings will be limited to the academic staff, students, and others with a legitimate need. Recordings containing student personal information will not be posted publicly, but only on UW-approved servers.

**No student is allowed to disseminate recordings outside of the class or post recordings publicly. Access to the recordings will be limited to the instructor and the students.**

## **ELECTRONIC COURSE OUTLINE ADDENDA**

**Department Website:** <https://theatre.uwinnipeg.ca> or <https://film.uwinnipeg.ca>

Please refer to the website for department information, but particularly regarding:

**Fire and Safety Information for ACTF:** Students must check our website and review the *Fire Safety Instructions in the Asper Centre for Theatre and Film* and *Access Card/Building Use Policy* at <https://www.uwinnipeg.ca/theatre-film/student-resources/loves-labours-lost-production-schedule.html>.

**Room Bookings for Class Assignment Work:** We expect students will be allowed to book rehearsal room space FOR CLASS-RELATED WORK ONLY. Please see our website links to *Room Booking Instructions* and electronic *Online Room Booking Form* found on our department website at <https://www.uwinnipeg.ca/theatre-film/rentals/access-card-and-building-use-policy.html>. Please read and note all instructions carefully. Room booking availability is subject to change according to public health and university policies.

## **GENERAL NOTES**

- **Students can find answers to frequently asked questions related to the University's Covid-19 policies for the 2021-22 year here:** <https://www.uwinnipeg.ca/covid-19/index.html>
- **Students should check their UWinnipeg e-mail addresses daily as this is the most direct way instructors and the University will contact students, particularly during the current environment of quickly-changing circumstances.**
- **This course outline should be considered a guideline only. Time constraints and other unforeseen factors may require that some topics be omitted or covered in less detail than indicated.**
- Archival records such as videotapes, sound recordings, and photographs may be made or taken during class or lab times. The University uses such materials primarily for archival, promotional, and teaching purposes. Promotional use may include display at open houses or conferences, or use in advertising, publicity, or brochures. In reading and accepting the terms in this course outline, students acknowledge consent for such use by the University. Should a student not wish to convey such consent, they should withdraw from this course immediately.
- Unless necessary for accessing class, cellular phones should be turned off during classes and examinations. Texting is not permitted in class.
- Any student attending a test or final examination may be required to present proof of identity; photo identification is preferred.
- It is the student's responsibility to retain a photocopy or computer disk copy of **ALL** assignments submitted for grading; in the event of loss or theft, a duplicate copy is required.
- When it is necessary to cancel a class due to exceptional circumstances, instructors will make every effort to inform students via UWinnipeg webmail (and/or using the preferred form of communication, as designated by the instructor), as well as the Departmental Assistant and Chair/Dean. ***Students are reminded that they have a responsibility to regularly check their***

***UWinnipeg e-mail addresses to ensure timely receipt of correspondence from the university and/or their course instructors.***

- Students may choose not to attend classes or write examinations on holy days of their religion, but they must notify their instructors at least two weeks in advance. Instructors will then provide opportunity for students to make up work or examinations without penalty. A list of religious holidays can be found in the 2021-22 Undergraduate Academic Calendar, <http://uwinnipeg.ca/academics/calendar/docs/important-notes.pdf>

### **Regulations, Policies, and Academic Integrity**

Students are encouraged to familiarize themselves with the “Regulations and Policies” found in the University Academic Calendar at: <https://uwinnipeg.ca/academics/calendar/docs/regulationsandpolicies.pdf>. Particular attention should be given to subsections 8 (“Student Discipline”), 9 (“Senate Appeals”), and 10 (“Grade Appeals”). Please emphasize the importance of maintaining academic integrity, and to the potential consequences of engaging in plagiarism, cheating, and other forms of academic misconduct. Even “unintentional” plagiarism, as described in the UW Library video tutorial “Avoiding Plagiarism” (<https://www.youtube.com/watch?v=UvFdxRU9a8g>) is a form of academic misconduct. Similarly, uploading essays and other assignments to essay vendor or trader sites (filesharing sites that are known providers of essays for use by others who submit them to instructors as their own work) is a form of misconduct, as it involves “aiding and abetting” plagiarism. More detailed information can be found here: Academic Misconduct Policy and Procedures: <https://www.uwinnipeg.ca/institutional-analysis/docs/policies/academic-misconduct-policy.pdf> and <https://www.uwinnipeg.ca/institutional-analysis/docs/policies/academic-misconduct-procedures.pdf>.

### **Respectful Learning Environment**

Students are expected to conduct themselves in a respectful manner on campus and in the learning environment irrespective of platform being used. Behaviour, communication, or acts that are inconsistent with a number of UW policies (e.g. Respectful Working and Learning Environment Policy <https://www.uwinnipeg.ca/respect/respect-policy.html>, Acceptable Use of Information Technology Policy <https://www.uwinnipeg.ca/institutional-analysis/docs/policies/acceptable-use-of-information-technology-policy.pdf>) could be considered “non-academic” misconduct. More detailed information can be found here: Non-Academic Misconduct Policy and Procedures: <https://www.uwinnipeg.ca/institutional-analysis/docs/student-non-academic-misconduct-policy.pdf> and <https://www.uwinnipeg.ca/institutional-analysis/docs/student-non-academic-misconduct-procedures.pdf>.

### **Copyright and Intellectual Property**

Course materials are the property of the instructor who developed them. Examples of such materials are course outlines, assignment descriptions, lecture notes, test questions, and presentation slides—irrespective of format. Students who upload these materials to filesharing sites, or in any other way share these materials with others outside the class without prior permission of the instructor/presenter, are in violation of copyright law and University policy. Students must also seek prior permission of the instructor/presenter before, for example, photographing, recording, or taking screenshots of slides, presentations, lectures, and notes on the board. Students found to be in violation of an instructor’s intellectual property rights could face serious consequences pursuant to the Academic Misconduct or Non-Academic Misconduct Policy; such consequences could possibly involve legal sanction under the Copyright Policy ([https://copyright.uwinnipeg.ca/docs/copyright\\_policy\\_2017.pdf](https://copyright.uwinnipeg.ca/docs/copyright_policy_2017.pdf)).



**Research Ethics**

Students conducting research interviews, focus groups, surveys, or any other method of collecting data from any person, including a family member, must obtain research ethics approval before commencing data collection. Exceptions are research activities done in class as a learning exercise. For submission requirements and deadlines, see <http://www.uwinnipeg.ca/research/human-ethics.html>

**Privacy**

Students are reminded of their rights in relation to the collecting of personal data by the University (<https://www.uwinnipeg.ca/privacy/admissions-privacy-notice.html>), especially if Zoom is being used for remote teaching (<https://www.uwinnipeg.ca/privacy/zoom-privacy-notice.html>) and testing/proctoring (<https://www.uwinnipeg.ca/privacy/zoom-test-and-exam-proctoring.html>).

**VOLUNTARY WITHDRAWAL DATES**

The voluntary withdrawal dates for each term, without academic penalty, are:

- **FALL TERM COURSES:** November 16, 2021 for Fall courses which begin in September 2021 and end in December 2021
- **FALL/WINTER TERM COURSES:** February 16, 2022 for Fall/Winter courses which begin in September 2021 and end in April 2022
- **WINTER TERM COURSES:** March 16, 2022 for Winter courses which begin in January 2022 and end in April 2022

Students are encouraged to speak to the Instructor before withdrawing to explore other options.

**Please note that withdrawing before the VW date does not necessarily result in a fee refund.**