

**PRINCIPLES OF DESIGN**

Fall, 2019

Lecture: Friday, 9:30am – 11:20am, OT10

Lab (070): Monday, 9:30am – 11:15am, OT20

Lab (071): Wednesday, 9:30am – 11:15am, OT20

Instructor: Adam Parboosingh

Office: 4T11

Phone: 204-786-9380

Office Hours: T/R 1:00 – 2:00, & by appointment

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**COURSE DESCRIPTION**

This course is an introduction to the process of design, applying the principles and elements of design to the theatrical production. Students will explore the design process in projects involving analysis, interpretation, observation and presentation of concepts through a variety of visually expressive means.

The course also explores stage terminology so the student will be familiar with stage language and the technical means of realizing a design concept. Through attendance of local theatre, students will experience the works of professional designers becoming an informed audience member.

There are over 3 and a half hours of lectures and labs each week. The labs are structured to teach fundamental design skills in sketching, painting, drafting and model building. A knowledge of and exposure to these skills is essential to the design process and advanced design courses in the department.

**TEXTBOOK**

Di Benedetto, Stephen. *An Introduction to Theatre Design*. Taylor & Francis, 2012  
ISBN: 9780415547536

**LAB SUPPLIES (See attached for details)**

- Architectural Scale Ruler
- Drafting Triangle
- Pencils and eraser
- Watercolour Paint and Brushes
- X-acto Knife with Blades
- Bond Glue and Glue Stick
- Illustration Board x 2 sheets

**MARK DISTRIBUTION**

Sketching (2 assignments).....	Total 10%
<i>SK #1 – Textures – 5%</i>	
<i>SK #2 – McCandless shading – 5%</i>	
3D model work (2 assignments).....	Total 10%
<i>MW #1 – Boxes– 5%</i>	
<i>MW #2 – Archway &amp; Scaled People – 5%</i>	
Rendering / painting work (2 assignments) .....	Total 10%
<i>RW#1 – Costume renderings – 5%</i>	
<i>RW#2 – McCandless Colour Rendering – 5%</i>	
Drafting work .....	Total 10%
<i>DW #1 – Orthographic – 10%</i>	
Professional production observation (1 show) .....	Total 10%
<i>Show – 10%</i>	

Chapter terminology quizzes (4 quizzes) .....	Total 10%
Quiz #1 – Chapter 3 – Brief history (2%)	
Quiz #2 – Chapter 4 – The artistry of the set (2%)	
Quiz #3 – Chapter 5 – The artistry of costumes (2%)	
Quiz #4 – Chapter 6 – The artistry of light (2%)	
Quiz #5 – Chapter 8 – The collaborative process (2%)	
Final Project .....	Total 30%
Includes production model and ground plan	
due December 12	
Course participation and attendance (see below) .....	Total 10%

- \*Students will be required to attend one off campus professional theatre productions during the semester. Along with being an informed audience member, you will need to be observant and sketch a moment in time of the scenic design. Details about productions, cost and assignment particulars will be discussed.
- Some projects will require you to present your work to the class. Projects will be presented to the class on the date that they are due. Late projects will be assessed a 10% reduction per day. After 48 hours, you will be assessed zero (0) marks for that project.
- Assignment sheets will be available on the Nexus site and also posted on the design lab wall. The sheets include:
  - Goals of the assignment and how it connects to the subject matter,
  - Assignment requirements – use as a list for completion,
  - How the assignment will be evaluated: in the form of a rubric,
  - And textbook or online references for additional guidance.

Please note I have the ability to change the schedule to suit the needs of the course.

**FALL 2019 WEEKLY SCHEDULE**

Week #	Subject Matter - Chapter Reading	Projects Due	Quizzes (10%)
1 (Sept 4 – 6)	Introductions		
2 (Sept 9 – 13)	Chapter 2 – Traditions of Stage Design		
3 (Sept 16 – 20)	Chapter 2 – Traditions of Stage Design	SK#1 – Textures (5%)	#1
4 (Sept 23 – 27)	Chapter 3 – Vocabulary of Visual Thinking	DW#1 – Orthographic (10%)	
5 (Sept 30 – Oct 4)	Chapter 4 – The artistry of the set	MW#1 – Boxes (5%)	
6 (Oct 7 – 11)	Chapter 4 – The artistry of the set		#2
(Oct 14 – 18)	No Classes or Labs – Reading Week		
7 (Oct 21 – 25)	Chapter 5 – The artistry of the costumes	MW#2 – Archway and Scaled People (5%)	
8 (Oct 28 – Nov 1)	Chapter 5 – The artistry of the costumes		#3
9 (Nov 4 – 8)	Chapter 6 – The artistry of the light	RW#1 – Costume Renderings (5%)	

10 (Nov 11 – 15)	Chapter 6 – The artistry of the light	SK#2 – McCandless Shading (5%) RW#2 – McCandless Colour Rendering (5%)	#4
11 (Nov 18 – 22)		Show Observation (10%)	
12 (Nov 25 – 29)	Chapter 8 – The collaborative process		#5
December 11		Final Project Due (30%)	
		Participation (10%)	

### **COURSE PARTICIPATION and ATTENDANCE POLICY**

After 2 'free' absences, 1% will be deducted off your total "Attendance and participation" grade for each class you miss. As we only have 12 weeks to complete this course, attendance to each class and lab is a must.

Beyond raising your hand to answer questions, In Course Participation will be assessed according to the following:

- Lecture Participation: Contribution to discussion, ability to post questions, engagement during lecture
- Lab Participation: Actively working on assignments, preparation for upcoming assignments, exploring different techniques, ability to connect lecture to assignments, creating a positive workspace.

For health excuses, please email me or telephone me within that day of your absence from class. Each situation will be discussed at an appropriate time.

### **IMPORTANT DATES**

October 14, 2019	Thanksgiving
October 12-20, 2019	Mid-term reading week
November 11, 2019	Remembrance Day
November 12, 2019	Voluntary Withdrawal date (without academic penalty)
November 26 – November 30, 2019	Fall Departmental Production (title TBA)

### **CONVERSION SCALE**

For the calculation of the final grade the following conversion table will be used:

A+	90 – 100%	GPA	4.5	C+	65 – 69.9%	GPA	2.5
A	85 – 89.9%	GPA	4.25	C	60 – 64.9%	GPA	2.0
A-	80 – 84.9%	GPA	4.0	D	50 – 59.9%	GPA	1.0
B+	75 – 79.9%	GPA	3.5	F	below 50%	GPA	0
B	70 – 74.9%	GPA	3.0				

Work not submitted will be graded as 0%.

**HEALTH AND ACCESSIBILITY SERVICES**

Life happens to everyone. If you are experiencing a crisis in your life, or if you have a physical or mental health issue, communicate with your Professor or Accessibility Services – let us know so we can provide support or direct you to those who can. The earlier we know, the earlier we can discuss what resources might be available. Students with documented disabilities, or temporary or chronic medical conditions requiring academic accommodations for tests/exams/presentations (e.g., private space or more time) or during lectures/labs (e.g., note-takers) are encouraged to contact Accessibility Services (AS) at 204-786-9771 or [accessibilityservices@uwinnipeg.ca](mailto:accessibilityservices@uwinnipeg.ca) to discuss appropriate options. All information about a student's disability or medical condition remains confidential. If you are registered with Accessibility Services, do not assume that Accessibility Services (AS) has informed your instructor that you have registered with them. Please see <http://www.uwinnipeg.ca/accessibility>. If you do not register with AS, you cannot be granted special consideration (e.g. extra time to write exams/tests, attendance issues because of physical or mental health conditions, etc.).

The University of Winnipeg promotes a scent-free environment. Please be respectful of the needs of your fellow classmates and your instructor by avoiding the use of scented products while attending lectures. Exposure to perfumes and other **scented products (such as lotion)** can trigger serious health reactions in persons with asthma, allergies, migraines or chemical sensitivities. We are asking for your cooperation to create a scent-free environment **on campus** by students, faculty and staff.

**"THE REAL THING" LECTURE SERIES**

The Department of Theatre and Film presents a series of six lectures which will be held on **Wednesdays during the free period (12:30-13:20) in Theatre 1T15**. Please note the dates in your diary **NOW**:

September 18<sup>th</sup> (Yvette Nolan, playwright/director/author/arts administrator)  
 October 30<sup>th</sup>  
 November 13<sup>th</sup>  
 January 22<sup>nd</sup>  
 February 12<sup>th</sup>  
 March 4<sup>th</sup>

This series will feature speakers from a range of areas in the performing arts: technical, performance, design, management, film, directing, playwriting, etc. These speakers will specifically address issues related to “the business of the business.”

Attendance at **ALL** lectures is **MANDATORY** for **ALL Honours students in Theatre (4000-level courses, all areas), as well as students in: THFM-3101 Acting III: General, THFM-3201 Styles in Design, and THFM-3801 Production II**. Penalties for absence may be assigned by individual instructors.

Attendance for potential Theatre Honours/Majors and for Film Majors is optional but highly recommended.

**2019 ORIENTATION ASSEMBLY**

Each year in September we hold an *Orientation Assembly* to welcome students to the new term, introduce our new students to faculty and other students; provide information about the department, its various activities and those of its professors; and deliver news about what's coming up. This year our *Orientation Assembly* will be held on **Wednesday, September 11<sup>th</sup>, 2019, 12:30-13:20 in Theatre, 1T15**. **ATTENDANCE IS COMPULSORY** for all Majors and Honours students. Those considering Honours are strongly recommended to attend. All others are welcome and encouraged to attend.

## TAFSA

All students enrolled in at least one theatre or film class are automatically members of TAFSA, the Theatre and Film Students' Association, which plans a number of exciting activities each academic year. Activities organized by TAFSA include regular **Performance Jams**, **Department parties** and **Socials** as well as **DioFest** (a new play festival featuring student written and produced plays), and **24/7** (an event in which students move into our building and several plays are written, rehearsed, produced, and presented – all in a period of 24 hours!).

Please join TAFSA to find out more at its organizational meeting, tentatively scheduled for Mon Sept 16<sup>th</sup>, 12:30-13:20 pm, Room 0T10. This is a great opportunity for students to connect with other like-minded people and a way to get involved in the department events.

## BUILDING SECURITY

The Asper Centre for Theatre and Film (home to the Department of Theatre and Film) is open from 8:00 am to 5:30 pm weekdays only. Students are permitted to be in the building between 8:00 am and 10:00 pm seven days per week (except statutory holidays when the University is closed) **BUT PLEASE NOTE:** outside of regular building hours, it is **MANDATORY** that everyone in the building **EITHER** carry an access card **OR** have a booking confirmation form in their possession (hard copy or electronic). **ALL EVENING STUDENTS in the building for classes MUST have an access card.** If a Security Guard checks and you do not have proper accreditation, **you may be evicted.**

These rules are in place to protect our students and our equipment; please respect them.

All studios and labs are locked outside of building hours. Evening and weekend access can be added to your student card by visiting Melinda in the Department office, 3T03.

## ELECTRONIC COURSE OUTLINE ADDENDA

Students must check our website at <http://uwinnipeg.ca/theatre-film> and read the menu items called *Fire Safety Instructions in the Asper Centre for Theatre and Film*, *Access Card/Building Use Policy* **AND** *Room Booking Instructions*. The link to the electronic *Online Room Booking Form* is also found at this location. Please read and note all instructions carefully.

## GENERAL NOTES

- This course outline should be considered a guideline only. Time constraints and other unforeseen factors may require that some topics be omitted or covered in less detail than indicated.
- Archival records such as videotapes, sound recordings, and photographs may be made or taken during class or lab times. The University uses such materials primarily for archival, promotional, and teaching purposes. Promotional use may include display at open houses or conferences, or use in advertising, publicity, or brochures. In reading and accepting the terms in this course outline, students acknowledge consent for such use by the University. Should a student not wish to convey such consent, s/he should withdraw from this course immediately.

- Cellular phones **MUST** be turned off during classes and examinations; texting is **NOT** permitted in class.
- Any student attending a test or final examination may be required to present proof of identity; photo identification is preferred.
- It is the student's responsibility to retain a photocopy or computer disk copy of **ALL** assignments submitted for grading; in the event of loss or theft, a duplicate copy is required.
- When it is necessary to cancel a class due to exceptional circumstances, instructors will make every effort to inform students via uwinnipeg email (and/or using the preferred form of communication, as designated by the instructor), as well as the Departmental Assistant and Chair/Dean so that class cancellation forms can be posted outside classrooms. ***Students are reminded that they have a responsibility to regularly check their uwinnipeg e-mail addresses to ensure timely receipt of correspondence from the university and/or their course instructors.***
- Students are strongly advised to read the sections 8, 9, and 10 of the *Academic Calendar* for information on Academic Misconduct including plagiarism, and Appeals (found on-line at: <http://www.uwinnipeg.ca/academics/calendar/docs/regulationsandpolicies.pdf>).
- Detailed information regarding these policies can be found at the following:
  - Academic Misconduct Policy and Procedures: <https://www.uwinnipeg.ca/institutional-analysis/docs/policies/academic-misconduct-policy.pdf> and <https://www.uwinnipeg.ca/institutional-analysis/docs/policies/academic-misconduct-procedures.pdf>
  - Non-Academic Misconduct Policy and Procedures: <https://www.uwinnipeg.ca/institutional-analysis/docs/student-non-academic-misconduct-policy.pdf> and <https://www.uwinnipeg.ca/institutional-analysis/docs/student-non-academic-misconduct-procedures.pdf>
- *Misuse of Filesharing Sites.* Uploading essays and other assignments to essay vendor or trader sites (filesharing sites that are known providers of essays for use by others who submit them to instructors as their own work) involves "aiding and abetting" plagiarism. Students who do this can be charged with Academic Misconduct.
- *Avoiding Copyright Violation.* Course materials are owned by the instructor who developed them. Examples of such materials are course outlines, assignment descriptions, lecture notes, test questions, and presentation slides. Students who upload these materials to filesharing sites, or in any other way share these materials with others outside the class without prior permission of the instructor/presenter, are in violation of copyright law and University policy. Students must also seek prior permission of the instructor /presenter before photographing or recording slides, presentations, lectures, and notes on the board.
- Students conducting research interviews, focus groups, surveys, or any other method of collecting data from any person, including a family member, must obtain the approval of the appropriate ethics committee before commencing data collection. Exceptions are research activities in class as a learning exercise. See <http://www.uwinnipeg.ca/research/human-ethics.html> for submission requirements and deadlines.

- All students, faculty and staff have the right to participate, learn and work in an environment that is free of harassment and discrimination. The UW Respectful Working and Learning Environment Policy may be found online at [www.uwinnipeg.ca/respect](http://www.uwinnipeg.ca/respect).
- Students may choose not to attend classes or write examinations on holy days of their religion, but they must notify their instructors at least two weeks in advance. Instructors will then provide opportunity for students to make up work examinations without penalty. A list of religious holidays can be found at <http://uwinnipeg.ca/academics/calendar/docs/important-notes.pdf>

### **VOLUNTARY WITHDRAWAL DATES (all courses)**

The voluntary withdrawal dates for each term, without academic penalty, are:

- **FALL TERM COURSES:** November 12, 2019 for Fall courses which begin September 2019 and end December 2019
- **FALL/WINTER TERM COURSES:** February 14, 2020, for Fall/Winter courses which begin September 2019 and end April 2020
- **WINTER TERM COURSES:** March 13, 2020, for Winter courses which begin January 2020 and end April 2020

Please note that withdrawing before the VW date does not necessarily result in a fee refund.

### **STUDENT PARTICIPATION POLICY & COURSE CONTENT**

Theatre & Film are communal art forms in which a number of interdependent artists and crafts people co-operate to create a work of art. This fact is necessarily transferred to the learning situation, and is reflected in many of the Department's courses. Consequently, it is the Department's policy that students are required to: complete homework such as reading, line-learning, script analysis, prop lists, design drawings, etc.; attend classes; attend rehearsals, meetings or shoots both within and outside of class times; and, in short, exhibit commitment towards the inevitably shared endeavours of our field of study.

Any student failing to fulfil these requirements is harmful to the progress of dedicated students and may, after due warning, be asked to withdraw from any individual Departmental course.

### **COURSE CONTENT NOTE**

Dramatic Literature depicts a wide variety of human action, both elevated and base, public and private, physical and psychological, sexual and non-sexual, etc. The Department of Theatre and Film will not undertake to censor the subject matter of dramatic works.

Students who have concerns about dealing with the full range of content and style in drama/film are urged to discuss these concerns with the course instructor.