

THFM-2001-001 and THFM 2002-600
PRACTICUMS I & II: COSTUMING
(3 credit hours)

Fall, 2015

Class: MW 1:30-2:20 Rm 0T22
Labs: Variable in addition to the above

Practicum Supervisors:

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PRE-REQUISITES THFM-2601 Costuming **OR** Instructor Permission with experience in garment construction and ability to operate domestic and industrial sewing machines.

COURSE DESCRIPTION

Continuing from THFM-2601 Costuming, this class acts as a practical costuming department with the students comprising the costuming team for two productions. The objective of this course is to provide hands-on experience in completing the steps required to take a costume from the designer's sketch to a fully completed ensemble ready for the stage. Under the guidance of the instructor, students will prepare/build all costumes for at least one theatrical production for the Department of Theatre and Film during the current term. Material covered will depend on the chosen play(s) and the practical workload involved but common topics will include: the role of the costumer in relation to the costume designer, stage management and the rest of the production company; sketch analysis; measurements and fitting the actor, garment construction and alteration, implementing quick changes; budgetary control; and scheduling.

REQUIRED TEXT and SUPPLIES

There is no text for this course but personal sewing equipment may be required for homework. (to be discussed in class)
Production Script: Twelfth Night by Shakespeare (edition TBA)

EVALUATION

Pre-Production Analysis Assignment.....	10%
Production Work (opening Nov 21, 2015) <u>completion of assigned work by the dress parade</u>	90%
Locating and gathering costume elements (20%)	
Costume construction (30%)	
Planning, professionalism and workload management (20%)	
Weekly reports, Work/Activity Log, Costume Book and budget accounts (20%)	

Total.....	100%

CONVERSION SCALE For the calculation of the final grade the following conversion table will be used:

A+	90 - 100%	GPA	4.5	C+	65 - 69.9%	GPA	2.5
A	85 - 89.9%	GPA	4.25	C	60 - 64.9%	GPA	2.0
A-	80 - 84.9%	GPA	4.0	D	50 - 59.9%	GPA	1.0
B+	75 - 79.9%	GPA	3.5	F	below 50%	GPA	0
B	70 - 74.9%	GPA	3.0				

Work not submitted will be graded as 0.

NOTE: Students are expected to complete tasks/projects on time or prior to deadline. One mark will be deducted from the student's final grade for every class/meeting/deadline not attended/met. A detailed production schedule is at: <http://theatre.uwinnipeg.ca/psched.pdf>

Headphones and food are **NOT** allowed in the Costume Lab. The instructor must approve access to the Costume Lab outside of scheduled hours.

SCHEDULE/WORKLOAD

This class is designed as a professional Costume Department with the students comprising the Costuming Team; therefore, much of the production-related work takes place outside of class time. Workload will vary week by week with more time required as opening night approaches but may be estimated at an average of 6 hours per week in homework beyond scheduled sessions while in production. In addition, students are required to attend scheduled production meetings, the costume parade, and tech/dress rehearsals. It is the responsibility of the student to keep a record of hours worked and to hand in a Time Management Log once a production opens.

Assigned projects and production-related lab work represents a significant time commitment. Students should not take this commitment lightly and any concerns regarding this additional load should be addressed to the instructor immediately.

TENTATIVE SCHEDULE More detailed references to the full production schedule, and activities will be posted on the departmental web site under Student Resources <http://theatre.uwinnipeg.ca/student.htm> .

The following should be considered a draft. Details to be confirmed.

<u>Term 1 Dates</u>	<u>Activity / Event</u>
Mon, Oct 5	<u>Preparation week</u> <u>Start actor measurements</u>
Fri, Oct 9 (TBC)	<u>Final Design Meeting</u> <u>Production period begins / Labs begin</u>
Tue, Oct 13	<u>Rehearsals Start (Meet company)</u>
Wed, Oct 14	1st Production Meeting (3 meetings to follow – Mondays at 12:30)
Fri, Nov 13	Dress Parade: Deadline major pieces
Thu, Nov 19	<u>Cue-to-Cue Rehearsal –</u> <u>Completed fast change costumes required</u>
Sun, Nov 22	<u>1st Dress Rehearsal – attendance required</u>
Mon, Nov 23	Final Dress Rehearsal – attendance required
Mon, Nov 30 – Fri, Dec 4	Returns and Restocking Week / Costume Book due Dec 4

"THE REAL THING" LECTURE SERIES

The Department of Theatre and Film is presenting a series of six lectures which will be held on Wednesdays (except where noted) during the free period (12:30-13:20) in Theatre 1T15. Please note the dates in your diary **NOW: FRIDAY** Sept 18, Oct 21, **FRIDAY** Nov 13, Jan 13, Feb 10, Mar 9. This series will feature speakers from a range of areas in the performing arts: technical, performance, design, management, film, directing, playwriting, etc. These speakers will specifically address issues related to “the business of the business.”

Attendance for potential Theatre Honours/majors and for Film majors is optional but highly recommended.

2015 ORIENTATION ASSEMBLY

Each year in September we hold an *Orientation Assembly* to welcome students to the new term, introduce our new students to faculty and other students; to provide information about the department, its various activities and those of its professors; and to provide news about what's coming up. This year our *Orientation Assembly* will be held on **Wednesday, Sept 16, 2015, 12:30-13:20 in Theatre, 1T15.** **ATTENDANCE IS COMPULSORY** for all Majors and Honours students. Those considering Honours are strongly recommended to attend. All others are welcome and encouraged to attend.

BUILDING SECURITY Rules are in place to protect our students and equipment; please respect them.

The Theatre building is open from 8:00 am and 5:30 pm weekdays only. Students are permitted to be in the building between 8:00 am and 10:00 pm seven days per week (except statutory holidays when the University is closed) **BUT PLEASE NOTE:** outside of regular building hours, it is **MANDATORY** that everyone in the building **EITHER** carry an access card **OR** have a booking confirmation form in their possession (hard copy or electronic). **ALL EVENING STUDENTS in the building for classes MUST have an access card.** If a Security Guard checks and you do not have proper accreditation, **you may be evicted.**

ELECTRONIC COURSE OUTLINE ADDENDA

Students must check our website at <http://theatre.uwinnipeg.ca/tbooking.htm> and read the menu items called *Fire Safety Instructions in the Asper Centre for Theatre and Film, Access Card/Building Use Policy* **AND** *Room Booking Instructions*. The link to the electronic *Online Room Booking Form* is also found at this location. Please read and note all instructions carefully.

GENERAL NOTES

This course outline should be considered a guideline only. Time constraints and other unforeseen factors may require that some topics be omitted or covered in less detail than indicated.

Archival records such as videotapes, sound recordings, and photographs may be made or taken during class or lab times. The University uses such materials primarily for archival, promotional, and teaching purposes. Promotional use may include display at open houses or conferences, or use in advertising, publicity, or brochures. In reading and accepting the terms in this course outline, students acknowledge consent for such use by the University. Should a student not wish to convey such consent, s/he should withdraw from this course immediately.

Cellular phones **MUST** be turned off during classes and examinations; texting is **NOT** permitted in class.

Any student attending a test or final examination may be required to present proof of identity; photo identification is preferred.

It is the student's responsibility to retain a photocopy or computer disk copy of **ALL** assignments submitted for grading; in the event of loss or theft, a duplicate copy is required.

Students with documented disabilities, temporary or chronic medical conditions requiring academic accommodations for tests/exams (e.g., private space) or during lectures/laboratories (e.g., note-takers) are encouraged to contact Accessibility Services (AS) at 204-786-9771 or <http://www.uwinnipeg.ca/accessibility> to discuss appropriate options. All information about a student's disability or medical condition remains confidential.

Students are strongly advised to read the section of the *University of Winnipeg Calendar* (found on-line at <http://uwinnipeg.ca/new-faculty-handbook/appeals-and-academic-misconduct.html>) for information on Academic Misconduct including plagiarism, and Appeals.

Students facing a charge of academic or non-academic misconduct may choose to contact the University of Winnipeg Student's Association (UWSA) where a student advocate will be available to answer any questions about the process, help with building a case, and ensure students have access to support. For more information or to schedule an appointment, visit our website at <http://www.theuwsa.ca/academic-advocacy> or call 204-786-9780.

We ask that you please be respectful of the needs of classmates and instructors/professors by avoiding the use of unnecessary scented products while attending lectures. Exposure to scented products can trigger serious health reactions in persons with asthma, allergies, migraines or chemical sensitivities. Please consider using unscented necessary products and avoiding unnecessary products that are scented (e.g. perfume).

Students who plan to conduct research interviews, focus groups, surveys, or any other method of collecting data from any person, even a family member, must obtain the approval of the appropriate ethics committee before commencing data collection. Exceptions are research activities in class as a learning exercise. See <http://www.uwinnipeg.ca/research/human-ethics.html> for submission requirements and deadlines.

All students, faculty and staff have the right to participate, learn and work in an environment that is free of harassment and discrimination. The UW Respectful Working and Learning Environment Policy may be found online at www.uwinnipeg.ca/respect.

Students may choose not to attend classes or write examinations on holy days of their religion, but they must notify their instructors at least two weeks in advance. Instructors will then provide opportunity for students to make up work examinations without penalty. A list of religious holidays can be found at <http://uwinnipeg.ca/academics/calendar/docs/important-notes.pdf>

THURSDAY, OCT 29, 2015 is the final date to withdraw without academic penalty from courses which begin on Sep 9, 2015 and end on Dec 3, 2015 (2015/6 Fall Term).

STUDENT PARTICIPATION POLICY

Theatre is a communal art form in which a number of interdependent artists and crafts people co-operate to create a work of art. This fact is necessarily transferred to the learning situation, and is reflected in many of the Department's courses. Consequently, it is the Department's policy that students are required to: complete homework such as reading, line-learning, script analysis, prop lists, design drawings, etc.; attend classes; attend rehearsals both within and outside of class times; and, in short, to exhibit commitment towards the inevitably shared endeavours of our field of study.

Any student failing to fulfil these requirements is harmful to the progress of dedicated students and may, after due warning, be asked to withdraw from any individual Departmental course.

COURSE CONTENT NOTE All Theatre and Film Classes

Dramatic Literature depicts a wide variety of human action, both elevated and base, public and private, physical and psychological, sexual and non-sexual, etc. The Department of Theatre and Film will not undertake to censor the subject matter of dramatic works.

Students who have concerns about dealing with the full range of content and style in drama/film are urged to discuss these concerns with the course instructor.