

UNIVERSITY OF WINNIPEG DEPARTMENT OF THEATRE AND FILM
THFM-2801-001 & 002 (6 credit hours)

THEATRICAL PRODUCTION I
Course Information

Fall/Winter 2013-14

Tu/Th 2:30-5:15 pm

Section 001: Room 2C15 & 1T12; Section 002: Room 2C14 & 0T09

Note: Both Sections will meet in 0T09 for the first class: Th, Sept 5 at 2:30 p.m.

Instructors:

Section 001:

Aaron Frost

Office: 1T13 Phone: 786-9246

E-Mail: a.frost@uwinnipeg.ca

Office Hours: Mon 1:30-2:30 pm

Wed 9:00-10:00 am

and by appointment

Section 002:

Tim Babcock

Office: 3T12 Phone: 786-9455

E-Mail: t.babcock@uwinnipeg.ca

Office Hours: Tu/Th, 9:30-11:00 am

and by appointment

PREREQUISITE OR CO-REQUISITE: None. Either one of THFM-1001 or THFM-1002 is suggested.

The objective of this course is to offer an introduction to technical production in theatre through lectures, projects, and production work. Theatrical Production I is divided into two halves as follows:

1. Electricity in the Theatre, and
2. Stagecraft and Facilities.

Each half of the course is divided into lecture and lab sessions. During the scheduled lectures, students will be exposed to principles of stagecraft, the handling of lighting and sound equipment, and the study of theatre facilities with an emphasis on the proscenium stage and the studio space. Considerations of safety in the handling of equipment and materials will be included throughout along with the introduction and use of the Workplace Hazardous Materials Information System (WHMIS).

Lab sessions will offer the student the opportunity of applying the principles acquired from lecture to hands-on projects and production work related to the departmental public exercises. In addition, in order to develop a broad experience in theatre, the student will be expected to participate in department activities beyond these supervised sessions.

EVALUATION

Assignments distributed over the Stagecraft section (see schedule below)	15%
Scenic construction labs in the 2nd quarter of Stagecraft.....	20%
Lighting labs for the 2nd quarter of Electricity	20%
3 tests evenly distributed over the Electricity section	15%
Class participation (5% each term)	10%

Term Work	80%
Final Exam (spring exam covers both Stagecraft and Electricity).....	20%

Total.....	100%

Grading is divided evenly between each half of the course.

POLICY ON LATE ASSIGNMENTS

All project work and papers must be submitted on time. Late assignments will **not** be accepted and will be graded as zero unless prior arrangements have been made with the instructor concerned.

CONVERSION SCALE

For the calculation of the final grade the following conversion table will be used:

A+	90-100%	GPA 4.5	C+	65-69.9%	GPA 2.5
A	85-89.5%	GPA 4.25	C	60-64.9%	GPA 2.0
A-	80-84.9%	GPA 4.0	D	50-59.9%	GPA 1.0
B+	75-79.9%	GPA 3.5	F	below 50%	GPA 0
B	70-74.9%	GPA 3.0			

Work not submitted will be graded as zero.

TEXTS

Theatrical Design and Production by J. Michael Gillette; McGraw Hill.
WHMIS Handbook for Students, U of W Bookstore.

In addition to the required texts the student is directed to several other books and periodicals that are available as reference sources. These include:

1. *Scene Design and Stage Lighting*, W.O. Parker, Wolfe, Block, Wadsworth.
2. *Scene Technology* by Richard L. Arnold; Prentice Hall, Inc., Englewood Cliffs, New Jersey.
3. *Scene Design, Stage Lighting, Sound, Costumes and Make-up* by W. P. Bellman; Harper and Row
4. *Scenery for the Theatre* by H. Burris-Meyer and B. C. Cole; Little Brown and Company
5. *Stage Scenery, Its Construction and Rigging* by A. S. Gillette and J. M. Gillette; Harper and Row
6. *Backstage Handbook*, by Paul Carter Broadway Press, Louisville, Kentucky
7. *Theatre Crafts International*, a monthly periodical available in the library.

Furthermore, the purchase of season tickets to the Manitoba Theatre Centre (Mainstage) is suggested. Part of our programme includes the study of theatre facilities for which we will be using MTC and its operational techniques as teaching tools. It is important that you observe these techniques as a member of the audience. Special season ticket rates are available for our students in early September; check with the MTC box office.

MINIMUM WORKLOAD

Lectures: 4.5 hrs/week plus Research/Readings: 1.0 hrs/week (estimated as a guideline)

In addition to the above, assignments and the production-related lab work may be estimated at not less than 50 hours for the year. This work is variable and will be dependant upon individual production schedules. The student will be advised of schedule details as they become available but should expect that such work will likely involve some evening and weekend time.

Students will be expected to have a 3-ring binder, a pencil, a geometry set, a 16 ft. standard (Imperial) tape measure, and an Imperial measure (Architect's) scale ruler for every session.

DRESS REQUIREMENTS FOR PRODUCTION LABS

A clean pair of sneakers or soft-soled shoes are recommended for work in lighting labs. Street shoes will not be permitted. High heeled-shoes, pumps, jewellery, and excessively baggy clothing are not permitted in the shop or in lighting labs.

TENTATIVE SCHEDULES

There is no mid-term exam at the end of the Fall session and the final exam will be during the April exam period. The specific exam date and location will be posted by the University online. More detailed references to lecture schedule and readings, and activities will be posted on the departmental web site under Student Resources <http://theatre.uwinnipeg.ca/student.htm> and available through Nexus. **PLEASE NOTE:** because this course is dependent upon production work coordinated with other classes some activities the following schedule is subject to change

LIGHTING AND SOUND BOTH TERMS (Production Labs listed below are NOT optional unless noted)

<u>Term 1 Dates</u>	<u>Term 2 Dates</u>	<u>Activity / Event</u>
Tue, Oct 1	Thu, Jan 29	Electricity Test
Thu, Oct 24	Tue, Mar 4	Lighting Test
Sun, Nov 17	Sun, Mar 23	Hang Lights for Show (at the Gas Station Arts Centre)
Mon-Tue, Nov 18-19	Mon-Tue, Mar 24-25	Focus Lights for Show (at the GSAC)
Wed-Mon, Nov 20-25	Wed-Mon, Mar 26-31	Supplementary Lighting Calls (variable times. must attend 2 of 4)
Thu, Nov 21	Tue, Apr 1	Sound Test
Sat, Nov 30	Sat, Apr 5	Strike Lights after performance (at the GSAC)

STAGECRAFT BOTH TERMS

<u>Term 1 Dates</u>	<u>Term 2 Dates</u>	<u>Activity / Event</u>
Thu, Sept 19	Thu, Jan 16	Simple Flat
Tue, Sept 24	Tue, Jan 21	Drawing Assignment
Thu, Sept 26	Thu, Jan 23	Door/ Window Flat
Thu, Oct 3	Thu, Jan 30	Stock Riser
Thu, Oct 10	Thu, Feb 6	Irregular Riser
Sun, Nov 17	Sun, Mar 23	Move and Set up the Scenery
Mon-Tue, Nov 18-19	Mon-Tue, Mar 24-25	Continue Set up.
Wed-Mon, Nov 20-25	Wed-Mon, Mar 26-31	Supplementary Carpenter Calls
Tue, Nov 26	Tue, Apr 1	Test
Sat, Nov 30	Sat, Apr 5	Strike Set after performance (at the GSAC)

"THE REAL THING" LECTURE SERIES

The Department of Theatre and Film is presenting a series of six lectures which will be held on Wednesdays during the free period (12:30-13:20) in Theatre 1T15. Please note the dates in your diary **NOW:** Sept 18, Oct 23, Nov 13, Jan 15, Feb 12, Mar 12. This series will feature speakers from a range of areas in the performing arts: technical, performance, design, management, film, directing, playwriting, etc. These speakers will specifically address issues related to "the business of the business."

Attendance for potential Theatre Honours/majors and for Film majors is optional but highly recommended.

ORIENTATION ASSEMBLY

Each year in September we hold an *Orientation Assembly* to introduce our new students to faculty and other students; to provide information about the department, its various activities and those of its professors; and to provide news about what's coming up. This year our *Orientation Assembly* will be held on **Wednesday, September 11, 2013, 12:30-13:20 in Theatre, 1T15. ATTENDANCE IS COMPULSORY** for all Majors and Honours students. Those considering Honours are strongly recommended to attend. All others are welcome and encouraged to attend.

SERVICES FOR STUDENTS WITH DISABILITIES

Students with documented disabilities, temporary or chronic medical conditions, requiring academic accommodations for tests/exams (e.g., private space) or during lectures/laboratories (e.g., access to volunteer note-takers) are encouraged to contact Accessibility Services (AS) at 786-9771 or email accessibilityservices@uwinnipeg.ca to discuss appropriate options. Specific information about AS is available on-line at <http://www.uwinnipeg.ca/accessibility>. All information about a student's disability or medical condition remains confidential.

BUILDING SECURITY

The Asper Centre for Theatre and Film (which houses the Department of Theatre and Film) is open from 8:00 a.m.-5:30 p.m. weekdays. Students are permitted to be in the building between 8:00 a.m. and 10:00 p.m. seven days per week (except statutory holidays when the University is closed) **BUT PLEASE NOTE:** outside of regular building hours, it is **MANDATORY** that everyone in the building **EITHER** carry an access card **OR** have a booking confirmation form in their possession (hard copy or electronic). **ALL EVENING STUDENTS in the building for classes MUST have an access card.** If a Security Guard checks and you do not have proper accreditation, **you may be evicted.**

These rules are in place to protect our students and our equipment; please respect them.

ELECTRONIC COURSE OUTLINE ADDENDA

Students must check our website at <http://theatre.uwinnipeg.ca/tbooking.htm> and read the menu items called **Access Card/Building Use Policy AND Room Booking Instructions**. The link to the electronic **Online Room Booking Form** is also found at this location. Please read and note all instructions carefully.

GENERAL NOTES

This course outline should be considered a guideline only. Time constraints and other unforeseen factors may require that some topics be omitted or covered in less detail than indicated.

Archival records such as videotapes, sound recordings, and photographs may be made or taken during class or lab times. The University uses such materials primarily for archival, promotional, and teaching purposes. Promotional use may include display at open houses or conferences, or use in advertising, publicity, or brochures. In reading and accepting the terms in this course outline, students acknowledge consent for such use by the University. Should a student not wish to convey such consent, s/he should withdraw from this course immediately.

The University of Winnipeg promotes a scent-free environment. Please be respectful of the needs of fellow classmates and the instructor by avoiding the use of scented products while attending lectures. Exposure to perfumes and other scented products (such as lotion) can trigger serious health reactions in persons with asthma, allergies, migraines, or chemical sensitivities.

Cellular phones **MUST** be turned off during classes and examinations; texting is **NOT** permitted in class.

Any student attending a test or final examination may be required to present proof of identity; photo identification is preferred.

It is the student's responsibility to retain a photocopy or computer disk copy of **ALL** assignments submitted for grading; in the event of loss or theft, a duplicate copy is required.

Students are strongly advised to read the section of the *University of Winnipeg Calendar* (found on-line at <http://www.uwinnipeg.ca/index/cms-filesystem-action/pdfs/calendar/RegulationsandPolicies.pdf>) for information on Registration, Grading, Academic Misconduct including plagiarism, and Appeals.

TUESDAY, JANUARY 21, 2014 is the final date to withdraw without academic penalty from courses which begin in September 2013 and end in April 2014 (2013/14 Fall/Winter Term).

STUDENT PARTICIPATION POLICY

Theatre is a communal art form in which a number of interdependent artists and crafts people co-operate to create a work of art. This fact is necessarily transferred to the learning situation, and is reflected in many of the Department's courses. Consequently, it is the Department's policy that students are required to: complete homework such as reading, line-learning, script analysis, prop lists, design drawings, etc.; attend classes; attend rehearsals both within and outside of class times; and, in short, to exhibit commitment towards the inevitably shared endeavours of our field of study.

Any student failing to fulfil these requirements is harmful to the progress of dedicated students and may, after due warning, be asked to withdraw from any individual Departmental course.

COURSE CONTENT NOTE**All Theatre and Film Classes**

Dramatic Literature depicts a wide variety of human action, both elevated and base, public and private, physical and psychological, sexual and non-sexual, etc. The Department of Theatre and Film will not undertake to censor the subject matter of dramatic works.

Students who have concerns about dealing with the full range of content and style in drama/film are urged to discuss these concerns with the course instructor.