

# Smartphone Device Request Authorization Form

Employee Name:		Office Phone Number:		
Department Name:		Cell Number:		
Room Number:	Budget Number:			
Mobile Device Requested	Cell Phone <i>Voice &amp; Text only (device varies)</i>	Apple	Samsung	
Request Type	New Activation	Upgrade	Transfer	Cancel
Monthly Cost Information  <i>Note: cancellation charges will apply if cancelled before completion of 2 – year term.</i>	2 – Year Term \$28.70 + Taxes	<i>Plan includes:</i> - Unlimited calling from Canada to Canada and USA - Unlimited SMS/MMS from Canada to Canada, USA and International - 5 GB flex data <u>Guidelines only, subject to change</u>		
<b>Requested Smartphone Brand</b>	<b>Model</b>	<b>Cost</b>		
Apple	iPhone 15 – 128GB	\$551.00		
Apple	iPhone SE (3rd Gen) – 64 GB	\$205.00		
Samsung	Galaxy S25 – 128GB	\$515.00		
Job requires considerable time outside of assigned office or work area and it is important to be accessible during those times.  Notes: _____ _____ _____				
Approval Signature:  <i>(Supervisor/Manager/Director/Chair)</i>				
Print Name:		Date:		
<b>Supervisor/Manager/Director/Chair</b>				

Your personal information is collected under the University of Winnipeg Act and 36(1)(b) of the Freedom of Information and Protection of Privacy Act. It will be used to create and maintain your account and will also be disclosed to Rogers for billing purposes. Questions regarding privacy may be directed to Dan Elves – Information and Privacy Officer – Email: [da.elves@uwinnipeg.ca](mailto:da.elves@uwinnipeg.ca) or Phone: 204-988-7538.