

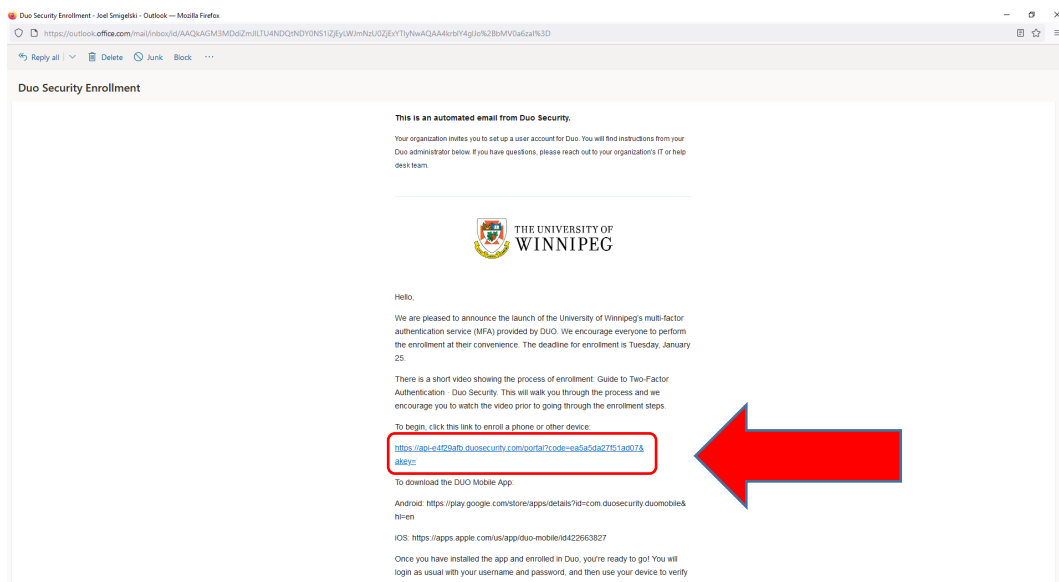


Setup Duo on a cellphone for SMS (text message) only passcodes

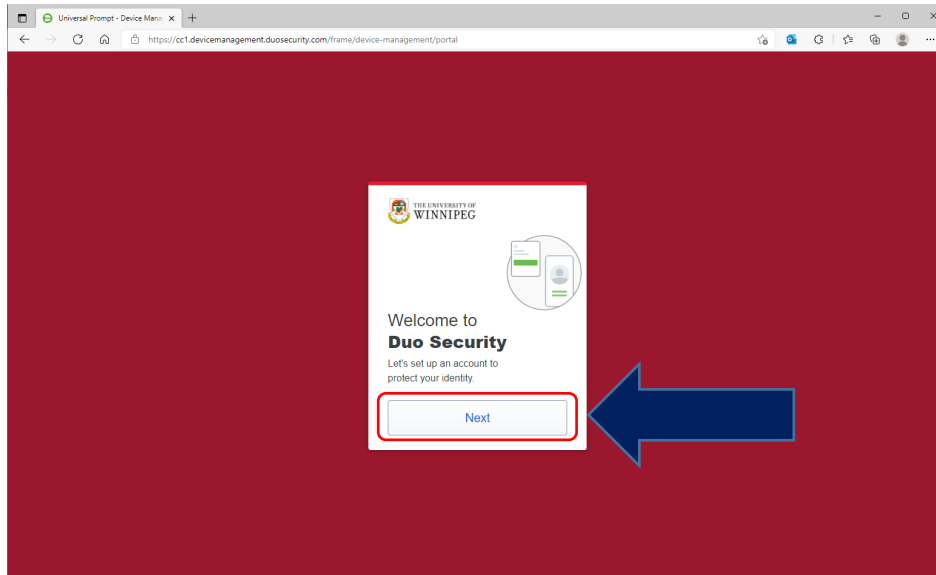
Please note:

For this method of MFA, you will only receive an SMS (text message) for **Outlook** or **Outlook Web Access** when logging in to the **VPN**; you will receive a phone call to the phone number you register instead of an SMS (text message). More information is provided below in this document in the section labeled **How Multifactor Authentication and VPN work together**.

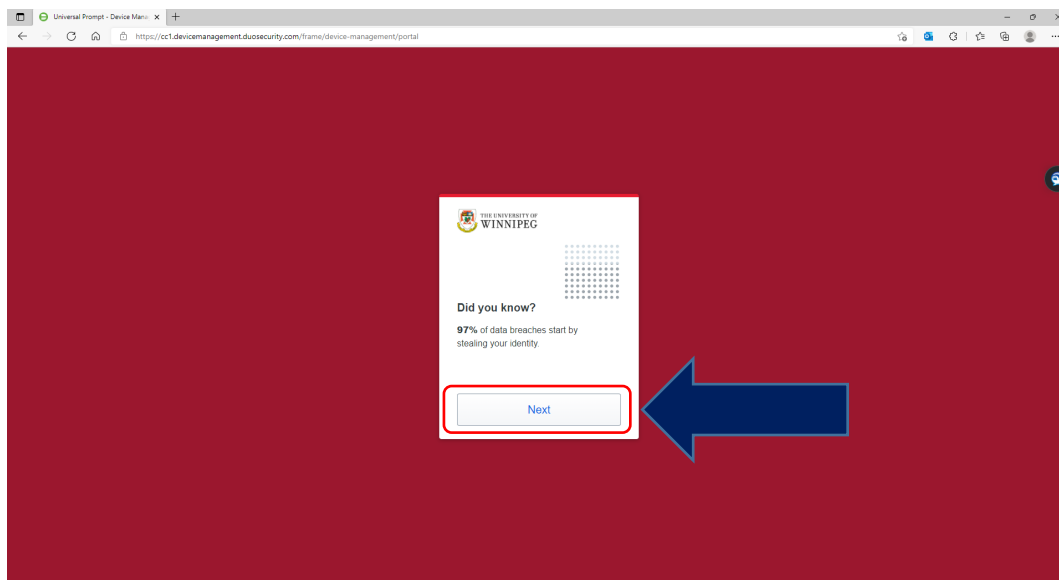
From your UW Email on a computer, open your enrollment email in **Outlook** or **Outlook Web Access**, and then click on the link in the email.



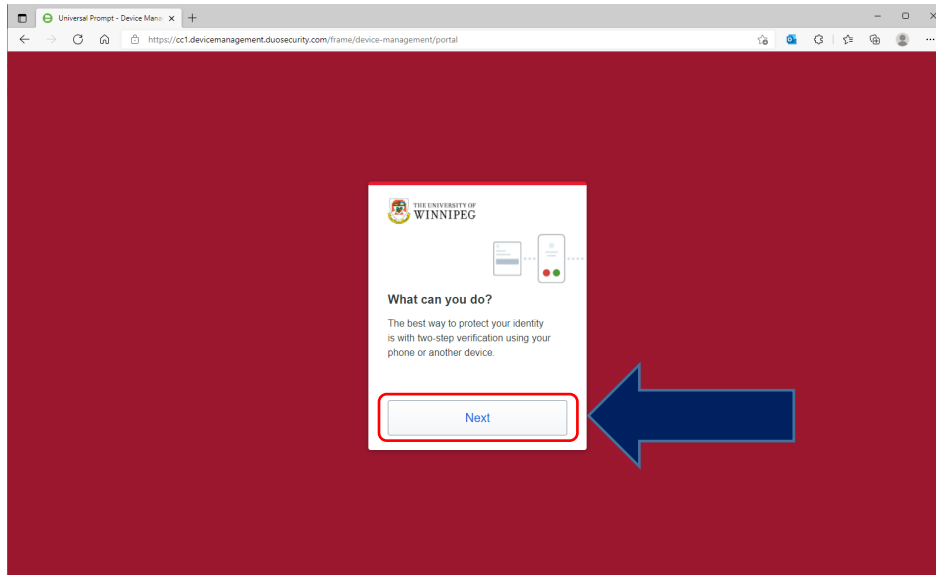
Click **Next**



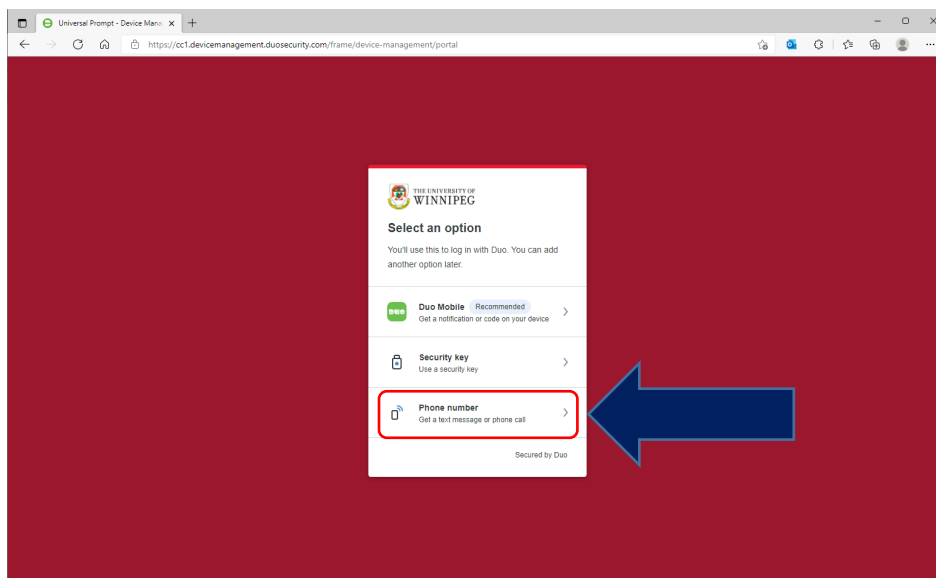
Click **Next**



Click **Next**



Click on **Phone Number**





Enter your cellphone number, then click **Add Phone Number**

Back

Enter your phone number

You'll get codes from Duo at this number to use when you log in.

Country code * Phone number *

Example: "204-234-5678"

☐ This is a landline phone

Add phone number

Secured by Duo

Verify that the number you entered is correct, then click **Yes, it's correct**

Back

Is this correct?

(204)

Yes, it's correct

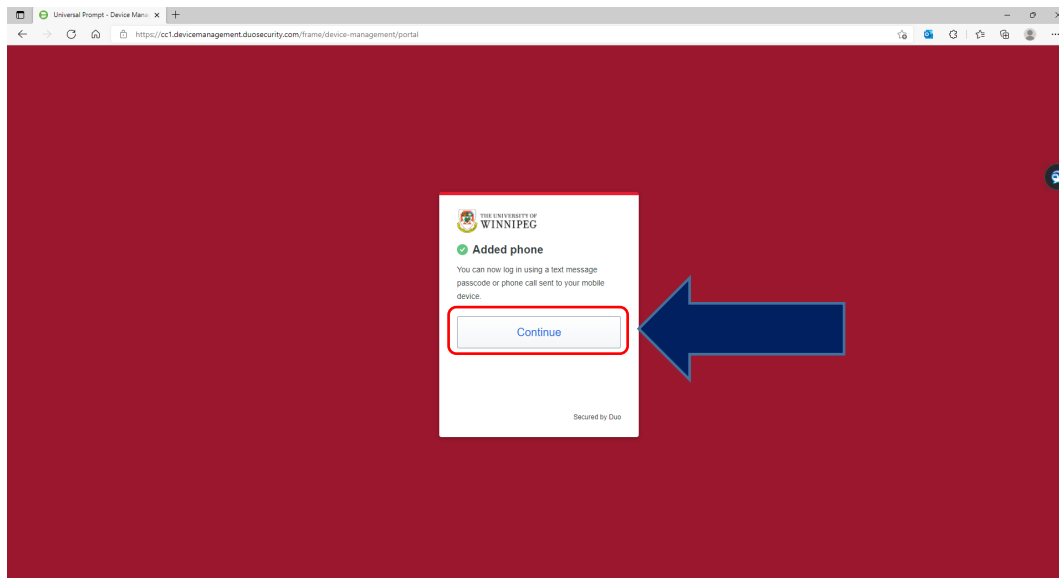
[No, change it](#)

Secured by Duo



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WINNIPEG

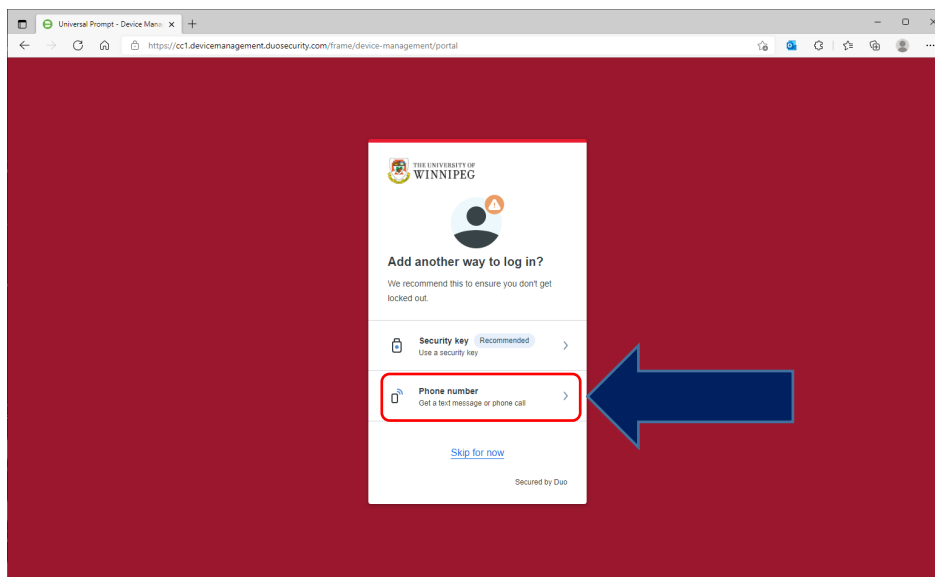
Click on **Continue**



That completes the process. While still logged in to the setup, let's add a backup phone number.

How to add a backup Phone Number

Click on **Phone number**





Enter your backup phone number (this can be your home or office landline); please check ***This is a landline phone***. Then click ***Add Phone Number***

Universal Prompt - Device Manu x +
https://cc1.devicemanagement.duosecurity.com/frame/device-management/portal

< Back

Enter your phone number

You'll get codes from Duo at this number to use when you log in.

Country code * Phone number *

+1 2042345678

Example: "(204) 234-5678"

☒ This is a landline phone

Add phone number

Secured by Duo

Verify that the number you entered is correct, then click on ***Yes, it's correct***

Universal Prompt - Device Manu x +
https://cc1.devicemanagement.duosecurity.com/frame/device-management/portal

< Back

Is this correct?

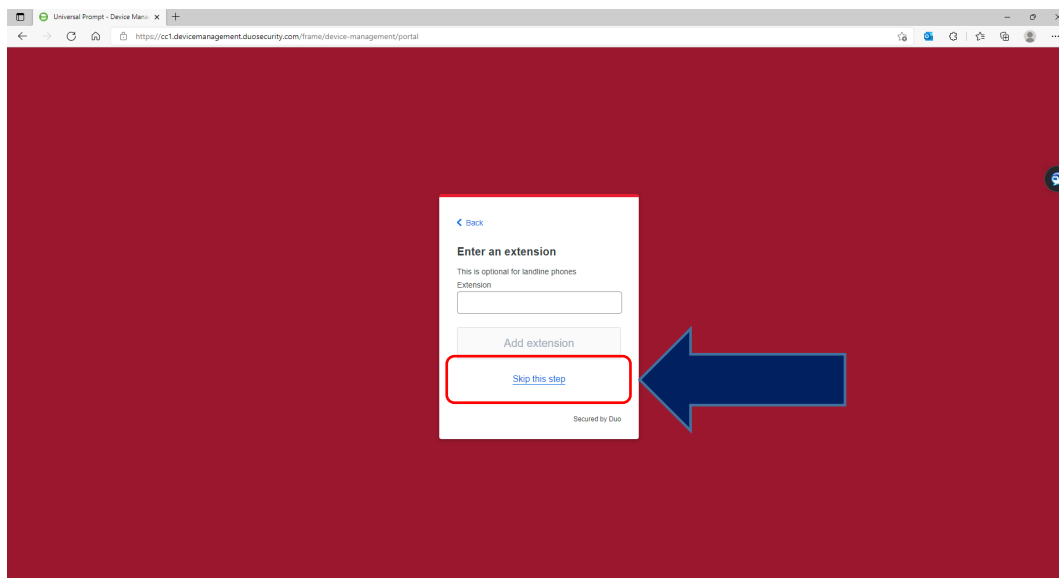
(204)

Yes, it's correct

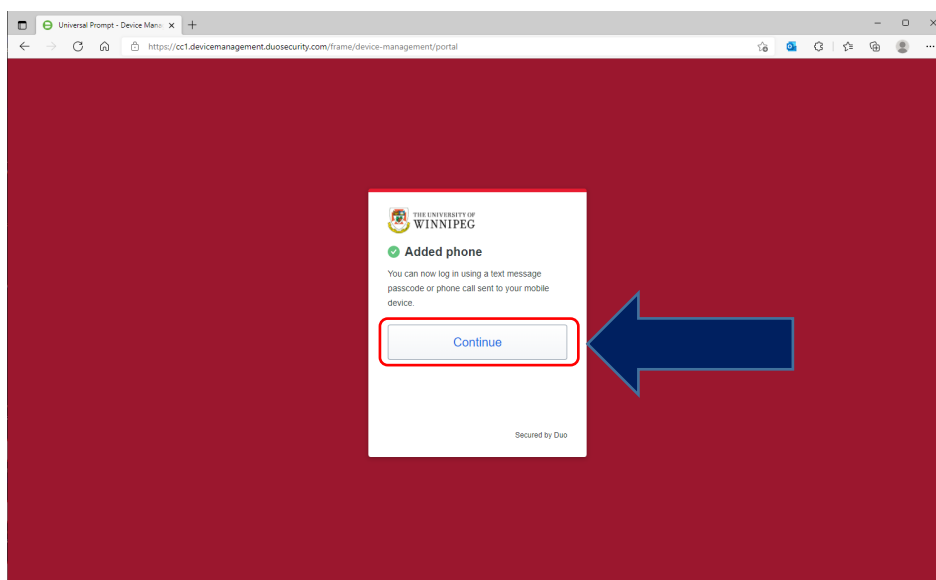
[No, change it](#)

Secured by Duo

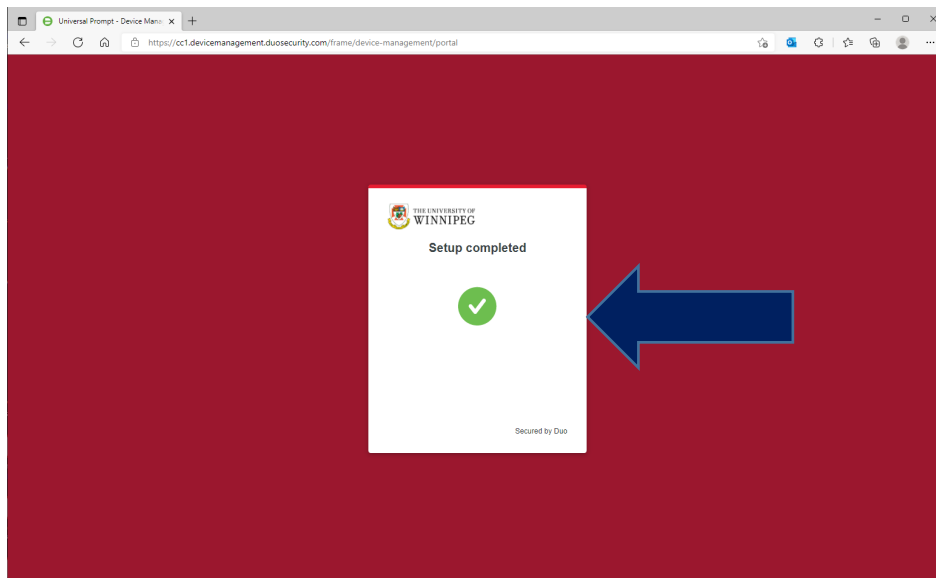
Click ***Skip this step***



If successful, you should see the following, then click on ***Continue***



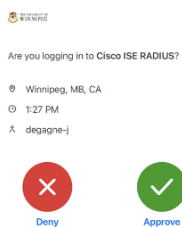
Setup is now complete. Congratulations!



How Multifactor Authentication and VPN work together

When you login to the VPN this will trigger an MFA transaction. This allows you to approve or deny a login transaction using **only** these three methods:

- 1) Duo Mobile Push via Duo Mobile App installed on a designated smartphone or tablet



- 2) Phone Call option to a designated landline or cellphone number
- 3) Passcode from USB Hyper Fido WebAuthn/U2F Security Key or Hardware Token



Hyper Fido WebAuthn/U2F Security Key



Hardware Token

