



Request for a Certified Degree Parchment

A certified parchment is parchment-like in appearance, acknowledges the degree received and the date when the degree was conferred.

Name (Exactly as on original parchment): _____

Student Number: _____

Street Address: _____

City: _____ Province: _____ Postal code: _____

Telephone (home): _____ (cell): _____

Email address: _____

Degree(s) Received: _____ Date(s): _____

New Name (if applicable) _____

If the request is based on a post-graduation name change, this application must be accompanied by legal documentation in support of the name change.

Reason for Request: _____

Signature: _____ **Date:** _____

The parchment will be mailed to the address you provided above.

Fee: \$70.00 per certified degree parchment

Payment method:

___ Cash ___ Cheque ___ Debit ___ Visa/Mastercard (fax & email orders only)

VISA / MC # _____ Expiry Date: _____

Cardholder's Name: _____ Cardholder's Signature: _____

PLEASE NOTE:

- All HOLDS must be released *before* a Certified Parchment can be processed.
- Parchment(s) *cannot be ordered by or released to* a third party without written authorization.

Completed forms may be dropped off, mailed, e-mailed, or faxed to Student Central.

Drop off: Student Services Centre, 489 Portage Avenue **Mail:** 515 Portage Avenue, Winnipeg, Manitoba R3B 2E9

Email: studentcentral@uwinnipeg.ca **Fax:** 204.783.4996

Office use only

Amt. Rec'd: _____

Date Prepared: _____

Date Record Amended: _____

Processed by: _____