

The University of Winnipeg

**Senate Standing Rules**

**1. Membership and Powers of Senate**

The membership and powers of Senate are as stated in sections 17 through 24 of The University of Winnipeg Act (the Act).

1.1 Terms of Members of Senate

Members elected or appointed to Senate, except student members, serve for a two-year term, beginning on July 1 of the year in which they are elected or appointed, as provided for in ss. 18 (2) of the Act. Student members of Senate, elected or appointed by the University of Winnipeg Students Association (UWSA), serve for a one year term, beginning July 1 of the year in which they are elected or appointed, as provided for in ss. 18 (3) of the Act.

1.2 Study/Research Leave

Academic staff members on study/research leave shall not be eligible to serve on Senate. Elected or appointed Senators, who go on study/research leave, shall resign their Senate membership, as of the beginning of their leave, except as may be determined by the Senate Executive Committee.

1.3 Invited Guests

Senate may invite guests to attend meetings of Senate, on the recommendation of the Senate Executive Committee.

1.4 Four Areas

The term “four areas” as used in these Rules, means the Humanities; Social Sciences; Sciences and Members-at-Large, as defined in Appendix “A” Table 1.

**2. Election Procedures for Senate and Senate Committees**

2.1 Eligibility to Vote for Members of Senate

For Senate seats reserved for “academic staff members” under p. 17 (1) (j) of the Act, eligible voters shall be “academic staff members”, as defined by the Act and the University’s General By-law, to mean “employees of the University holding the rank of Instructor; Lecturer; Assistant Professor; Associate Professor; Professor, or Collegiate Instructor, and shall include Librarians and Counsellors”.

## 2.2 Eligibility for Election to Senate Committees

Unless otherwise provided for in these Rules, membership on Senate committees shall be open to all “faculty members”, defined as “all Senators elected to Senate pursuant to p.17 (1) (j) of the Act, and all Senators appointed pursuant to p. 17 (1) (o) of the Act, and all other members of the main bargaining unit of the University of Winnipeg Faculty Association (UWFA)”.

Faculty members, as defined above, shall also be eligible to represent Senate on other bodies, except for the Board of Regents. Paragraph 5(e) of the Act requires that only members of Senate represent the Senate on the Board.

## 2.3 Eligibility to Vote for Members of Senate Committees

For Senate committee seats designated for members of Senate, under these Rules, eligible voters shall be members of Senate.

For Senate committee seats designated for faculty members, under these Rules, eligible voters shall be “faculty members”, as defined by these Rules.

A list of eligible voters, and their university email addresses, shall be maintained by the University Secretary.

## 2.4 Nominations for Senate and Senate Committees

A call for nominations for vacant seats on Senate and on Senate committees, and to represent Senate on other bodies, shall be issued annually by the University Secretary on or before June 1, using an electronic program managed by the University Secretary.

To fill seats that will become vacant for the period from January 1 to July 1, a call for nominations will be issued annually by the University Secretary on or before December 1.

It is the duty of committee chairs to bring current or anticipated vacancies to the attention of the University Secretary before the above-noted dates.

Once a call for nominations has been issued, nominations shall be received by the University Secretary for a period of two weeks.

Nominations for Senate or Senate committees may be submitted by eligible voters for particular vacancies, who may nominate themselves, or others eligible to serve, using an electronic program managed by the University Secretary.

Where nominations have closed, elections have been conducted, and vacancies remain, the Committee Chair shall recruit volunteers who may serve in such vacant positions.

## 2.5 Ballots and Voting

Once nominations have closed, the University Secretary shall prepare and circulate an electronic ballot within one week.

Once ballots have been distributed, voting shall remain open for a period of one week.

One ballot may be cast by each eligible voter, by using an electronic program managed by the University Secretary, to provide both convenience and anonymity to voters, as well as fairness to candidates.

## 2.6 Election Results

Election results shall be tabulated and posted electronically by the University Secretary, within one week after the close of voting. Vote counts shall be available from the University Secretary upon request by any eligible voter.

## 2.7 Membership Lists

A list of current Senate and Senate committee seats (and vacancies) shall be maintained by the University Secretary, and be posted on the University's website.

## 3 Senate Meetings

The parliamentary authority for meetings of the Senate is M.K. Kerr and H.W. King, Procedures for Meetings and Organizations, Carswell Legal Publications, Toronto, 1984, most recent edition.

No additional rules of procedure are in force except as are stated in these Rules.

### 3.1 Schedule

Senate shall meet monthly, except in July and August. Meetings shall be scheduled so as to fall on all business days of the week, and at varying times, so as to accommodate the classroom schedules of Senators, to the extent reasonably practicable. The May meeting shall be scheduled so as to ensure that Senate approvals required for Spring Convocation are obtained in sufficient advance.

### 3.2 Quorum

The quorum for meetings of Senate shall be thirty (30) members.

### 3.3 Distribution of Meeting Materials

The agenda and background materials for Senate meetings shall be distributed by the University Secretary, at least three (3) working days before the meeting, and Senate shall not be obliged to consider any matter, unless background materials in relation to the matter is distributed with the agenda.

### 3.4 Closed Sessions

Meetings of Senate shall be held in Open Session, except for those matters reserved for Closed Session, as determined by the Senate Executive Committee.

### 3.5 No Proxies

All members of Senate may be represented at meetings by delegates, but delegates shall not have the right to make or second a motion, or the right to vote, and shall withdraw from the Closed Session of meetings, unless specifically permitted by Senate to be present.

For greater certainty, in respect of *ex officio* members, that is, academic department chairs and academic administrators, any person formally acting in such a position during a vacancy in the position, shall have all the rights and privileges of a member, and shall advise the University Secretary in writing, upon appointment to the position.

## 4 Senate Committees

### 4.1 Standing and Other Committees

Pursuant to p.24 (2) (j) of the Act, the standing committees of Senate shall be: Academic Misconduct Appeals; Academic Planning; Academic Standards and Misconduct; Budget Review; Curriculum; Executive; Faculty and Staff Awards; Graduate Studies; Honorary Degrees and Fellowships; Library; Professional, Applied and Continuing Education; Research Policy; Student Appeals; Student Services.

Standing committees may establish sub-committees, which shall report to Senate through their respective standing committees.

Senate may establish any other committee that it considers necessary or desirable, on an *ad hoc* basis. When an *ad hoc* committee is established

by Senate, its terms of reference shall include deadlines for interim and final reports.

Committees shall be advisory to Senate, except where authority has been specifically delegated to a committee by these Rules.

Senators are encouraged to consent to be nominated for election to, at least, one committee of Senate.

#### 4.2 Terms of Office

Members of committees *ex officio* shall serve on those committees until they cease to hold the positions that qualify them for membership.

Members of committees, other than *ex officio* members and student members, shall serve on those committees for two-year terms.

Members of committees on study/research leave shall not be eligible to serve on a committee, and members of committees shall resign when they go on study/research leave, except as may be determined by the Senate Executive Committee.

Student members of committees shall serve on those committees for one-year terms.

#### 4.3 Quorum

The quorum for a meeting of all committees shall be one-third (1/3) of members of the committee, except that when the Executive Committee is exercising the powers of Senate, a quorum shall be a majority of the members. *Ex officio* members of committees shall not be counted in determining a quorum.

#### 4.4 Miscellaneous Rules for Senate Committees

Committees shall consult with the Graduate Studies Committee on matters pertaining to Graduate Studies.

Committees shall report to Senate, at least annually, at the May meeting of Senate.

If a committee does not have a Chair designated by these Rules, it shall elect a Chair at its first meeting after July 1 of each year, to be convened by the University Secretary.

All members of committees may be represented at meetings by delegates, but delegates shall not have the right to make or second a motion, or the right to vote.

#### 4.5 Composition, Powers and Duties of Standing Committees

The composition, powers and duties of Standing Committees of Senate are as follows, except that the Chancellor and the Chair of Senate shall be members *ex officio* of all standing committees. Appendix "A" Table 2 summarizes the composition of all Standing Committees, and shall be updated at the beginning of each academic year by the University Secretary.

##### Academic Misconduct Appeals Committee

- Vice-President Academic or Associate Vice-President Academic (Chair)
- One Dean or Associate Dean who is not the Chair or a member of the Academic Standards and Misconduct Committee
- Executive Director of PACE
- Six faculty members, with a minimum of two (2) being members of the Senate who are not members of the Senate Academic Standards and Misconduct Committee
- One UWSA Senator

Its duties are:

- To hear and resolved all students' appeals relating to academic misconduct;
- Committee members having had former involvement with an appeal shall recuse themselves from the hearing of the matter;
- There is no further appeal from this Committee.

##### Academic Planning Committee

- Vice-President (Academic) (Chair)
- Vice-President (Research and Innovation)
- 3 Deans or Associate Deans
- Registrar (non-voting)
- two academic members of the Senate Curriculum Committee, one being the Chair of the Senate Curriculum Committee
- eight faculty members, two from each of the four areas
- one UWSA Senator

Its duties are:

- to review regularly and propose to Senate amendments to the Academic Plan;
- to review department and faculty academic plans referred to by the Deans;
- to review enrolment management policies and strategies;

- to make recommendations regarding the establishment and continuation of academic programs and departments, including Honours and Masters programs;
- to receive, review and recommend approval of all new majors and Honours programs;
- to develop policies governing the establishment and review of research institutes, centres, colleges, and research Chairs, including Canada Research Chairs and endowed Chairs;
- to initiate and assess the results of timely formal reviews of research institutes, centres, colleges, and research Chairs and endowed Chairs, and to make recommendations on academic planning priorities based on these reviews;
- to develop policies pertaining to international student and faculty exchanges;
- to review proposals for specific international exchanges;
- to make recommendations concerning any other policy matters related to the academic life of the University, as may be referred to the Committee from time to time.

*Academic Standards and Misconduct Committee*

- Associate Dean of Arts or Science (Chair)
- Registrar (non-voting)
- six faculty members, with a minimum of two (2) being members of Senate
- one UWSA Senator

Its duties are:

- to review and to recommend to Senate all grades and degrees awarded;
- to review and to recommend all changes to degree requirements, including regulations governing Honours degrees;
- to impose appropriate penalties for student academic offences, in accordance with the policy on academic misconduct.

*Budget Review Committee*

- Vice-President (Academic) (co-Chair)
- Vice-President (Finance and Administration) (co-Chair)
- one Dean or Associate Dean
- two Senators
- eight faculty members, two from each of the four areas
- one UWSA Senator

A Research Officer and a Budget Officer shall provide support to the Committee.

Its duties are:

- to consider and provide advice to Senate with respect to the academic and research implications of budgetary issues, having regard for Senate's responsibility for academic policy, and the President's responsibility to present an annual budget to the Board of Regents for approval;
- to analyze preliminary budget and estimates documents from the perspective of academic priorities, having regard for the University's academic mission;
- to meet regularly, at appropriate times, with the President's budget team, as the budget is developed over the course of each year, in order to provide timely input and contribute to the budgetary process.

#### Curriculum Committee

- twelve faculty members, three from each of the four areas
- one Dean or Associate Dean
- Registrar

Its duties are:

- to review all proposed changes to the undergraduate curriculum for Senate approval;
- to review and amend, as appropriate, procedures for curricular changes for Senate approval;
- to refer to Academic Planning all proposals for undergraduate degree programs for Senate approval prior to consideration by the Curriculum Committee.

#### Executive Committee

- Chair of Senate (Chair)
- Vice-President (Academic)
- Vice-President (Research and Innovation)
- Two Deans from Arts, Science, Business and Economics, Education, Kinesiology, Library or Graduate Studies
- nine faculty members who are members of Senate
- President of UWSA

Its duties are:

- to act on behalf of Senate between meetings of Senate;



- to determine who may be invited to Senate meetings as guests;
- to schedule Senate business, and draw up an agenda for Senate meetings.

Faculty and Staff Awards Committee

- Chancellor or delegate (Chair)
- Vice-President (Academic)
- four faculty members, one from each of the four areas
- one staff representative
- one Alumni representative
- one UWSA representative
- other members as appropriate and selected by the Committee.

Its duties are:

- to receive nominations and to select recipients of the Atchison Award; Farquhar Award; Hanen Award; Robson Award; Rogers Award; and other faculty and staff awards as may be established;
- to review, revise and simplify the application process for awards;
- to liaise with the appropriate University officials and the founders of the awards, to ensure the co-ordination of the granting of the awards, and follow-up of any cash prize or display of plaques etc. associated with the awards;
- to promote awareness of the awards so as to ensure sufficient nominations are received, and the names of honourees are announced appropriately.

Graduate Studies Committee

- Dean of Graduate Studies (Chair)
- the Graduate Program Committee Chair (or designate) from each graduate program, including joint graduate programs
- three faculty members (from departments not currently offering graduate programs)
- one graduate student appointed by the UWSA

Its duties are:

- to review and recommend to Senate on all matters pertaining to graduate studies, including joint programs;
- to develop and publish graduate studies policies and procedures;
- to develop criteria for proposal of new graduate programs;

- to receive and review graduate studies proposals from departments and programs, for recommendation to the Academic Planning Committee;
- to review all proposed changes to graduate curriculum for approval by Senate;
- to liaise with the Curriculum Committee on matters related to graduate studies;
- to undertake a periodic review of all existing graduate programs;
- to share information across graduate programs.

Honorary Degrees and Fellowships Committee

- Chair of Senate (Chair)
- Vice-President (Academic)
- One Dean or Associate Dean
- eight faculty members, two from each of the four areas
- one representative of the Board of Regents (external regent)
- one representative of the Alumni Association (non-voting)
- Manager, Conference and Event Services (non-voting)
- one UWSA Senator

Its duties are:

- to receive nominations and to recommend recipients of Honorary Degrees;
- to receive nominations and to recommend recipients for Fellowships in The University of Winnipeg, for Fellowships in United College, and for the title of Professor Emeritus;
- to review and recommend policy relating to Honorary Degrees, Fellowships, and Professors Emeriti.

Library Committee

- four faculty members, one from each of the four areas
- one faculty member from any of the four areas, but not a librarian
- two faculty members who are librarians elected by and from the Librarians Council
- Dean of the Libraries
- one Dean or Associate Dean
- one UWSA Senator

Its duties are:

- to provide advice and make recommendations concerning Library policy to the Dean of the Libraries;

- for greater certainty, to recommend academic policy to the Dean of the Libraries, including ways in which the budgetary resources available to the Libraries might be allocated most effectively, from an academic perspective.

Professional, Applied and Continuing Education Committee

- Executive Director of PACE (Chair)
- Vice-President (Academic)
- one other Dean or Associate Dean
- a program coordinator from PACE
- three faculty members, at least one from the Faculty of Business and Economics
- one UWSA Senator

Its duties are:

- to consult with and advise the Executive Director of PACE;
- to evaluate and recommend to Senate all proposals for programs leading to a certificate or diploma from PACE;
- to monitor the non-credit courses offered by PACE;
- to facilitate contact between PACE and the larger community;
- to prepare and submit for approval by Senate a list of PACE graduands.

Research Policy Committee

- Vice-President (Research and Innovation) (Chair)
- four faculty members who hold or have held an external major research grant in the last eight years, as determined by the Research Office, one from each of the four areas
- one Dean or Associate Dean
- one faculty member at the rank of Assistant Professor
- one faculty member appointed by and from the Research Committee
- Research Grants Officer (non-voting)

Note: There is another University committee called the Research Committee, which is not a Senate committee. It is established by and reports to the Vice-President (Research and Innovation).

Its duties are:

- to advise the Vice-President (Research and Innovation) and to make recommendations to Senate on research-related policies and procedures;

- to provide leadership for the research direction of the University;
- to advise the Vice-President (Research and Innovation) and to make recommendations to the Academic Planning Committee on the establishment of research chairs and research institutes.

### Student Appeals Committee

- Associate Dean of Arts or Science (Chair)
- Registrar (non-voting)
- four faculty members who are members of Senate
- two UWSA Senators

Its duties are:

- to hear and resolve all students appeals relating to either decisions of departmental committees, faculty committees, Senate committees, and administrators in respect of admissions, status, probation, suspension, grades or variances from university procedures and policies, not including academic misconduct;
- committee members having had former involvement with an appeal shall recuse themselves from the hearing of the matter;
- there is no further appeal from this committee.

### Students Services Committee

- Deputy Provost and Associate Vice-President Academic
- one Dean or Associate Dean
- two faculty members who are members of Senate
- two faculty (who need not be a member of Senate)
- Graduate Studies Officer
- Director of Admissions
- Director of Awards and Financial Aid
- Director of Recruitment and Institutional Relations
- Registrar
- one UWSA Senator
- one student representative selected by the UWSA

Its duties are:

- to provide to Senate a list of the recipients of all student scholarships, bursaries, medals and prizes;
- to recommend terms of student scholarships, bursaries, medals and prizes to Senate;

- to administer budgets for student scholarships, bursaries, medals and prizes;
- to review and recommend policies on admission and registration procedures.

## **5 Senate Representatives on Other Bodies**

Senate shall name members to a number of non-Senate bodies as follows:

- Board of Regents: four Senators, pursuant to p. 5 (2) (e) of the Act;
- Senate Committee on Joint Masters Programs: two faculty members of Joint Masters Programs and one faculty member of Senate from a department not offering a Joint Masters Program.

## **6 University Secretary**

The University Secretary, in consultation with the Chair of Senate, shall be responsible for:

- distribution of notice of Senate meetings and background materials required for the meeting;
- all Senate correspondence;
- administration of Senate elections; and
- as soon as election results are known, to convene the first meeting of all Senate standing committees in each year.
- providing support to Senate and Standing Committees.

## **7 Faculty Councils**

There shall be established a council for each faculty/division of the University, to be chaired by the Dean of that faculty/division, and the Dean shall convene, at least, one meeting of the council in each academic year.

Each Faculty Council shall be composed of:

- Dean
- Associate Dean, if applicable
- all members of the respective faculty/division
- others as may be authorized by the Council Chair, including Program and Graduate Program Coordinators.

### **7.1 Role of Faculty Councils**

Each Faculty Council shall advise and recommend to the Council Chair, matters:

- involving the regulation and conduct of its meetings and proceedings;
- involving the establishment of committees deemed important to the faculty/division;
- of an academic or non-academic nature raised by its members.

## 7.2 Reporting to Senate

Faculty Councils shall submit a written report to Senate, at least once annually, at the May meeting of Senate.

Effective: November 1, 2009

Amended:

January 25, 2010

Composition of the Ethics in Human Research and Scholarship Committee; process for electing Chair of Ethics in Human Research and Scholarship Committee.

April 16, 2010

Composition of the Student Services Committee and Academic Standards and Misconduct Committee;  
Nomination and election procedures for Senate and Senate committees;  
Composition of Academic Standards and Misconduct Committee.

October 18, 2010

Composition of Academic Planning, Executive, Research Policy and Student Services Committees, with respect to the reorganization of the Senior Executive Group.

November 17, 2010

Composition of the Student Appeals Committee.

March 29, 2011

Schedule for Senate meetings to vary times of meetings;  
Proxies, Acting Chairs and Delegates in Closed Session, for clarification.

May 25, 2011

Composition of the Library Committee, to remove the Head of Reference and Research *ex officio*, and add one faculty member from any of the four areas, but not a Librarian.

June 16, 2011

Duties of the Library Committee;  
Addition of composition and duties of the newly established Budget Review Committee.

October 24, 2011

Composition of Ethics in Human Research and Scholarship Committee, to add two additional faculty members  
Addition of Electronic Voting  
Amendment to Section 2.2 to clarify that only members of Senate can represent Senate on the Board of Regents

September 21, 2012

Addition of Dean of Kinesiology to Executive Committee  
VP (Research, Recruitment and International) and VP (Student Life) to co-chair Student Services Committee

November 27, 2012

Removal of Ethics in Human Research and Scholarship committee

April 25, 2013

Addition of Executive Director of Student Life, Director of Admissions and Registrar to Student Services Committee;  
Clarification that co-chairs of Student Services Committee are non-voting;  
Addition of two members of Curriculum Committee to Academic Planning Committee, one of those members being the Chair of the Curriculum Committee;  
Ex Officio Chair position of Research Policy Committee changed to Associate Vice-President (Research & Innovation)

May 22, 2013

Replacement of Vice-President (Research & International) with Associate Vice-President (Research & Innovation) on Academic Planning Committee and Executive Committee;  
Reduction of voting period for elections from two weeks to one week

December 21, 2016

Removal of Nominating Committee, role taken over by the University Secretary;  
Amendment to Section 2.4, to include that in case of failed elections, committee chairs can recruit volunteers, who will then serve by acclamation;  
Amendment to membership of the PACE Committee;  
Amendments to composition of Academic Misconduct Appeals Committee (new), Executive Committee, Academic Planning Committee, and Honorary Degrees Committee;  
Updated various titles/positions.

April 24, 2017

Clarification to duties of Curriculum Committees;

Addition of duty to Graduate Studies Committee to include review of proposed changes to graduate curriculum;

Clarification to composition of Graduate Studies Committee to specify Graduate Program Committee Chair (or designate).

Last Consolidated May 1, 2017



Appendix “A”

TABLE 1

This table shows the configuration of the four areas in 1.4, for the purpose of the election of faculty members to Senate committees.

The Faculty of Arts is divided into the Humanities and the Social Sciences; the Faculty of Science is represented as the Sciences; the Library and the Faculties of Business and Economics, Education and Theology make up the category of Members-at-Large. As new faculties are created, they shall be added to the category of Members-at-Large.

Humanities	Social Sciences	Sciences	Members-At-Large
Classics English History Modern L. & L. Philosophy Religious Studies Rhetoric, W & C Theatre & Film	Indigenous Studies Criminal Justice Political Science Psychology Sociology Urban & ICS Women’s & GS Senator(s) appointed by MSC	Anthropology Applied Com. Sci. Biology Chemistry Environmental St. Geography Maths/Stats Physics	Business & Admin Counsellors Economics Education Kinesiology & Applied Health Library United Centre for Theological Studies Marriage and Family Therapy Senator(s) elected by the Collegiate

TABLE 2

ACADEMIC MISCONDUCT APPEALS COMMITTEE

1	Vice-President Academic or Deputy Provost and Associate VPA (Chair)	
2	Dean or Associate Dean, not the Chair or member of the Senate Academic Standards and Misconduct Committee	
3	Executive Director of PACE	
4	Faculty member of Senate, not a member of Senate Academic Standards and Misconduct Committee	
5	Faculty member of Senate, not a member of Senate Academic Standards and Misconduct Committee	
6	Faculty member, not a member of the Senate Academic Standards and Misconduct Committee	
7	Faculty member, not a member of the Senate Academic Standards and Misconduct Committee	
8	Faculty member, not a member of the Senate Academic Standards and Misconduct Committee	
9	Faculty member, not a member of the Senate Academic Standards and Misconduct Committee	
10	UWSA Senator	

ACADEMIC PLANNING COMMITTEE

1	VP (Academic) (Chair)	
2	VP (Research and Innovation)	
3	Dean or Associate Dean	
4	Dean or Associate Dean	
5	Dean or Associate Dean	
6	Registrar (non-voting)	
7	Chair of the Curriculum Committee	
8	Member of the Curriculum Committee	
9	Faculty member – Humanities	
10	Faculty member – Humanities	
11	Faculty member – Social Sciences	
12	Faculty member – Social Sciences	
13	Faculty member – Sciences	
14	Faculty member – Sciences	

15	Faculty member- at-large as defined in Table 1	
16	Faculty member-at-large as defined in Table 1	
17	UWSA Senator	

#### ACADEMIC STANDARDS AND MISCONDUCT COMMITTEE

1	Associate Dean of Arts or Science (Chair)	
2	Registrar (non-voting)	
3	Faculty member of Senate	
4	Faculty member of Senate	
5	Faculty member	
6	Faculty member	
7	Faculty member	
8	Faculty member	
9	UWSA Senator	

#### BUDGET REVIEW COMMITTEE

1	Vice-President (Academic) (co-Chair)	
2	Vice-President (Finance and Administration) (co-Chair)	
3	Dean or Associate Dean	
4	Faculty Member of Senate	
5	Faculty Member of Senate	
6	Faculty Member – Humanities	
7	Faculty Member – Humanities	
8	Faculty Member – Social Sciences	
9	Faculty Member – Social Sciences	
10	Faculty Member – Sciences	
11	Faculty Member – Sciences	
12	Faculty member-at-large as defined in Table 1	
13	Faculty member-at-large as defined in Table 1	
14	UWSA Senator	

#### CURRICULUM COMMITTEE

1	Faculty member – Humanities	
2	Faculty member – Humanities	
3	Faculty member – Humanities	
4	Faculty member – Social Sciences	
5	Faculty member – Social Sciences	
6	Faculty member – Social Sciences	
7	Faculty member – Sciences	
8	Faculty member – Sciences	
9	Faculty member – Sciences	
10	Faculty member-at-large as defined in Table1	
11	Faculty member-at-large as defined in Table1	

12	Faculty member-at-large as defined in Table1	
13	Dean or Associate Dean	
14	Registrar	

#### EXECUTIVE COMMITTEE

1	Chair of Senate – Chair	
2	VP (Academic)	
3	VP (Research & Innovation)	
4	Dean	
5	Dean	
6	Faculty member of Senate	
7	Faculty member of Senate	
8	Faculty member of Senate	
9	Faculty member of Senate	
10	Faculty member of Senate	
11	Faculty member of Senate	
12	Faculty member of Senate	
13	Faculty member of Senate	
14	Faculty member of Senate	
15	President of the UWSA	

#### FACULTY AND STAFF AWARDS COMMITTEE

1	Chancellor or delegate (Chair)	
2	VP (Academic)	
3	Faculty member – Humanities	
4	Faculty member -Social Sciences	
5	Faculty member – Sciences	
6	Faculty member-at-large as defined in Table 1	
7	Staff Representative	
8	Alumni Representative	
9	UWSA Representative	
10	Other members as appropriate and selected by the committee	

#### GRADUATE STUDIES COMMITTEE

1	Dean of Graduate Studies (Chair)	
3	Graduate Program Committee Chair (or designate) – Applied Computer Science and Society	
3	Graduate Program Committee Chair (or designate) – Cultural Studies	
4	Graduate Program Committee Chair (or designate) – Environmental Resource and Development Economics	

5	Graduate Program Committee Chair (or designate) – Bioscience, Technology and Public Policy	
6	Graduate Program Committee Chair (or designate) – Indigenous Governance	
7	Graduate Program Committee Chair (or designate) – History	
8	Graduate Program Committee Chair (or designate) – Masters in Development Practice	
9	Graduate Program Committee Chair (or designate) – Public Administration (Department of Political Science)	
10	Graduate Program Committee Chair (or designate) – Religious Studies	
11	Graduate Program Committee Chair (or designate) – United Centre for Theological Studies	
12	Graduate Program Committee Chair (or designate) – Peace & Conflict Studies	
13	Graduate Program Committee Chair (or designate) – Marriage and Family Therapy	
14	Faculty member (from a department not currently offering a graduate program)	
15	Faculty member (from a department not currently offering a graduate program)	
16	Faculty member (from a department not currently offering a graduate program)	
17	Graduate student appointed by the UWSA	

#### HONORARY DEGREES AND FELLOWSHIPS COMMITTEE

1	Chair of Senate (Chair)	
2	VP (Academic)	
3	Dean or Associate Dean	
4	Faculty member - Humanities	
5	Faculty member – Humanities	
6	Faculty member – Social Sciences	
7	Faculty member – Social Sciences	
8	Faculty member - Sciences	
9	Faculty member - Sciences	
10	Faculty member-at-large as defined in Table 1	
11	Faculty member-at-large as defined in Table 1	
12	Representatives of the Board of Regents (external regent)	
13	Representative of the Alumni Association (non-voting)	

14	Manager, Conference and Event Services (non-voting)	
15	UWSA Senator	

#### LIBRARY COMMITTEE

1	Faculty member – Humanities	
2	Faculty member – Social Sciences	
3	Faculty member – Sciences	
4	Faculty member-at-large as defined in Table 1	
5	Faculty member – not a librarian	
6	Faculty member who is a Librarian elected by and from the Librarian’s Council	
7	Faculty member who is a Librarian elected by and from the Librarians Council	
8	Dean of the Libraries	
9	Dean or Associate Dean	
10	UWSA Senator	

#### PROFESSIONAL, APPLIED AND CONTINUING EDUCATION COMMITTEE

1	Executive Director of PACE (Chair)	
2	VP (Academic)	
3	Dean or Associate Dean	
4	A program coordinator from Professional, Applied and Continuing Education	
5	Faculty member (at least one from Business and Economics)	
6	Faculty member (at least one from Business and Economics)	
7	Faculty member (at least one from Business and Economics)	
8	UWSA Senator	

#### RESEARCH POLICY COMMITTEE

1	VP (Research & Innovation) (Chair)	
2	Dean or Associate Dean	
3	Faculty member appointed by and from Research Committee	
4	Faculty member who holds or has held an external major research grant in the last 8 years as determined by the Research Office – Humanities	
5	Faculty member who holds or has held an external major research grant in the last 8 years as determined by the Research Office –	

	Social Sciences	
6	Faculty member who holds or has held an external major research grant in the last 8 years as determined by the Research Office – Sciences	
7	Faculty member-at large as defined in Table 1 who holds or has held an external major research grant in the last 8 years as determined by the Research Office	
8	Assistant Professor	
9	Research Grants Officer (non-voting)	

#### STUDENT APPEALS COMMITTEE

1	Associate Dean of Arts or Science (Chair)	
2	Registrar (non-voting)	
3	Faculty member of Senate	
4	Faculty member of Senate	
5	Faculty member of Senate	
6	Faculty member of Senate	
7	UWSA Senator	
8	UWSA Senator	

#### STUDENT SERVICES COMMITTEE

1	Deputy Provost and Associate Vice-President Academic	
2	Dean or Associate Dean	
3	Faculty member of Senate	
4	Faculty member of Senate	
5	Faculty (who need not be a member of Senate)	
6	Faculty (who need not be a member of Senate)	
7	Graduate Studies Officer	
8	Director of Admissions	
9	Director of Awards and Financial Aid	
10	Director of Recruitment and Institutional Relations	
11	Registrar	
12	UWSA Senator	
13	Student representative selected by the UWSA	

#### SENATE REPRESENTATIVES ON OTHER BODIES

##### 1) BOARD OF REGENTS

1	Faculty member of Senate	
2	Faculty member of Senate	

3	Faculty member of Senate	
4	Faculty member of Senate	

2) SENATE COMMITTEE ON JOINT MASTERS PROGRAMS (JSC)

1	Dean of Graduate Studies	
2	Faculty member of Senate from a department not offering a JMP	
3	Faculty member in a JMP	
4	Faculty member in a JMP	
5	Graduate student enrolled in a JMP selected by the Chairs of the JMPs	