



THE SENATE STUDENT APPEALS COMMITTEE ANNUAL REPORT 2017-2018

The Senate Student Appeals Committee hears six types of appeals including:

1) rescheduled/deferred final exams/tests and extensions of term work; 2) retroactive withdrawals from courses (past the voluntary withdrawal date); 3) readmissions; 4) graduation/degree requirements; 5) grade appeals on procedural grounds (after DRC review), and 6) course audits.

The full committee is composed of the Associate Dean of Science or Arts (Chair) whom votes only to break a tie, the Registrar (non-voting), Director of Admissions (non-voting), four faculty Senators, and two UWSA Senators.

A subcommittee is comprised of a subset of the full committee (Associate Dean, Registrar, Director of Admissions, one UWFA senator and one UWSA senator) plus academic advisors. The Associate Dean chairs the committee and decisions are made by consensus. The subcommittee meets weekly and averages seven to nine appeals a week.

When consensus is not reached at the subcommittee level or an appeal is denied the full committee will hear a re-appeal. This year, the full committee heard two in person appeals (student appears before the full committee), one for an appeal of procedural grounds of a DRC review and one for an appeal of retroactive withdrawal. The full committee also heard a re-appeal without the student present for incomplete term work.

This year, as in past years, the committee heard appeals from graduate students. These appeals are not straight forward for the committee to deal with as the guidelines that have been established for undergraduate students and the types of appeals are very much different in nature. For this reason, we normally table the appeals and confer with staff in the faculty of Graduate studies to seek clarification. Tabling of the appeal results in undue delays and is not in the best interest of the student. I along with the director of student advising, Anna Hussey, and Inga Johnson Mychasiw, the director of student support services met with Dr. Mavis Reimer to discuss this matter and are currently planning for a more streamlined mechanism for graduate

student appeals. This will involve the creation of graduate student-specific forms and training of staff in both the graduate studies office and the student advising office.

This was my first year as chair for the Senate Student Appeals committee. It has been a pleasure to serve as chair and I commend the committee on their hard work, professionalism and dedication to their work.

Submitted by



Dr. Jens Franck

Associate Dean of Science (Acting)

April 26, 2018

Senate Student Appeals Committee Members 2017-18

UWFA Members

- Dr. Heather Milne (Department of English)
- Dr. James Hanley (Department of History)
- Dr. Colin Goff (Department of Sociology)
- Mr. Alan McGreevy (Department of Biology)

UWSA Members

- *Mr. Brendan Gali (Vice President-Student Affairs)
- Mr. Morgan Brightnose (Vice President-Internal Affairs)

*Note: Mr. Gali was replaced by Ms. Jade DeFehr effective May 8, 2018

University Registrar and Director of Admissions

- Mr. Colin Russell