**Contract academic staff annual CHAIR Evaluation (CASACE)**

**TO BE COMPLETED BY DEPARTMENT CHAIR**

*Pursuant to Clause 14.9*

(To be forwarded to the Dean by May 15)

*Please type or PRINT*

For Calendar Year: January 1, 20­­­­­­\_\_\_\_\_ to December 31, 20\_\_\_\_\_

**Evaluation of CAS Member's Activities:**

Please comment on the CAS Member's performance in accordance with *Clause 14.9 of the Collective Agreement.* The Member shall be evaluated based on he/she having met the Department quantitative and qualitative measures of teaching with respect to the course, and having complied with University and Senate policy. For each course taught by the Member, an assessment is required, using one of the terms “exceptional”, “satisfactory” or “unsatisfactory”.

Course Name:

Chair’s Evaluation:

* Exceptional
* Satisfactory
* Unsatisfactory

Chair’s Comments:

Signed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Department Chair Date

I have read the above evaluation

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Signature of Member Date

I have read and concur with the above evaluation

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Signature of Dean Date