

COMMITTEE MINUTES FORM


Labour and Immigration
 Workplace Safety & Health
 401 York Avenue, Winnipeg, Manitoba R3C 0P8
 T 204 957-SAFE (7233) or
 toll-free 1 855 957-SAFE (7233) F 204 948-2209

| Complete Name and Address of Workplace | | Employer Members | Occupation | Present | Absent |
|--|---|---|---|--|------------------|
| The University of Winnipeg 515 Portage Avenue Winnipeg, MB R3B 2E9 | | Carrie Homeniuk Kyle Macdonald Caroline Crawford Craig Wood Inga Johnson Mychasiw | Associate Vice President – Human Resources Executive Director, Infrastructure Director Budgets Director of Building Services Executive Director, Student Services - CMP | X X X X | X |
| Phone: Tel: 786-7811 Fax: Fax: 774-2935 | | Worker Members Jillian Golby Natasha Taiarol Mick Sidhu Adam Parboosingh Katherine Reward Roman Belli Peter Bjornson Ted Turner Binara Hewagamage Trevor Day Patrick Coutu Sondos Shabayek | Co-Chair, Admin Mgr- AESES (<i>Meeting Chair-alternates</i>) Biology Laboratory Manager – AESES Electronic Technologist, Centre for Academic Technology – AESES Faculty member – UWFA (Theatre & Film -THFM) Faculty member – UWFA (Business and Administration) Faculty Member – UWFA (Chemistry - Alternate) Faculty Member- UWFA (Alternate) UWSA (Representative) UWSA (Alternate) Lead HVAC Technician – IUOE Building Maintenance Engineer - IUOE (Alternate) PSAC | X X X X X X X X X X X X | X X X X |
| Meeting date: September 12, 2025 | | | | | |
| Date of next meeting: December 12, 2025 | | | | | |
| Number of employees at the workplace: 948 | | | | | |
| AESES - Association of Employees Supporting Education Services | | | | | |
| CMP - Confidential Managerial and Professional | | Guests (list any) | Manager, Safety and Health Laboratory and Research Safety and Health Officer | X | X |
| IUS -Institute of Urban Studies | | Jennifer Trotman Melanie Martin | Director, Campus Living Acting Associate Dean, Faculty of Science; Bio-Safety Committee Chair; Science Lab Safety Chair | X X | |
| IUOE -International Union of Operating Engineers | | Dean Melvie Trina Wielkopolan | Director, Recreations Facilities and Services EA, HR – Minute Taking | X | X |
| PSAC -Public Service Alliance of Canada | | | | | |
| THFM -Theatre and Film Dept | | | | | |
| UWFA -University of Winnipeg Faculty Association | | | | | |
| Agenda Item | Subject, Concern or Problem (See reverse for completion instructions) | | | Recommendation or Action To Be Taken Action By (who & when) | Status |
| A. Call to Order | Meeting called to order at 10:04 a.m. *Quorum met | | | Chair: Jillian Golby | |
| B. Approval of Agenda | Approval of September 12, 2025, agenda | | | Motion by: Katherine Seconded by: Patrick | Approved |
| C. Acceptance of Minutes | For Review: June 6, 2025 Meeting minutes not accepted as one action item (Smudging on Campus) is still WIP and was marked as complete. | | | Motion by: Seconded by: | Not approved |
| D. Business Arising from the Minutes | Action Items: Review training procedures between sub committees where waste disposal biohazardous material is concerned. (Craig) | | | Craig- the lab safety training is now on nexus, working with safety office to get list of employees have not been trained to date. Geetika to provide Craig with PDF training documents to give to Dexterra staff. | In progress |

Co-Chairpersons' Signatures Please indicate by (X) in the brackets below who chaired this meeting.

BOTH management and worker co-chairs must sign each page of the minutes when they agree that the minutes are complete and accurate.

If one, or both co-chairs do not agree with the minute record, please attach concerns on a separate page.

In my opinion, the above is an accurate record of this meeting.

(X) Print name of Employer Co-Chair Carrie Homeniuk () Print Name of Worker Co-Chair Jillian Golby

Signature Signature

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| | <p>HR is developing new orientation tools for managers and new employees. These should be rolled out in early Spring. (Request from committee members to include Deans and Chairs when the materials are sent out) and in this package, there will be material that relates to Workplace Safety and Health, and conflict management. It will include details on what are the responsibilities as managers on various WSH items.</p> <p>Action Item: Request was made by some committee members to get access to the orientation training- to take the orientation as a refresher.</p> <p>Safety Policies: Action Items: The Package was emailed to the WSH Committee on Jan 27/25. Revisions were sent to the Sr. Policy Analyst for final reviews.</p> <p>TOR provided to committee for review (March 14, 2025)</p> <p>Recommendation for lab instructors to have first aid training. Contact security if there is a first aid requirement. They are trained and accessible.</p> <p>Action Items: Jack Slessor was invited as a guest to the meeting. Jack would like to provide some services to the committee free of charge to provide such as WSH training to the committee to keep members compliant with legislation.</p> | <p>This was launched in June.</p> <p>Trina to send the committee the nexus link to the orientation program.</p> <p>Legal Counsel have revised the policies and they will be sent back to committee for a final review.</p> <p>Trina will combine all edits and suggestions and send TOR to WSH members for a final review and approval.</p> <p>Geetika has conducted lab safety sessions. 10 have been trained to date with 36 registered for the nexus course.</p> <p>Jack and Kevin to work together on putting some training together and will discuss at the September meeting.</p> <p>First Training session is scheduled for September 26th. From 9-11:45 a.m. and will be held in the multi-purpose room</p> | <p>Complete</p> <p>WIP</p> <p>WIP</p> <p>WIP</p> <p>WIP</p> |

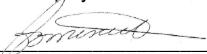
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| E. Reports | <p>1. WSH Program Report (Kevin S) 2. Incident Report (Kevin S) 3. Fire Report (Kevin S) 4. Building Inspection Report (Kevin Smith)</p> <p>Summary of Safety Update for this quarter</p> <p>Serious Incidents-0 Medical Response- 1 Fire events- 1 Found syringes- 91 General incident (spill, splash)- 5 Violent Incidents- 0 Slip and Fall- 2</p> <p>There were 56 completed AED Inspections (monthly) and there were 6 issues identified. 23 quarterly lab inspections were completed and 8 issues were identified</p> <p>Mental Health First Aid- there are not any upcoming training sessions, however if you or someone you know is interested in the training, please go to the wellbeing webpage, and fill out the form to be added to the waitlist. Once there is a session scheduled, you will be contacted. Mental Health First Aid Human Resources The University of Winnipeg</p> <p>Ceremonial use of sacred medicines</p> <p>Action Item: Can an email go out a day prior to smudging to let faculty/staff know that there will be a ceremonial smudging in case there are staff/faculty/students who has sensitivity, so they can make alternative arrangements.</p> <p>Smudging is allowed anywhere on campus- 48hrs notice is needed when smudging is going to take place, some places only require 24hrs notice on campus.</p> <p>Student Services, as well as faculty and staff in RCFE have had some sensitivity caused by the smudging. When students are affected by the smudging, it becomes an accommodation issue. Students have sensitivity and become ill, we need to address both, students becoming ill as well as being respectful to ceremonies taking place on campus.</p> <p>Security Reporting (Carrie)</p> <p>Action Item: Can any security issues related to students on campus still be reported at the meetings?</p> <p>Ian and Carrie met to discuss the security department providing some updates at the WSH Committee.</p> | <p>Kevin provided a PP presentation to committee members. Some updates include:</p> <p>The next MHFA session is October 16</p> <p>All smudging requests to be posted to the service notifications website. However, if someone does not request it, we have no way of identifying where smudging and when it will occur.</p> <p>(link to facilities website to be added here once website updates have been completed)</p> | Complete |

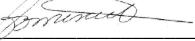
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| F. Subcommittee Reports | 1. Biosafety Committee Report (Melanie Martin) 2. Science Lab Safety Committee Report (Melanie Martin) | Committee did not meet last quarter. | |
| G. New Business | | | |
| H. Next Meeting | December 12, 2025 | | |
| I. Adjournment | Moved to adjourn at 10:55 a.m. | | Approved |

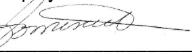
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