

Workplace Safety and Health Committee (WSHC)



Co-Chairpersons' Signatures Please indicate by (X) in the brackets below who chaired this meeting.

If one, or both co-chairs do not agree with the minute record, please attach concerns on a separate page.

In my opinion, the above is an accurate record of this meeting.

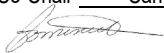
Signature Signature

Agenda Item	Subject, Concern or Problem (See reverse for completion instructions)	Recommendation or Action To Be Taken Action By (who & when)	Status
	Terms of Reference (TOR) provided to committee for review (March 14, 2025) Safety Training – each committee member is entitled to 2 days per year related to safety training. Trina will send information by the end of this month on UW resource in Safety Services Manitoba and how to register for the courses. The committee members will need to share a copy of completion certificate with Trina for record-keeping. Work Refusal: The investigation was completed by the designated committee last quarter and it was found that there was no immediate danger to the health and safety of the involved person, however other arrangements are being looked at. Action Item: Kevin to circulate process on work refusal to committee members as a refresher on how it's to be documented.	TOR are complete and are with senior admin for review. Carrie working with the policy office.	WIP WIP Complete WIP
E. Reports	1. WSH Program Report (Kevin S) 2. Incident Report (Kevin S) 3. Fire Report (Kevin S) 4. Building Inspection Report (Kevin S) Kevin provided a Power Point Presentation to all committee members post meeting. Some highlights include: Reported incidents: Medical response: 2 Fire and Smoke: 5 Found syringes: 43 General incident: 8 (2 still under investigation) Slip and Fall: 1 Near Miss: 0 BMS Alarm: 1 Permits: Drone flight, hazardous confined space entry and hot work permits were approved last quarter. Investigation: - Acting on a complaint, a Provincial Workplace Safety and Health Officer attended campus to enquire about the Harassment Policy and Procedures, and the Working Alone Policy and Procedures. Additionally, the WSHO enquired about worker access to the policy both electronically and to hardcopy. No Work Improvement Order issued at this time. - As a continuation of the Confined Spaces Inventory Project – EHS Partnerships has been engaged to assist in the completion of Confined Space identification and the development of procedures for entry and rescue. - Unsecured door left by contractor – Centennial Hall - Unsecured Ladders in public areas – Centennial Hall - Violent Incident/Chemical Exposure – McFeetors Hall – May 12, 2026 - Accumulation of Combustibles – Lockhart Hall – May 27, 2026 - Laboratory Decommissioning incomplete – May 28, 2026 Inspections: Fire Drills: 19 Radioactive Survey Meters (annual): all good until September 2026 First Aid supplies: not available AED Inspections: 28 Lab Inspections: 7		

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(X) Print name of Employer Co-Chair Carrie Homeniuk () Print Name of Worker Co-Chair Jillian Golby
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	What is missing from the report are general area inspections. It is important that sub committees are performing their inspections as part of the safety and health program. Training sessions: Basic First Aid: Session: June 5, 2026 Pathway to Graduate School and High school enrichment program orientation Psychological Safety and Health Training: 2 sessions (last quarter) Ergonomics training: 3 sessions (last quarter) EFAP Orientation: 1 session (last quarter) Audiometric screening: April 2026 Action Item: Kevin will share Dilpreet training matrix with the committee. Dean will share his presentation with the committee.		WIP WIP
F. Subcommittee Reports	1. Biosafety Committee Report (Melanie Martin) The committee met on June 1, 2026. Regarding the biosafety program: - Two permits were approved. - Annual inspections are beginning to be scheduled for the summer. 2. Science Lab Safety Committee Report (Melanie Martin) The committee met on June 1, 2026. Update on the science lab safety program: - One SWP was approved. - Spring cleaning project is complete and mostly removal of e-waste. - Lockers are now available for researchers in labs in RCFE. - One fire event and 3 general incidents were reported.		
G. New Business	• Geetika recommended that all sub-committees present their findings to the central WSH committee just like Biosafety and Science Lab Safety report. • Dean presented a process on how Dean and his team performs inspections in their department. • Few sessions of either The Working Mind or Mental Health First aid will be scheduled in fall, stay tuned and information will be shared in bulletin. • Trina will be assigning the inspection of public areas to the committee members by the end of this quarter.		WIP
H. Next Meeting	September 11, 2026		
I. Adjournment	Moved to adjourn at 11:34 a.m.	Motion: Caroline Seconded: Craig	Carried

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