

Agenda Item	Subject, Concern or Problem (See reverse for completion instructions)	Recommendation or Action To Be Taken Action By (who & when)	Status
	<p>Terms of Reference (TOR) provided to committee for review (March 14, 2025)</p> <p>Safety Training – each committee member is entitled to 2 days per year related to safety training. Committee members asked how training will be tracked. Unfortunately, we do not have a centralized tracking system to log what training committee members have participated in. (Kevin Smith)</p> <p>Work Refusal: In the last quarter, there has been a 'refusal of work' on campus. The WSHC will be updated on the findings after the investigation has been completed, as per Provincial regulations. The right to refuse work is when there is an immediate danger to life and health.</p> <p>Action Item: Kevin to circulate process on work refusal to committee members as a refresher on how its to be documented.</p> <p>Previous Action item: Safety Office to create a mechanism to identify and track each first aid kit, starting in March.</p>	<p>provide any feedback before it goes to Board of Regents for final approval</p> <p>TOR are complete and are with senior admin for review.</p> <p>Every first aid kit is now recorded in campus optics. They are registered and each has an Asset ID#</p>	<p>WIP</p> <p>WIP</p> <p>WIP</p> <p>WIP</p> <p>Completed</p>
<p>E. Reports</p>	<p>1. WSH Program Report (Kevin S) 2. Incident Report (Kevin S) 3. Fire Report (Kevin S) 4. Building Inspection Report (Kevin Smith)</p> <p>Kevin provided a Power Point Presentation to all committee members post meeting. Some highlights include:</p> <p>Reported incidents: Medical response: 1 Fire and Smoke: 2 Found syringes: not available General incident: 1 Slip and Fall: 1 Near Miss: 3 (what constitutes a near miss? A miss is a miss) BMS Alarm: 1</p> <p>As a continuation of the Confined Spaces Inventory Project – EHS (Environmental Health Safety) Partnerships has been engaged to assist in the completion of Confined Space identification and the development of procedures for entry and rescue.</p> <p>Reports are currently being sent to Kevin's email address. Action Item: New procedure: Security reports, medical reports, and found syringe reports to be sent to safety@uwinipeg.ca (the shared Safety inbox) so Geetika can also access those reports so they can be updated in Campus Optics for accurate reporting.</p> <p>Inspections: Fire Drills: 19 Radioactive Survey Meters (annual): all good until September 2026 First Aid supplies: 19 AED Inspections: 28 Lab Inspections: 7</p>		

Co-Chairpersons' Signatures Please indicate by (X) in the brackets below who chaired this meeting.

BOTH management and worker co-chairs must sign each page of the minutes when they agree that the minutes are complete and accurate.

If one, or both co-chairs do not agree with the minute record, please attach concerns on a separate page.

In my opinion, the above is an accurate record of this meeting.

(X) Print name of Employer Co-Chair Carrie Homeniuk () Print Name of Worker Co-Chair Jillian Golby

Signature  Signature 

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	<p>What is missing from the report are general area inspections. It is important that sub committees are performing their inspections as part of the safety and health program.</p> <p>Training sessions: Basic First Aid: Next Session: March 20, 2026 DPVS- session was held in February and there were 29 employees in attendance.</p> <p>There is a Spring clean-up project underway in RCFE. New lockers have been installed in RCFE.</p> <p>Recommendation to all WSH Committee members, as well as faculty and staff to attend a security and safety meeting.</p>		
F. Subcommittee Reports	<p>1. Biosafety Committee Report (Melanie Martin)</p> <p>The committee met on December 5, 2025. Regarding the biosafety program: Three permits were approved.</p> <p>2. Science Lab Safety Committee Report (Melanie Martin)</p> <p>The committee met on February 17th, 2026</p> <p>Update on the science lab safety program: -New members A new graduate student member and a new technician from Physics were welcomed to the committee. - SWP SWPs are being reviewed. All personnel who require following SWPs are required to be trained and sign the SWPs. All signed documents must be stored. - Spring cleaning is underway to dispose of old equipment. - Incidents One fire event and 3 general incidents were reported.</p>		
G. New Business	<ul style="list-style-type: none"> Jillian created and distributed a University of Winnipeg document with 2025 Highlight sheet of highlights from the Safety Office and Security. Jillian has been in touch with Wellness/HR to request a seminar be offered on menopause this year. She has the name of a Physiotherapist who is interested to present and an estimate of the expense. Wellness will provide her with an answer by the end of March. Katherine recommended the upcoming Mel Myers conference to WSH members. This conference discusses the current labour issues. The new AESES Collective Agreement- new language in the CA when serious incidents occur, the safety office need to report the incident to the appropriate HR Consultant. It is imperative that incidents on campus get reported to ensure we are accurate in our reports. 		
H. Next Meeting	June 5, 2026		
I. Adjournment	<p>Kevin suggested that if Committee business is completed early, prior to the two-hour allocated time for quarterly meetings, the group use the time for related training and/or discussion and work. Jillian was in favour of the idea.</p> <p>Motion to adjourn at 11:21 a.m.</p>	<p>Motion: Caroline Seconded: Katherine</p>	Carried

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