



Agenda Item	Subject, Concern or Problem (See reverse for completion instructions)	Recommendation or Action To Be Taken Action By (who & when)	Status
	<p><b>Action Items:</b> When the new locking system is ready, if there is ever a need for a campus lockdown, all doors will lock with the push of a button. (Kyle)</p> <p><b>Action Items:</b> Committee members inquired about Fire Warden Training. More volunteers are needed, Wade to put out communication and set up training sessions.</p> <p><b>Action Items:</b> Discussion brought up by Kevin Smith on the importance of committee members attending inspections as part of their duties as a WSH Committee Member. Some suggestions were made on how to schedule inspections for committee members- maybe using a doodle poll or a machform sign up so when a date and location is taken, it will be removed from the list, this will make it easier for committee members to coordinate inspections based on their availability.</p> <p><b>Action Items:</b> Town Hall on September 28th</p> <p><b>Action Items:</b> Putting signs on door is against code- it also needs to comply with AMA. There is an upcoming security campaign- if you see it, say it. It's all about messaging. There is an ongoing marketing strategy for security.</p>	<p>Rice building is that the University does not own the building.</p> <p>Implementing campus wide card access. Threat management control. Recently on Nov 24<sup>th</sup> we tested it with success. Emergency Preparedness. We can lock all exterior doors. Only those that have level 5 clearance can still get in but the general public will not be able to get in. This was on main campus only; other buildings will be tested soon in the new year.</p> <p>Gina provided an update from Tyler Nahony. New Fire Warden training dates are Nov 29<sup>th</sup>, Dec 14 x2 sessions, 18, 21<sup>st</sup>, January 15<sup>th</sup>. Once the training is complete, there will be 28 new wardens, along with 9 new Ras for mcfetors and balmoral. UW has a total of 90 fire wardens covering all buildings on campus.</p> <p>Pick up again with the new Security Director</p> <p>Pick up again with the new Security Director</p>	<p>Complete</p> <p>Complete</p> <p>Complete</p> <p>Ongoing</p> <p>Complete</p> <p>Ongoing</p>
E. Reports	1. WSH Program Report (Kevin S)	Verbal report. Jenelle and Bobbi Kiesman, Safety Services Manitoba Auditor have come to do some consulting and safety Services Manitoba have conducted 20	Complete

**Co-Chairpersons' Signatures** Please indicate by (X) in the brackets below who chaired this meeting.

BOTH management and worker co-chairs must sign each page of the minutes when they agree that the minutes are complete and accurate.

If one, or both co-chairs do not agree with the minute record, please attach concerns on a separate page.

In my opinion, the above is an accurate record of this meeting.

( X ) Print name of Employer Co-Chair Gina Schiak ( ) Print Name of Worker Co-Chair Natasha Taiarol

Signature *Gina Schiak* Signature *N. Taiarol*

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	<p>2. Lost time</p> <p>3. Incident &amp; Fire Report (Kevin S)</p> <p>4. Security Report (Wade C)</p> <p>5. Building Inspection Report (Doug B)</p>	<p>interviews and made observations. The audit is complete and was received on December 14<sup>th</sup>, it will be sent to AVP HR and VP of Finance regarding the next steps.</p> <p>1 injury that occurred oct 25<sup>th</sup>. 4 days of sick time taken. (Gina verbal)</p> <p>Verbal report</p> <p>Deferred to next meeting.</p>	<p>Complete</p> <p>Complete</p> <p>Ongoing</p>
F. Subcommittee Reports	<p>1. Biosafety Committee Report (Tabitha Wood)</p> <p>2. Science Lab Safety Committee Report (Tabitha Wood)</p>	<p>Refer to report.</p> <p>Refer to report.</p>	<p>Complete</p> <p>Complete</p>
G. New Business	<p><b>Action Items:</b> Add greater communication on campus regarding working alone and isolation. There is a code of practice. The U of W safe app that has a personal safety toolbox. Share your location, flashlight. You must register, and you tap when you are working alone, and it does check ins. add greater communication on campus regarding working alone and isolation. <a href="https://itunes.apple.com/us/app/uw-safe/id1272307750?mt=8">https://itunes.apple.com/us/app/uw-safe/id1272307750?mt=8</a></p> <p><a href="https://play.google.com/store/apps/details?id=com.cutcom.apparmor.uwinnipeg&amp;hl=en">https://play.google.com/store/apps/details?id=com.cutcom.apparmor.uwinnipeg&amp;hl=en</a></p> <p>There is a panic button on your desktop if you feel unsafe. You need to register for it. That is found on the security page. (link provided)</p> <p>We need to continue to track incidents on campus so that security can determine if more security presence is needed on campus where students are writing exams. If there are big events, we ask for a guard. You can make that request. The concern has been raised about more security on campus for exams.</p> <p><b>Action Items:</b> Elevators were down in RecPlex. Are there standards for how quickly they need to be fixed?</p>	<p>Kevin</p> <p>Soft Panic Button Desktop Feature   Security   The University of Winnipeg (<a href="http://uwinnipeg.ca">uwinnipeg.ca</a>)</p> <p>Deferred until new Director of Security arrives</p> <p>We do have contracts where they need to respond in 2hours. One the hydraulic fuel leaked out, and then there was a remediation concern and that was the biggest delay. The parts took longer than expected to receive them. If we</p>	<p>Ongoing</p> <p>Complete</p> <p>Ongoing</p>

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Signature *Gina Schiak* Signature *N. Tairarol*

**COMMITTEE MINUTE FORM**

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		switch suppliers, we could possibly have the same technical requirements. We are doing our best to comply with AMA standards and being compliant. Facilities is working to have parts stocked on site in case certain parts break down. Facilities post notices that certain equipment is down.	
H. Next Meeting	March 15, 2024		
I. Adjournment	Moved to adjourn at 11:29 a.m.	<b>Motion by:</b> Christopher Brauer <b>Seconded by:</b> Beata Beinacka	Approved

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