



Agenda Item	Subject, Concern or Problem (See reverse for completion instructions)	Recommendation or Action To Be Taken Action By (who & when)	Status
	<p><b>Action Items:</b> Opioid Training Sessions have been scheduled for March 31, April 14, and May 5<sup>th</sup> over the lunch hour. Those who participate in the course will receive a kit following the training session. Sign up is available online through the safety office website.</p> <p><b>Action Item:</b> Smoking on Campus-Craig Wood Craig is looking for suggestions on how to enforce the University Smoking Policy</p> <p><b>Action Item:</b> Campus Awareness Committee</p>	<p>Number of sessions with great attendance. Discussions ongoing related to security staff carrying Narcan kits while working. This is with Executive right now.</p> <p>Ashtrays have been moved to strategic areas throughout the campus. Conversations have been had with faculty and staff about smoking to a designated area when smoking on University property. Signage in various areas on campus.</p> <p>Jino was unable to attend the meeting- will come to the September meeting to provide some insight on the committee's TOR and provide updates on security improvements on campus</p>	<p>Complete</p> <p>Complete</p> <p>Ongoing</p>
<b>E. Reports</b>	<p><b>1. WSH Program Report (Kevin S)</b> All committee members have access to Campus Optics.</p> <p><b>2. Incident &amp; Fire Report (Kevin S)</b> First fire in Richardson College a researcher used the extinguisher and it was an extensive cleanup due to reside. Hope to have a fire drill over the summer when there is low occupancy.  Exhaust fumes –Library (Biomass)</p> <p><b>3. Security Report (Wade C)</b>  <b>Action Items:</b> Break-in at the Rice building on the 2<sup>nd</sup> Floor. Was not reported in this quarter's security report.</p> <p><b>4. Building Inspection Report (Doug B)</b>  A couple of inspections were missed due to resources in the safety office, but will be back on track for next quarter. CB did the inspection for THFM.</p>	<p>This is a different report. Using Campus Optics. The pins in the map provide a visual representation as to what is going on around campus. Syringes is the strongest trend of issues on campus.</p> <p><b>Action Items:</b> Is there a summary of how many syringes were found this quarter as opposed to last quarter? Kevin to provide a chart for comparison (Kevin)</p> <p>Fire warden training is happening on June 21<sup>st</sup>, and one more later in the summer for Facilities and Recreation Services. There is a demand for it on campus. Fall training</p> <p><b>Action item:</b> Security Report (Fall 2023) by Wade to cover Rice break-in.</p> <p><b>Action item:</b> Campus Optics tutorial (Doug B)</p>	<p>Ongoing</p> <p>Complete</p> <p>Ongoing</p> <p>Ongoing</p>
<b>F. Subcommittee Reports</b>	<p><b>1. Biosafety Committee Report (Tabitha Wood)</b> The federal (PHAC) report has been filed re: the inspection and the non-compliance items. This is now complete.</p> <p><b>2. Science Lab Safety Committee Report (Tabitha Wood)</b> (refer to SLSSC minutes for report)</p>		<p>Complete</p>
<b>G. New Business</b>	<p><b>Action Items:</b> Building Security: Automatic Doors/Door propping- creating opportunities for non-students/faculty (Wade)</p>	<p>Email to Communications to add signage around the university related to safety on campus. Notice in the newsletter reminding people to make sure door are closed or that they are not being followed in to the building Request for a signage campaign reminding people to close doors behind them and not to prop the doors open. (Marni)</p>	<p>Ongoing</p>

**Co-Chairpersons' Signatures** Please indicate by (X) in the brackets below who chaired this meeting.

BOTH management and worker co-chairs must sign each page of the minutes when they agree that the minutes are complete and accurate.

If one, or both co-chairs do not agree with the minute record, please attach concerns on a separate page.

In my opinion, the above is an accurate record of this meeting.

( X ) Print name of Employer Co-Chair Marni Yasumatsu ( ) Print Name of Worker Co-Chair Natasha Taiarol

Signature *M. Yasumatsu* Signature *N. Taiarol*

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	Signage for vehicles (valuables) in parking lots  CB- gratitude to DPSC -THFM have contacted them on a couple of occasions	<b>Action item:</b> NT to follow up.  Linda Harrison has been invited to attend a future WSH meeting to give a workplace mental health update (e.g. upcoming education or other events and initiatives) and to provide information on lost time incidents. Mental Health First Aid training- very positive and great seminar. Next session will be held Aug 14 & 15. Please refer to the UW events page for registration.	Ongoing
<b>H. Next Meeting</b>	September 15, 2023	<b>Guest speakers:</b> Jino (Campus Awareness Committee) Linda Harrison- TBA	
<b>I. Adjournment</b>	Moved to adjourn at 10:42 a.m.	<b>Motion by:</b> Christopher Brauer <b>Seconded by:</b> Jillian Golby-Borsa	<b>Approved</b>

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Signature *Marni Yasumatsu* Signature *N. Taiarol*

**COMMITTEE MINUTE FORM**

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