THE UNIVERSITY OF WINNIPEG

TRAINING/ORIENTATION RECORD – IF TRAINING IS NOT AVAILABLE ON-LINE

Topic: **Attach all information provided to the employee/student (i.e. power point presentation, safe work procedures, policy, etc)**	
Instructor/Facilitator:	
Department/Contractor Group:	

Employee Name/Student Name	Employee/Student Signature	Date Training Completed	Competency Tests Completed (if yes, attach the record)		
			YES	NO	N/A

Cc: Safety Office – scan and send via email to safety@uwinnipeg.ca