

COMMITTEE MINUTE FORM

See instructions



Labour and Immigration

Workplace Safety & Health
401 York Avenue, Winnipeg, Manitoba R3C 0P8
T 204 957-SAFE(7233) or
toll-free 1 855 957-SAFE(7233) F 204 948-2209

Other Business:

<p>Complete Name and Address of Workplace</p> <p>The University of Winnipeg 515 Portage Avenue Winnipeg, MB R3B 2E9</p> <p>Phone: Tel: 786-7811</p> <p>Fax: Fax: 774-2935</p> <p>Meeting date: October 16, 2017</p> <p>Date of next meeting: December 6, 2017</p> <p>Number of employees at the workplace: 850</p>		<p>Employer Members</p> <p>Laurel Repski Gary Pawlychka Mike Thul Len Cann</p> <p>Worker Members (list all)</p> <p>Deanna Pollock James Hanley Jillian Golby Boysa Natasha Tairol Laura Garinger Tiffani Sawatzky Doug Foster Kelly Gorkoff Natasha Tairol Brian Schlege Katherine Breward</p> <p>Guests (list any)</p> <p>Kevin Smith Sargita Shah Doug Brownridge Martin Grainger Jennifer Trotman Angelina Turney Kimberley Buffie</p>	<p>Occupation</p> <p>Co-chair, V.P. Human Resources, Audit & Sustain. Executive Director, Financial Reporting Director, Physical Plant Executive Director, Infrastructure</p> <p>Manager, Ins. & Capital Acct. – CMP Co-Chair, Faculty Member - UWFA Admin. Manager – AESES (Minutes) Biolog Laboratory Manager - AESES President - UWSA Social Sustainability Coordinator - UWSA Plumber – IUOE</p> <p>Safety and Health Specialist Lab Safety Officer Occupational Safety and Health Officer Director, Emergency Prep and Security Director, Campus Living Executive Assistant – HR Laboratory Safety Sub-committee Chair</p>	<p>Present</p> <p>X X X X X X X X X X X</p> <p>X X X X X X X X X</p> <p>X X X X X X X X X</p>	<p>Absent</p> <p></p> <p></p> <p>X X</p>
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Agenda Item	Subject, Concern or Problem (See reverse for completion instructions)	Recommendation or Action To Be Taken Action By (who & when)	Status
Call to Order Introduction	Meeting Called to Order, 12:40 pm		
A. Approval of Agenda		Moved by Mike, Seconded by Laurel	
B. Acceptance of Minutes		Moved by Laurel; Seconded by Mike	
C. Business Arising from the minutes:	<p>1. Violence Prevention Policy (Laurel Repski)</p> <ul style="list-style-type: none"> The policy is currently with Institutional Analysis. <p>2. Guarding Minds Survey (Laurel Repski)</p> <ul style="list-style-type: none"> Results from survey will be used to provide guidance for campus wide Mental Health Strategy, along with training and development opportunities. The survey takes 15 minutes to complete. <p>3. UW Safe App (Marty Grainger)</p> <ul style="list-style-type: none"> A free app for both Android and iOS users There's been a lot of uptake with faculty, staff, students and parents One year from now a survey will be launched for feedback on the app 	<p>A special 1 hour meeting will be scheduled mid-November to review the policy</p>	

Co-Chairpersons' Signatures Please indicate by (X) in the brackets below who chaired this meeting.

BOTH management and worker co-chairs must sign each page of the minutes when they agree that the minutes are complete and accurate. If one, or both co-chairs do not agree with the minute record, please attach concerns on a separate page.

In my opinion, the above is an accurate record of this meeting.


() Print name of Employer Co-Chair _____ (X) Print Name of Worker Co-Chair _____
 Signature Laurel Repski Signature James Hanley
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Agenda Item	Subject, Concern or Problem (See reverse for completion instructions)	Recommendation or Action To Be Taken Action By (who & when)	Status
D. Reading Correspondence			
E. New Business	<p>Presentation: Opioid Use - Cory Guest from Winnipeg Emergency Medical Services</p> <ul style="list-style-type: none"> • Provided information to the committee regarding the various opioid types found on the street and their dangers. Between 2012 and July 2017 drug use has almost tripled. • Proposed carrying the doses of Narcan on campus, which is safe and benign. The cost is \$80/dose and is good for 2 – 3 years. <p>Single Space for Safety & Health Committee</p> <ul style="list-style-type: none"> • A letter was received October 2017 from the Province of Manitoba granting a 3 year extension to the UW Workplace Safety & Health Committee 		
F. Reports from Subcommittees	<ol style="list-style-type: none"> 1. Laboratory Safety Committee (Kevin Smith) 2. Radiation Safety Committee (Sangita Shah) 		
G. Safety Incident Report Summary	<p>June 9 – September 20, 2017</p> <ul style="list-style-type: none"> • Syringes – a report to be provided at next meeting 	Kevin	
H. Fire Safety Report	<p>June 9 – September 20, 2017</p> <ul style="list-style-type: none"> • Extinguishers have been found missing throughout campus, please notify Kevin Smith to replace • Fire Extinguisher Training – if your area would like training, please contact Kevin Smith 		
I. Security Report	<p>June 9 – September 20, 2017</p>		
J. Safety and Health Program	<p>Physical Plant Monthly Training Program (Doug Brownridge)</p> <ul style="list-style-type: none"> • Each month Doug Brownridge brings a new topic to the department, positive feedback has received. October's topic is Fire Safety 		
K. Inspection Reports	<p>Laboratories (Sangita Shah)</p> <ul style="list-style-type: none"> • Looking for more volunteers to perform inspections in the labs, WHMIS training is mandatory to conduct the inspections. Please contact Sangita to arrange WHMIS training. 		
L. Review of Regulatory Agency Inspection Reports			
M. Other Business	<p>All Hazards Assessment – a review is currently taking place, information will be shared at the December meeting</p>	Laurel	
N. Next Meeting	<p>December 6 12:30 – 2:00 pm Location: Elements</p>		
O. Adjournment	<p>2:08pm</p>		

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In my opinion, the above is an accurate record of this meeting.

() Print name of Employer Co-Chair _____ Laurel Repski (X) Print Name of Worker Co-Chair _____ James Hanley
 Signature  _____ Signature  _____