

# COMMITTEE MINUTE FORM

See instructions



Labour and Immigration  
 Workplace Safety & Health  
 401 York Avenue, Winnipeg, Manitoba R3C 0P8  
 T 204 957-SAFE(7233) or  
 toll-free 1 855 957-SAFE(7233) F 204 948-2209

Other Business:


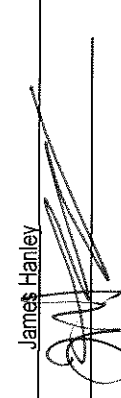
<b>Complete Name and Address of Workplace</b>		<b>Employer Members</b>	<b>Occupation</b>	<b>Present</b>	<b>Absent</b>
The University of Winnipeg 515 Portage Avenue Winnipeg, MB R3B 2E9		Laurel Repski  Gay Pawlychka Mike Thul Len Cann	Co-chair, V.P. Human Resources, Audit & Sustainability Executive Director, Financial Reporting Director, Physical Plant Executive Director, Infrastructure		X X
<b>Phone:</b> Tel: 786-7811		<b>Worker Members (list all)</b>	Manager, Ins. & Capital Acct. – CMP Co-Chair, Faculty Member - UWFA Admin. Manager – AESES Biology Laboratory Manager - AESES President - UWSA Social Sustainability Coordinator - UWSA Plumber – IUOE	X X X X X X X	
<b>Fax:</b> Fax: 774-2935		Deanna Pollock James Hanley Jillian Golby Borsa Natasha Taiarol Laura Ganinger Tiffani Sawatzky Doug Foster Kelly Gorkoff Brian Schläge Katherine Breward Mike Nickerson	PSAC	X X X X	X
<b>Meeting date:</b> December 6, 2017		<b>Guests (list any)</b>	Safety and Health Specialist Lab Safety Officer Occupational Safety and Health Officer Director Emergency Prep and Security Director, Campus Living Executive Assistant – HR Laboratory Safety Sub-committee Chair	X X X X X	
<b>Date of next meeting:</b> March 21, 2018					
<b>Number of employees at the workplace:</b> 850					

Agenda Item	Subject, Concern or Problem (See reverse for completion instructions)	Recommendation or Action To Be Taken Action By (who & when)	Status
<b>Call to Order Introduction</b>	Meeting Called to Order, 12:40 pm <ul style="list-style-type: none"> <li>Welcome to Mike Nickerson representing PSAC</li> </ul>		
<b>A. Approval of Agenda</b>		Moved by Mike Thul, Seconded by Mike Nickerson	
<b>B. Acceptance of Minutes</b>		Moved by Kevin Smith; Seconded by Len Cann	
<b>C. Business Arising from the minutes:</b>	<ol style="list-style-type: none"> <li>Violence Prevention Policy (Laurel Repski)                             <ul style="list-style-type: none"> <li>The policy is currently with Institutional Analysis</li> <li>There was a lengthy discussion initiated by workers regarding several incidents of violence which had occurred on campus involving non-workers and which prompted an increase to security staff presence. There is a desire for more detailed information on what incidents and controls will be reported and how they will be communicated and will be discussed at the next meeting</li> </ul> </li> <li>All Hazards Assessment</li> </ol>	A special 1 hour meeting will be scheduled in January to review the policy  Deferred to March 21 meeting	

**Co-Chairpersons' Signatures** Please indicate by (X) in the brackets below who chaired this meeting.

BOTH management and worker co-chairs must sign each page of the minutes when they agree that the minutes are complete and accurate. If one, or both co-chairs do not agree with the minute record, please attach concerns on a separate page.

In my opinion, the above is an accurate record of this meeting.

( ) Print name of Employer Co-Chair \_\_\_\_\_ ( X ) Print Name of Worker Co-Chair \_\_\_\_\_  
 Signature  \_\_\_\_\_ Signature  \_\_\_\_\_  
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D. Reading Correspondence			
E. New Business			
F. Reports from Subcommittees	1. Laboratory Safety Committee • Adoption of Terms of Reference 2. Radiation Safety Committee (Sangita Shah) June 9 – September 20, 2017	Natasha Tairol to bring forward March meeting	
G. Safety Incident Report Summary			
H. Fire Safety Report	June 9 – September 20, 2017		
I. Security Report	June 9 – September 20, 2017		
J. Safety and Health Program			
K. Inspection Reports	Laboratories (Sangita Shah) General Areas/Administrative Offices/Services		
L. Review of Regulatory Agency Inspection Reports			
M. Other Business			
N. Next Meeting	Wednesday, March 21, 2018 Location: 2C14 - Centennial Hall		
O. Adjournment	1:30 pm	Moved by Mike Thul, Seconded by Deanna Pollock	

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In my opinion, the above is an accurate record of this meeting.

( ) Print name of Employer Co-Chair \_\_\_\_\_ Laurel Repski ( X ) Print Name of Worker Co-Chair \_\_\_\_\_ James Hanley

Signature  \_\_\_\_\_ Signature  \_\_\_\_\_

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