

Application to Receive Certificate in Writing

Student Number: _____ Date: _____

Name: _____

Address: _____

Postal Code: _____ Phone Number: _____

What degree/majors are you seeking? _____

When do you expect to graduate? Spring Fall Winter

Student's Signature

Department Chair's Signature

Requirements:

Completion of 30 credit hours. See Course Calendar, Rhetoric, Writing, and Communications for more information on Certificate courses.

Please complete Course info below

Courses (30 cr. hr) (from course list)

Course Number	Title

Please bring this form to the Department of Rhetoric, Writing, and Communications before going to Student Central, so that they can record your application for graduation and prepare your parchment.

Note: A copy of the applicant's transcript (available from Webadvisor) must accompany this application. Form to be completed and submitted to Student Central around the same time the on-line Application for Graduation is submitted.

If form is completed by early May (for June convocation) or early September (for October convocation), the Certificate in Writing will be added to your procession card and announced as an additional credential.

DA note: make one department copy for record of parchment.