



Renewing your Bill Wedlake Fitness Centre Membership Utilizing the Member Portal

Current Member (Non-Student)

The following are step-by-step instructions to renew your Bill Wedlake Fitness Centre Membership by using the University of Winnipeg Recreation Services Member Portal.

**These step-by-step instructions assume that you have already created an account on our Member Portal. If you need help creating an account or logging in, please visit our [WFC HOSEH](#) **

To start, you'll want to open up a browser [REFPSWAHURUPRIODHBRH](#) and go to our Member Portal at:

<https://recreationsservices.uwinnipeg.ca/>

From here, you'll want to select the Sign **In** option in the upper right corner.



Log in using your username and password. Once you have logged in, the **Log In** option in the upper right corner will change to your screen name.

Click on your screen name to open a menu and select the **Profile** option.

In the options along the left side of the screen, select **Memberships**.

This will display any current membership details you have an agreement for.

The screenshot shows the user's profile for Tricia Klassen (ID: M-10004). The 'Memberships' section is highlighted in the sidebar. The main content area displays a table of memberships:

Membership Type	Start Date	Expiry Date	Renew	Card Info
Fitness Centre Membership - Payroll Deduction	Sat, Aug 12 2023	Sun, Aug 11 2024	Not Renewable	N/A
Day Pass	Thu, May 18 2023	Thu, May 18 2023	Not Renewable	N/A
Fitness Centre Membership - Payroll Deduction	Fri, Aug 12 2022	Fri, Aug 11 2023	Renewed	N/A
Fitness Centre Membership - Payroll Deduction	Thu, Aug 19 2021	Thu, Aug 18 2022	Not Renewable	N/A
Fitness Centre Membership - Payroll Deduction	Sun, Sep 1 2019	Mon, Aug 31 2020	Not Renewable	N/A
Bill Wedlake Fitness Centre Reduced Memberships	Mon, Oct 15 2018	Tue, Oct 16 2018	Renew	N/A

To renew your membership, simply click on the **Renew** icon.

You will be given the different membership length options, along with their corresponding prices.

Public Membership

Member Name: John Doe

Select Duration:

- 1 DAY \$10.00
- 1 MONTH \$42.00
- 4 MONTH \$160.00
- 8 MONTH \$278.00
- 12 MONTH \$362.00

Select whichever one fits your needs.

Public Membership

Member Name: John Doe

Select Duration:

- 1 DAY \$10.00
- 1 MONTH \$42.00
- 4 MONTH \$160.00
- 8 MONTH \$278.00
- 12 MONTH \$362.00

Effective Date: Sun, Aug 19 2018

Until Date: Sun, Aug 18 2019

Price: \$362.00

CANCEL **ADD TO CART**

Once you make a selection, the specific membership details will be displayed. If these are correct, click the **"add to cart"** icon.

You will then be prompted to review and accept the University of Winnipeg Recreation Services Waiver. Please read carefully! If you accept the terms and conditions, please select **Accept Now**.



You will be given prompts to review your selections.

At this point, you can click the **Checkout** button or Continue Shopping button if you wish to purchase additional items. We'll continue the instructions assuming you select the checkout option.



A final warning dialog will appear to inform you that you will be directed to an outside site to process the payment. Again, click the **Checkout** button.

Please complete payment by following the steps outlined in the payment site.

Once you've completed the process, you will receive a message that the payment was successful and that you will receive an email with the confirmation. The next time you visit the Bill Wedlake Fitness Centre, make sure to stop by the Customer Service to extend the salto access on your membership card.

Your Order was Processed Successfully

Payment was Successful

A receipt has been sent to you.

*Need assistance with the Recreation Services Member Portal?
Contact recreationsservices@uwinnipeg.ca*