

Renewing your Locker Service Utilizing the Member Portal

The following are step-by-step instructions to renew your Bill Wedlake Fitness Centre Locker Service by using the University of Winnipeg Recreation Services Member Portal.

**These step-by-step instructions assume that you have already created an account on our Member Portal. If you need help creating an account or logging in, please visit our Site Help Page. **

To start, you'll want to open up a browser and go to our Member Portal at: https://recreationservices.uwinnipeg.ca/

From here, you'll want to select the Sign In option in the u	Ipper right corner.
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NEW! Member Basketball:	
Open Gym Limes Open to all Bill Wedlake Fitness Centre Members (no additional charge, includes	
students) and the public (guest pass required), Tuesday/Thursday 12:15-135 pm June 6th-August 31st	
Learn More	
← ×	
Welcome Backl	
Welcome Back.	🚝 🛕 💽 lem-a
Email or Username	Profile Sign Out
	Edit Custom Content
	Content Language to Edit
Trouble signing in?	EN FR
Sign In	
Log in using your username and password.	

Once you have logged in, the **Log In** option in the upper right corner will change to your screen name.

Click on your screen name to open a menu and select the **Profile** option.

In the options along the left side of the screen, select **Locker Services**.

This will display any current locker details you have an agreement for.

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	Viewing as:	Tricia Klasse	n						v]	
	My Locker	5]	
Tricia Klassen ID Number: M-10004	Agreemen Number	t Facility	Section	Row	Locker Number	Locker Type	Start Date	End Date	Renew		
Profile Program Registrations	LS-19570	Women's Change Room	Women's Staff	Full	1316	Full Locker	Fri, Sep 1 2023	Sat, Aug 31 2024	Not Renewable		
Program Attendance Bookings Memberships	LS-19416	Women's Change Room	Women's Staff	Full	1316	Full Locker	Fri, Aug 19 2022	Thu, Aug 31 2023	Renewed		
Facility Access Guest Passes	LS-18097	Women's Change Room	Women's Staff	Full	1316	Full Locker	Thu, Aug 19 2021	Thu, Aug 18 2022	Renewed		
Orders Invoices	LS-15009	Women's Change Room	Women's Staff	Full	1316	Full Locker	Sun, Sep 1 2019	Mon, Aug 31 2020	Renew		
	LS-12501	Women's Change	Women's Staff	Full	1316	Full Locker	Mon, Oct	Fri, Aug	Renewed		

To renew your locker, simply click on the **Renew** icon.

You will be given the different membership length options, along with their corresponding

Select Duration:		400.00
		\$23.00
	1 4 MONTH	\$41.00
	1 8 MONTH	\$60.00
	1 12 MONTH	\$76.00

Please select the same duration as your membership end date.

lect Duration:	1 1 MONTH	\$23.00
	1 4 MONTH	\$41.00
	1 8 MONTH	\$60.00
	1 12 MONTH	\$76.00
fective Date:	Sat, May 2 2020	
ntil Date:	Sat, May 1 2021	
ice:	\$76.00	

Once you make a selection, the specific locker details will be displayed. If these are correct, click the "**add to cart**" icon.

You will be given prompts to review your selections.

At this point, you can click the **Checkout** button or Continue Shopping button if you wish to purchase additional items. We'll continue the instructions assuming you select the checkout option.



A final warning dialog will appear to inform you that you will be directed to an outside site to process the payment. Again, click the **Checkout** button.

Please complete payment by following the steps outlined in the payment site.

Once you've completed the process, you will receive a message that the payment was successful and that you will receive and email with the confirmation.



Need assistance with the Recreation Services Member Portal? Contact <u>recreationservices@uwinnipeg.ca</u>