



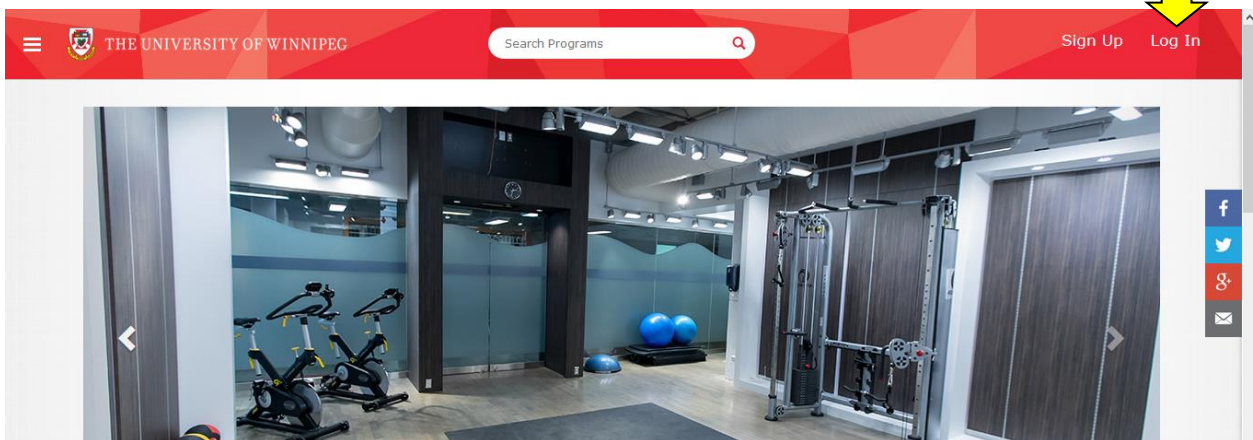
Renewing your Locker Service Utilizing the Member Portal

The following are step-by-step instructions to renew your Bill Wedlake Fitness Centre Locker Service by using the University of Winnipeg Recreation Services Member Portal.

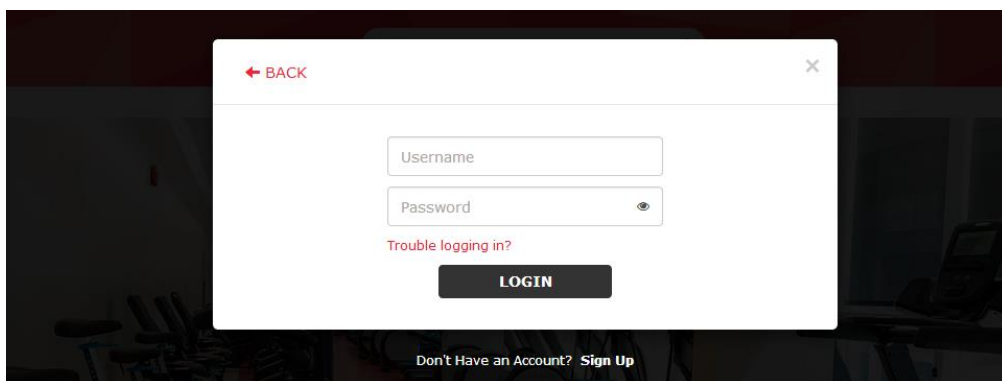
**These step-by-step instructions assume that you have already created an account on our Member Portal. If you need help creating an account or logging in, please visit our [Help Page](#). **

To start, you'll want to open up a browser and go to our Member Portal at: <https://recreationservices.uwinnipeg.ca/>

From here, you'll want to select the **Log In** option in the upper right corner.



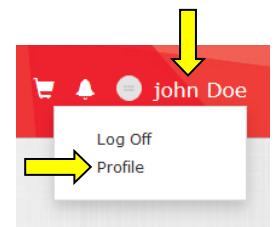
This will take you to the log in page.



Log in using your username and password.

Once you have logged in, the **Log In** option in the upper right corner will change to your screen name.

Click on your screen name to open a menu and select the **Profile** option.



Your profile displays your general information and gives you options to access details about your activity.

In the options along the left side of the screen, select **Lockers**.

This will display any current locker details you have an agreement for.

Agreement Number	Facility	Section	Row	Locker Number	Locker Type	Start Date	End Date	Renew
LS-15009	Women's Change Room	Women's Staff	Full	1316	Full Locker	Sun, Sep 1 2019	Fri, May 1 2020	RENEW

To renew your locker, simply click on the **Renew** icon.

You will be given the different membership length options, along with their corresponding prices.

Existing Agreement LS-15009 started on Sun, Sep 1 2019 and ends on Fri, May 1 2020

Select Duration:

1 MONTH	\$23.00
4 MONTH	\$41.00
8 MONTH	\$60.00
12 MONTH	\$76.00

CANCEL **ADD TO CART**

Please select the same duration as your membership end date.

Existing Agreement LS-15009 started on Sun, Sep 1 2019 and ends on Fri, May 1 2020

Select Duration:

1 MONTH	\$23.00
4 MONTH	\$41.00
8 MONTH	\$60.00
12 MONTH	\$76.00

Effective Date: Sat, May 2 2020
Until Date: Sat, May 1 2021
Price: \$76.00

CANCEL **ADD TO CART**

Once you make a selection, the specific locker details will be displayed. If these are correct, click the **"add to cart"** icon.

You will be given prompts to review your selections.

At this point, you can click the **Checkout** button or Continue Shopping button if you wish to purchase additional items. We'll continue the instructions assuming you select the checkout option.



A final warning dialog will appear to inform you that you will be directed to an outside site to process the payment. Again, click the **Checkout** button.

Please complete payment by following the steps outlined in the payment site.

Once you've completed the process, you will receive a message that the payment was successful and that you will receive an email with the confirmation.

Your Order was Processed Successfully

Payment was Successful

A receipt has been sent to you.

Need assistance with the Recreation Services Member Portal?

Contact recreation@uwinnipeg.ca