

Email Opt-In Options

The following are step-by-step instructions to show you how to update your email opt-in preferences on the member portal. If you decide not to opt-in, you will continue to receive informational emails from Recreation Services. If you decide to opt-in, in addition to receiving informational emails, you will also receive emails for promotions, new programming and additional services.

These step-by-step instructions assume that you have already created an account on our Member Portal. If you need help creating an account or logging in, please visit our Site Help Page

1. To start, open a browser and go to the Member Portal at: <u>https://recreationservices.uwinnipeg.ca/</u> From here, you'll want to select the "**Sign In**" option in the upper right corner.



2. Enter your credentials and click the "Sign In" button.

Welcome Back!	
Email or Username	
lem-a	
Password	
	Trouble signing in?
Sign In	

Once you have logged in, your screen name will appear in the upper right hand corner. Select "Profile".



3. Click on the toggle under "**Email Opt-In**" to adjust settings (Turn this on to opt-in or off to opt out):

Email Address	a.lem@uwinnipeg.ca
Email Opt-In	Subscribe to marketing and promotional emails.
Email Address	a.lem@uwinnipeg.ca
Email Opt-In	Subscribe to marketing and promotional emails.
Need assistance with the Recreation Services Member Portal? Contact <u>recreationservices@uwinnipeg.ca</u>	