



THE UNIVERSITY OF WINNIPEG
POLICY

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INITIALS SAF

TITLE: USE OF THE PERMANENT ART COLLECTION

EFFECTIVE DATE: September 21, 1987

AUTHORITY: President

Purpose

This policy was developed to ensure, to the extent that it is reasonable and practicable to do so, the physical safety of art works in the University's collection and to attempt to achieve maximum exposure and enjoyment of those works.

Scope

This policy and the procedures and guidelines outlined herein shall apply to the use of all works of art which are a part of The University of Winnipeg Permanent Art Collection.

Responsibility

The University Art Curator shall be responsible for approving all uses of art works from the collection of the University.

Policy

The University endorses and wishes to uphold the standards of display, storage, transportation, and handling outlined by the Canadian Conservation Institute and the National Gallery of Canada. The primary concerns will be two-fold: whether the physical safety of the object from theft or environmental damage can be assured, and whether the proposed manner and purpose of the display does not compromise the integrity of the object.



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Guidelines

Where practical, the following principles shall be applied:

- (1) Light levels should be appropriate to any display - 50 lux for works on paper, 100 lux for acrylic works, and 150 lux for oil paintings. Ultraviolet filter plexiglass should be used where needed.
- (2) Objects which are displayed on a wall should be hung using picture hooks. Smaller objects should be secured to the wall using security screws and fasteners.
- (3) A label identifying the art work as property of the University's Collection as well as providing information about the artist and title should be mounted beside each displayed piece.

Regulations

- (1) Public exhibitions organized by or supported by the University shall have temporary priority over the placement of art works in public areas and private offices.
- (2) Where practical, and particularly when environmental conditions warrant, objects shall be rotated among offices in order that maximum exposure and enjoyment of each piece might be achieved.
- (3) Objects from the University's Collection shall not be removed from their assigned locations, or moved temporarily, without the authorization of the University Art Curator who maintains a record of the location of each piece. Objects must be moved under the direction of the Curator.