



THE UNIVERSITY OF WINNIPEG
POLICY

NUMBER C-2

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INITIALS RK

TITLE: COLLECTIONS FOR CHARITABLE ORGANIZATIONS

EFFECTIVE DATE: May 12, 1982

AUTHORITY: Staff and Faculty Forum
(originally approved by the General Faculty Council)

Purpose

This policy is intended to clearly establish the University's guidelines for any collections conducted on campus for charitable organizations.

Scope

This policy and the guidelines contained herein apply to all requests from individuals or organizations to solicit individual contributions at the University for charitable or cultural causes.

Responsibility

The overall responsibility for the administration and interpretation of this policy lies with the President.

Policy

Members of The University of Winnipeg recognize that, as society is now constituted, many worthy causes cannot flourish without the voluntary support of interested citizens.

The United Way Campaign shall be the only such campaign formally endorsed by the Staff and Faculty Forum, conducted by the Collections Committee, and accorded the privilege of payroll deduction.



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Guidelines

- (1) Requests by other organizations to use the internal mail system to solicit individual contributions for charitable and cultural causes shall be directed to the President for approval before any campaign literature is distributed. The President may wish to consult the President's Administrative Advisory Committee or the Collections Committee if a request appears to be controversial or dubious.
- (2) Requests for commercial solicitation shall be refused.
- (3) The writing of a letter of endorsement from the President to members of the University is a separate and personal matter for the President. The lack of such a letter shall not imply a lack of support.
- (4) Individual members of the University are free to support or to decline to support any campaign according to their convictions and their abilities or resources. Therefore, it shall be explained to all applicants that, with the exception of the long-approved United Way Campaign, contributions shall be regarded as personal and not institutional, and no institutional tallying is desired in any reporting of campaign results.
- (5) As part of an effort to improve efficiency and to reduce costs, applicants shall be advised to avoid, as far as is reasonably possible, duplication or solicitation of members at home and at work.