



THE UNIVERSITY OF WINNIPEG

Request for a Certified Degree Parchment

A Certified Parchment is parchment-like in appearance, acknowledges the degree received and the date when the degree was conferred.

Name (Exactly as on original parchment): _____

Student Number: _____

Address: _____

Telephone: _____ / _____
(Home) (Cell)

Degree(s) Received: _____ Date(s): _____

New Name (if applicable) _____

If the request is based on a post-graduation name change, this application must be accompanied by legal documentation in support of the name change.

Reason for Request: _____

Signature: _____ **Date:** _____

Please check one: Pick-Up Mail (to address above)

Fee: \$70.00 per certified degree parchment

Method of Payment: Cash Cheque Debit Visa/MasterCard
(Complete only for faxed orders.)

VISA / MC # _____ Expiry Date: _____

Cardholder's Name: _____ Cardholder's Signature: _____

PLEASE NOTE

- All HOLDS must be released *before* a Certified Parchment can be processed.
- Photo ID is *required* upon pick-up of all Certified Parchments.
- Parchment(s) **cannot be ordered by or released to** a third party without written authorization.

Office use only	
Amt. Rec'd: _____	Date Prepared: _____
Date Record Amended: _____	Processed by: _____