

Global College, University of Winnipeg

Final Site Supervisor Evaluation

Human Rights Practicum

Please return to Lloyd Kornelsen (l.kornelsen@uwinnipeg.ca) by this date: _____

Your Name: _____

Student Name: _____

Organization: _____ Date: _____

Student worked with your organization from (first day) _____ to (last day) _____

We value your involvement with the Human Rights practicum program and seek your assistance in our evaluation of the participating student. Please take some time to consider the following areas of this student's work. We would be happy to speak with you further about this evaluation if you like.

1) Briefly describe the mandate and structure of your organization.

2) Situate this practicum placement within your organization, including specific tasks and areas of responsibility assigned to the participant.

3) On a scale of one to five, where one is unacceptable and five is excellent, please grade the practicum student in the following categories.

Work Habits and Presentation of Self	Unacceptable	Poor	Satisfactory	Very good	Excellent
Is punctual and dependable	1	2	3	4	5
Conforms to expected organizations norms	1	2	3	4	5
Takes initiative	1	2	3	4	5
Has a pleasant, positive demeanor	1	2	3	4	5
Skills in Task Performance					
Completes assigned tasks	1	2	3	4	5
Attends to details	1	2	3	4	5
Manages time and energy well	1	2	3	4	5
Meets deadlines	1	2	3	4	5
Understands and follows instructions	1	2	3	4	5
Shows judgment about when to seek further guidance	1	2	3	4	5
Attitudes					
Demonstrates active desire to learn from and contribute to placement organization	1	2	3	4	5
Has open mind; does not rush to judgment	1	2	3	4	5
Accepts and makes positive use of criticism	1	2	3	4	5
Understands and accepts necessity of some dull or repetitive tasks	1	2	3	4	5
Is inquisitive	1	2	3	4	5
Recognizes and accepts own limitations	1	2	3	4	5
Is willing to accept new challenges	1	2	3	4	5
Is cooperative, flexible and adaptable	1	2	3	4	5
Skills in Human Relations					
Is sensitive to the needs of others	1	2	3	4	5
Respects other people's different skills	1	2	3	4	5
Is a good listener, attentive	1	2	3	4	5
Demonstrates tact	1	2	3	4	5
Asserts own views and concerns effectively	1	2	3	4	5

4) Use anecdotal comments to highlight this practicum student's **growth** in terms of skill and knowledge.

5) Based on this experience would you seek out further Human Rights practicum placements?

YES

NO

6) This evaluation comprises 40% of the student's final grade in the practicum course. Please assign one of the following three grades for this practicum placement student:

Fail (0/40) **Marginal Pass (20/40)** **Pass (40/40)** (circle one)

Fail	The student's work was unacceptable.
Marginal Pass	The student's work was minimally acceptable.
Pass	The student's work was satisfactory to excellent.

Site Supervisor's signature: _____

Practicum Student's signature: _____

Human Rights Practicum Coordinator's signature: _____

Please use this space for any additional comments you may wish to make:

Please send completed evaluation to:

University of Winnipeg Global College, 515 Portage Ave. Winnipeg Manitoba R3B 2E9
ATTENTION: Lloyd Kornelsen, Practicum Coordinator or via email to
l.kornelsen@uwinnipeg.ca