



THE UNIVERSITY OF WINNIPEG

Dean of the Collegiate

The University of Winnipeg invites applications for the position of Dean of the Collegiate. The initial appointment will be for a five-year term starting August 1, 2025, or as negotiated with the possibility of renewal.

About the University

The University of Winnipeg resides on Treaty One Territory, the ancestral lands of the Anishinaabeg, Anisininew, Ininiwak/Nehethowuk, Oceti Sakowin/Dakota Oyate and Michif (Métis) Peoples. The University acknowledges that our water is sourced from Shoal Lake 40 First Nation to serve its campuses. Located in the heart of the city, The University of Winnipeg is a diverse, multicultural campus committed to academic excellence, community engagement, and social and environmental sustainability. The University of Winnipeg is home to a faculty and staff of approximately 1,000 and more than 10,000 learners. As a student-centered research institution, the University combines a strong tradition of outstanding scholarship in teaching, research, and creative work with a unique sense of engagement with its community partners. The University of Winnipeg places special importance upon liberal arts education, research excellence, and student access. The University fosters academic excellence by promoting student-centred programs, innovative research, and interdisciplinary collaborations, thereby enhancing the University's intellectual capacity and socio-cultural and economic impact.

About the Collegiate

The Collegiate at the University of Winnipeg is a funded, independent school offering programs for students in Grades 9 through 12. The Collegiate is embedded within the University of Winnipeg Act as an official High School at the University. The Collegiate tradition is one of academic excellence and accessibility, in an environment of critical thinking and community spirit. Continuing in its worthy traditions, the Collegiate at The University of Winnipeg is committed to offering Grade 9 to Grade 12 students high school programs that provide a transition to post-secondary education-including both domestic and international students. The Collegiate philosophy emphasizes the need for students to become mature individuals within an atmosphere of self-generated discipline, where students can discover freedom, and its complement, responsibility.

To foster our mission, the Collegiate strives to provide an environment of academic freedom, mutual trust, and support, and on-going professional development for Faculty. In a world of continuing change, the Collegiate Faculty strives to engage students in a rigorous curriculum that will prepare and encourage them to pursue a lifelong love of learning. We seek to enable our students to reflect upon moral and ethical issues, and to develop their concern for the welfare of others. The faculty is committed to providing guidance and structure which results in our students' intellectual, social, and personal development: in short, the education of the total person. We view accessibility as an important goal, compatible with our commitment to academic excellence. We strive to draw forth the best from our students.

Reporting to the Provost and Vice-President, Academic, the Dean of the Collegiate provides strategic leadership for the growth and development of the Collegiate at The University of Winnipeg. The Dean's responsibilities include the following:

- Strategic planning and development.
- Representing the interests of the Collegiate and those students, staff, faculty, and departments involved in the Collegiate.
- Human resources and financial management inside the Collegiate.
- Working with other officials within and outside of The University of Winnipeg to foster financial accountability, growth, delivery, and academic integrity of Collegiate programming, including its global and residential components.
- Acting as the key public representative and advocate of the Collegiate to the general public and international education partners; and
- Setting recruitment goals and priorities, including strategies for both domestic and international student enrolment.

Current Priorities include:

- The Dean of the Collegiate will be responsible for ensuring that all the requirements are met as outlined in the Public Schools Act and Educational Administration Act. The Dean is responsible for meeting all the statutory, operational, and reporting obligations for a Funded Independent School in Manitoba.
- Develop and maintain strong relationships with partners such as Manitoba Education and Early Childhood Learning, other post-secondary institutions, Manitoba Federation of Independent Schools, provincial school divisions, the Royal Winnipeg Ballet, The Board of Regents and Senate, The University of Winnipeg Senior Executive Group and Deans, University of Winnipeg Faculty Association (UWFA - Collegiate) and The University of Winnipeg Association of Employees Supporting Education Services (AESES), Campus Living (for Collegiate students residing in on-campus boarding), and the Collegiate Alumni Association
- Develop strategic and innovative plans that are congruent with The University of Winnipeg Strategic Plan, faculty, student and provincial requirements for growth and excellence in domestic and international academic programs.
- Collaborate with the University of Winnipeg on fundraising initiatives.
- Develop and implement marketing, public relations and communication strategies that build on key University and Collegiate goals and expectations.
- Advocate for the continued growth and development of the Collegiate within the context of the University of Winnipeg and its evolving mandates and community. This includes collaboration with the regular Collegiate program, as well as the Model School.
- Provide initiative and leadership in the areas of program development and enhancement to maximize the unique opportunities afforded by offering a High School at University. This includes collaboration with University Departments and championing partnership opportunities with other educational institutions.
- Develop and maintain positive relationships with students, faculty, staff, and the community by demonstrating excellent interpersonal skills in supervision, mentorship, and management of human resource and organizational issues.
- Set and monitor a balanced budget that provides for the staffing, facilities, materials, and support necessary to maintain and enhance excellence in programming.

Key selection criteria for the ideal candidate will include:

- A valid Permanent Professional Certificate from a Canadian province or territory
- Master's and/or Doctoral Degree in Education with a strong record of professional and/or academic contributions

- Manitoba Certificate in School Leadership or equivalent recognized program of study would be an asset;
- A valid Vulnerable Sector Check and Child Abuse Registry check are required, and they must be dated within three months prior to the start date of this position; Applicants must be in good standing with the relevant provincial certification authority.
- Broad range of administrative and leadership experience.
- Proven track record of working with staff, parents, and students in all aspects of school administration and leadership.
- Demonstrated ability to develop and implement policies and programs, in particular relation to academic programming and student achievement/success.
- A clear commitment to student learning, engagement, and well-being.
- Commitment to Indigenization, decolonization, and Reconciliation
- Commitment to Equity, Diversity, Inclusion, and Accessibility
- Commitment to internationalization in education, including intercultural understanding, global partnership development, and inclusive practices that support international students within a diverse and residential learning environment.
- Ability to be innovative, creative, and passionate in developing and advocating for new policies, programs and/or modifying existing policies and practices.
- Demonstrates a clear commitment to the value of liberal arts education in shaping critical thinkers, effective communicators, and well-rounded citizens. Proven track record of support for the humanities, arts, and sciences in a way that nurtures intellectual curiosity, community, and creativity.
- Experience helping faculty and students navigate the opportunities and ethical complexities of emerging technologies, including generative AI. Experience with the thoughtful integration of digital tools in teaching and learning while preserving academic integrity.
- Excellent oral and written communication and presentation skills.
- Demonstrated effectiveness in budget planning and management.
- Adaptability, flexibility, and a collegial and engaging interpersonal style.

To apply:

Applications may be submitted electronically only, in confidence to **Jillian Pearse, Human Resources** j.pearse@uwinnipeg.ca by **May 25, 2025**. Applications should include a cover letter, curriculum vitae, and the names of three (3) referees. The search committee will begin to review applications once the posting closes and consideration will continue until the position is filled, ideally for August 1, 2025, or as negotiated.

The University of Winnipeg is committed to equity, diversity, and inclusion and recognizes that a diverse staff/faculty benefits and enriches the work, learning, and research environments, and is essential to academic and institutional excellence. We welcome applications from all qualified individuals and encourage women, racialized persons, Indigenous persons, persons with disabilities, and 2SLGBTQ+ persons to confidentially self-identify at time of application.

The personal information of applicants is collected under the authority of the University of Winnipeg Act and 36(1)(b) of the Freedom of Information and Protection of Privacy Act. All personal information collected via the recruitment process is used to assess the applicant's suitability, eligibility, and qualifications for employment, and to otherwise support recruitment activities. This information will be provided to participating members of the recruitment process.

By applying for employment, applicants consent to the University of Winnipeg conducting, at its discretion, a reference check in accordance with the provisions of The Personal Investigations

Act. Reference checks are only conducted for the top candidate(s) identified after the interview process has been completed. The personal information collected from the supplied references will relate to the applicant's current and/or past employment and may include applicant's performance, professional demeanour, rehire potential, dates of employment, and employment history.