

**UNIVERSITY OF WINNIPEG DEPARTMENT CHAIR RECOMMENDATION FOR PROMOTION TO  
INSTRUCTOR II OR III**

To be completed by the Department Chair who shall forward one (1) copy to the Dean pursuant to Clause 25.07(8). The Dean shall inform the applicant of the Chair's recommendation and provide him/her with a written statement of the reasons for that recommendation, pursuant to Clause 25.07(9).

**I. Applicant Information**

Name:

Department:

Current Rank:

**II. Areas of Assessment**

- 1) The degrees held by applicant pursuant to Clause 25.15(1) for promotion to Instructor II or 25.15(2) for promotion to Instructor III.
- 2) The applicant's years of full-time experience pursuant to Clause 25.15(1) for promotion to Instructor II or 25.15(2) for promotion to Instructor III.
- 3) The applicants teaching and professional responsibilities pursuant to Clause pursuant to Clause 25.15(1) for promotion to Instructor II or 25.15(2) for promotion to Instructor III, and 14.10(1).
- 4) For promotion to Instructor III, assessment of administrative responsibilities within the University community pursuant to Clause 25.15(2)(d) and 14.10(2).

**III. Assessment of exceptional performance, pursuant to Clause 25.15(3) as appropriate to the applicant.**

- 1) The applicant's exceptional quality of teaching/ professional service pursuant to Clause 25.15(3)(a) for promotion to Instructor II or 25.15(3)(c) for promotion to Instructor III.
- 2) The applicant's exceptional quality of administrative service pursuant to Clause 25.15(3)(b) for promotion to Instructor II or 25.15(3)(d) for promotion to Instructor III.

**IV. Department Chair recommendation on Promotion**

Yes \_\_\_\_\_ No \_\_\_\_\_

Reasons:  
(NOTE: Reference may be made to TPCAC recommendation/ reasons.)

\_\_\_\_\_  
Signature of Department Chair

\_\_\_\_\_  
Date