

THE UNIVERSITY OF WINNIPEG
TRUSTEED PENSION PLAN
BOARD OF TRUSTEES

Minutes of the Meeting of
Monday, March 6, 2017

ATTENDANCE:

Present: Henry Hudek (Chair), Mike Emslie (Treasurer), Ray Erb, Bill Evans, Mary Anne Walls (Secretary), Barry Barske, Lorne Hilton, Colin Morrison, Laurel Repski (Vice-Chair), Hans Werner, Murray Wiegand.

Absent: Ed Byard, Marc LaFond, Robert Sveinson, Ron Youngson.

Also In Attendance: Paula Hossack (Recording Secretary)

i. Approval of Agenda

M. Walls indicated that Trustee Education should be added under Other Business.

It was MOVED (M. Wiegand/M. Emslie):

That the agenda be approved as amended.

...CARRIED.

ii. Approval of Minutes of the meeting of December 5, 2016

It was MOVED: (B. Barske/M. Wiegand)

That the minutes of December 5, 2016 be approved as submitted.

...CARRIED.

1. Reports from Committees

i. Report from the DB Committee

The DB Committee met on February 15, 2017 and discussed the following:

-While Sprucegrove had an excellent year, their multi-year results still significantly lag the benchmark. Meetings were held in February with potential investment managers as possible replacements; a recommendation on whether to replace Sprucegrove and with whom should come to the next Board meeting;

-The Committee reviewed and finalized the SIP policy. The DB Committee recommends that the Statement of Investment Policy be approved.

It was MOVED (M. Emslie/C. Morrison):

That the revised Statement of Investment Policy be approved as submitted.

... CARRIED.

ii. Report from the Operations Committee

H. Werner reported that the Committee had met the previous week and discussed the following:

- It was noted that CAPSA guideline #4 has been revised and the Committee reviewed and discussed the new guideline. Overall the changes are thought to be positive, with more emphasis being placed on documentation. The Committee will be reviewing Board processes.
- While no concerns with the Board's governance processes have been noted, the Committee is considering whether an external review of the Board's governance processes may be appropriate and may be bringing forth a recommendation at a future meeting.
- The Committee made some further tweaks to the Calendar of Deliverables and will be reviewing the Calendar regularly.
- The Committee reviewed the audit plan and no concerns were noted.
- M. Walls reported that there are five trustee terms which will be expiring on June 30th, 2017. She indicated that she has contacted the appointing bodies regarding replacements for those not seeking re-appointment.

iii. Report from the DC Committee

In the absence of the Committee Chair, M. Walls provided the DC Committee Report. M. Walls reported that the DC committee had met on February 27th and discussed the following:

- An Investment Review was conducted with Sun Life. It was noted by Sun Life that no further diversification is being recommended at this time;
- The Committee discussed the issue of divestment with Sun Life who indicated that they do not offer a fully divested fund;
- Sun Life indicated that a fully divested fund could be made available subject to a minimum funding requirement; however, that Sun Life would not provide governance oversight for the fund.

It was suggested that other institutions could be approached to consider joining in on a fully divested fund to meet the minimum funding requirement. It was also noted that before doing anything, the results of the DC member survey would be reviewed.

ACTION ITEM: Depending on the results of the DC member survey, other institutions will be approached regarding interest in a fully-divested, self-governed fund.

- It was noted that Sun Life has 5 different series of target date funds. Information on the different series will be provided to the Committee by Sun Life.
- The Committee also conducted a Plan review with Sun Life.
- Some new features are being introduced by Sun Life which will be communicated to plan members.
- The DC Committee is still reviewing the online enrolment feature which appears to be cumbersome and requires printing at different stages. A question arose as to what information DC members currently receive as part of enrolment and it was confirmed that members do not receive advice.
- It was noted that the DC Committee will be meeting again to go over the balance of the agenda, including the review of responses to the DC member survey.
- It was also noted that there will be an all-party review of the DC Component.

2. Other Business

a. Trustee Education Items

- i. M. Walls reported that she and Mike Emslie had attended a CPP Reform Session. It was noted that there is a 7-year phase in starting with 2019 and that the second tier of CPP pensionable earnings won't come into play until starting with 2024.
- ii. M. Emslie reported that he had attended a session on longevity risk and longevity insurance. He noted that it will not be cheap and may be difficult to get. He also noted that we are still some ways off before we need to consider it.
- iii. C. Morrison reminded Trustees that the CPBI conference will take place in Winnipeg this year and that we should take advantage of this. It was decided that M. Walls would secure one registration for the conference and would resend the information on the CPBI conference information to the Trustees.
- iv. H. Werner noted that the Operations Committee is looking at a new analytics tool for pension income projections. M. Walls noted that participants for the review were being sought from all Board Committees. A request for participation would be sent to the full Board.

3. Adjournment

As there was no further business to come before the meeting,
H. Hudek called the meeting to be adjourned.

Chair

Secretary