

**THE UNIVERSITY OF WINNIPEG**  
**TRUSTEED PENSION PLAN**  
**BOARD OF TRUSTEES**

**Minutes of the Meeting**  
**Thursday, December 15, 2011**

ATTENDANCE:

Present: Mary Anne Walls, Laurel Repski, Valerie Gilroy, Greg Gillis, Barry Barske, Murray Wiegand, Henry Hudek, Hans Werner, Jane Barske, Mike Emslie, Kyle MacDonald, Ray Erb, Ron Youngson, Judy Graham.

Regrets: Ed Byard

Also in Attendance: Andrew Kulyk, Plan Actuary, Shelley Mangiacotti, recording secretary.

i. Approval of Agenda

Agenda was amended to add correspondence from the Foundation as well as Manitoba Pension Commission legislative updates.

It was MOVED: Repski/Emslie

**That the agenda be approved as amended.**

...CARRIED

ii. Approval of Minutes

Minutes of the September 16 & 26, 2011 meetings

It was MOVED: Repski/Erb

**That the minutes of September 16, 2011 be approved as presented.**

...CARRIED

It was MOVED: Emslie/Wiegand

**That the minutes of September 26, 2011 be approved as presented.**

...CARRIED

1. Plan Amendments

- 2011-F Cansim rate

Change to the Cansim rate was approved at the April 26, 2011 meeting of the Board.

Amendment 2011-F implements the change.

It was MOVED: Gilroy/Youngson

**That Plan Amendment 2011-F be accepted as presented.**

...CARRIED

(At this point Greg Gillis joined the meeting)

- 2011-G Increased contributions

This amendment implements contribution increases agreed to through collective bargaining between the University and the UWFA (main) and IUOE. The University is also implementing the contribution increases for employees who are not members of any campus bargaining unit. The plan amendment

was drafted in accordance with the Board's September 16, 2011 resolution. Amendment 2011-G was reviewed and discussed.

Since the contribution changes currently do not apply to two campus bargaining units, the amendment was drafted using a contribution schedule that will make implementation of future changes to contributions easier and more cost effective. It was clarified that all changes to the contribution schedule will have to come through the Board of Trustees in the form of a plan amendment since the contribution schedule forms part of the plan. It was noted that the plan amendment clarifies that Aurora, whose eligible employees have been members of the plan for many years, is a participating employer in the Plan.

It was MOVED: Youngson/Emslie

**That Plan Amendment 2011-G be accepted as presented.**

In favour = 11

Opposed = 3 (B. Barske, J. Barske, J. Graham)

...CARRIED

### New Items added to the Agenda

- MB Pension Commission – Legislative Updates
  - A. Kulyk presented a number of MB Pension Commission updates for information:
    - Update 11-08 Special Payments Relief Regulation has no effect on this Plan.
    - Policy Bulletin #10 Letters of Credit has no effect on this plan.
    - Update 11-06 Enforcement of the PBA deals with non-compliance matters.
    - Update 11-07 Fee Increase has the effect of increasing annual plan filing fees. The annual filing fee has increased from \$6 to \$7.20 per member which, based on 2011 plan membership, is an annual increase of about \$868.
- Solvency Update (A. Kulyk's report provided by email)
  - Since, due to its funding position the plan must undergo annual valuations, A. Kulyk reviewed the upcoming valuation of the plan.
  - 2011 was a very challenging year for investments due to a combination of declining equity markets and low interest rates, and it is expected that the solvency position of the plan will have further deteriorated since the last valuation.
  - While the University has a solvency funding exemption, it is expected that there will also be some negative impact on the Going Concern position of the plan and a further reduction in long term investment return assumptions may be necessary.
- Longevity Insurance
  - Sun Life has introduced a new product, called longevity insurance which may be relevant to the DB Committee.

### **ACTION ITEM:**

Information about this Sun Life product will be sent to the DB Committee who will review the details and decide if action is needed.

### 2. Items Arising from CAPSA & CAP Education Session

- Tabled for the next meeting

### 3. Update on Stakeholder approval of Trust Agreement amendment

At the June 22, 2011 meeting of the Board an amendment to the Trust Agreement was proposed, eliminating the requirement of a Trustee to step down after 6 years. In order for the TA amendment to take effect, 80% of Stakeholders must agree to it in writing (4/5 Stakeholders). M. Walls indicated that currently, written agreement has been received from three Stakeholders.

### 4. Reports from Committees

#### i. Report from DB Committee

- MacLean Budden has recently undergone a change in ownership. The DB Committee is reviewing the situation concurrent with its asset/liability study, and may be recommending a change in the future.
- As part of the asset/liability study, a Request for Proposal is being sent to four major firms. The RFP also includes a request for proposals concerning analytic services. Responses to the proposal are to be requested for January, with the review to be conducted in February 2012.

#### ii. Report from DC Committee

- Reviewed Terms of Reference and reported to the Operations Committee.
- Developed DC member communications concerning default fund selection and fund fees, and provided to the Operations Committee (Operations Committee is recommending that the communications be incorporated into the upcoming Newsletter).
- Reviewed calendar of deliverables – no changes are being recommended.
- The replacement of a fund deleted by Sun Life remains outstanding as information on suitable fund replacements received from Sun Life was not useful. Have asked Sun Life to provide more information in connection with their recommendation.

#### iii. Report from the Operations Committee

- The Operations Committee is recommending that the Board Secretary be a member of the Operations Committee. Following a brief discussion, it was determined that the Secretary would take part on an informal basis in Operations Committee meetings as a resource person until the annual meeting in June, at which time the issue would be revisited.
- All Terms of Reference have been approved; there are no further changes.
- The 2012 draft budget was presented by M. Emslie.

It was MOVED: Werner/Emslie

**That the 2012 Budget be accepted as presented.**

...CARRIED

- The Operations Committee developed Trustee Expense Guidelines for the Board's approval.

It was MOVED: Werner/Repski

**That the Trustee Expense Guidelines be accepted as presented.**

...CARRIED

- Newsletter – Committees are requested to send their submissions to Jane Barske by early January.
- The Operations Committee presented a schedule of Board meeting dates for 2012. The Board approved the suggested dates.

**ACTION ITEM:**

The Trustees will book the scheduled meeting dates in their calendars. At least two weeks prior to each Board meeting a reminder will be sent by the Secretary.

- Committees are to place the CAPSA questionnaire, governance review, and strategic planning on their respective agendas.

5. Other Business

- Outstanding items on the Action Items list were reviewed by M. Walls. The link to the list on the Board of Trustees web page was noted.
- Correspondence was received from the University of Winnipeg Foundation regarding the McLean Budden change in ownership. The DB Committee will be reviewing the issue.

Meeting adjourned.