



Keep
ON
green

Changes to your statements

As part of our commitment to environmental sustainability, the number of printed statements that you'll receive automatically is being reduced.

Please note that the total number of statements produced for your account each year will remain the same. The only change is that some will now be available online only.



Finding your statements

Online

Locating your most recent member account statement and previous account statements is just a few quick and convenient steps away!

Sign in to **mysunlife.ca** using your access ID and password. Select the **my financial centre** link from the **my financial future** section. From the **Accounts** drop-down menu, select **Statements**. Your most recent account statement along with previous accounts statements will be available to view. Just select any of the statement date links.

You will require Adobe Acrobat software to view your statement online. To download this software to your computer, select the Adobe link above your statement account.

Your statements will be available online for 7 years beginning with your 2011 statement(s) onwards. You will automatically receive your year-end statement in paper format delivered directly to you.

Printed account statements

If you prefer to change the automatic print frequency of your account statements, in addition to viewing them online, you will need to update your statement format settings.

Sign in to **mysunlife.ca** using your access ID and password. Select the **my financial centre** link from the **my financial future** section. From the **Accounts** drop-down menu, select **Statements**. Select **Change how often I receive a paper statement**, then select **Send all my statements in paper format**, then **Update**. With this option all of your account statements will be printed and sent directly to you.

Questions

Contact Sun Life Financial's Customer Care Centre at **1-866-733-8612** every Monday through Friday from 8 a.m. to 8 p.m. ET.