



THE UNIVERSITY OF WINNIPEG

FACULTY OF GRADUATE STUDIES

UNIVERSITY OF WINNIPEG GRADUATE THESIS HANDBOOK

1. General Thesis Guidelines (p. 2)
2. Assignment of a Graduate Thesis Supervisor (p. 3)
3. Responsibilities of the Graduate Thesis Supervisor or Supervisors (pg.3)
4. Appointment of Thesis Supervisory Committee Members (p. 4)
5. Approval from the Senate Research Ethics Committee (p. 5)
6. Completion of a Progress Report Form (p. 5)
7. The Thesis Examining Committee (p. 6)
8. The Thesis Examination (p. 7)
9. Style and Format of Thesis (p. 8)
10. Thesis Length (p. 9)
11. Distribution of Thesis (p. 9)
12. Planning of Thesis Examination (pg.9)
13. Submission of the Finalized Thesis (p. 11)
14. Publication and Circulation of Theses (p. 12)
15. Graduation Deadline (p. 13)
16. Appendix A – Thesis Preparation/Examination Timeline and Deadlines (p. 14)
17. Appendix B – Thesis Exam Checklist for Graduate Thesis Supervisors (pg. 15)
18. Appendix C – Sample Cover Page Guidelines (pg.16)
19. Appendix D – Sample Forms (pg.17)

GENERAL THESIS GUIDELINES

The following are the basic guidelines relevant to students following the thesis stream of their graduate program at The University of Winnipeg. Graduate Programs and Graduate Thesis Supervisors may have additional procedures and/forms that need to be completed. If you are a student, please consult your Graduate Thesis Supervisor. If you are a Graduate Thesis Supervisor, please consult the Graduate Program Committee Chair.

These guidelines are for graduate students in programs administered through the University of Winnipeg. The regulations, procedures, forms and deadlines which govern all Master's Programs at the University of Manitoba shall govern all Joint Master's Programs as outlined in the Academic Guide at the University of Manitoba and the governing documents of the Joint Senate Committee.

Who to Contact

Students: The Graduate Thesis Supervisor or Co-Supervisor is the primary contact for students regarding their thesis preparation and examination. Students should contact their supervisor(s) with any questions or concerns they have about their thesis or thesis examination. If students are unable to contact their supervisor(s), they should contact the appropriate Graduate Program Committee Chair.

Graduate Supervisors: The Graduate Thesis Supervisor or Co-Supervisor should contact the appropriate Graduate Program Committee Chair if they have questions about the thesis or thesis examination.

Graduate Program Committee Chairs: Program Chairs may consult the Graduate Studies Office as required.

Forms and Documents

All forms and documents listed in this handbook are available on the Faculty of graduate Studies website: <https://www.uwinnipeg.ca/graduate-studies/index.html>.

Basic Guidelines

Graduate programs may have additional steps or requirements, however, the standard progression for a Master's Student in a thesis-based program is as follows:

Assignment of a Thesis Supervisor or Co-Supervisors
Completion of the Graduate Student/Supervisor Expectations Form
Appointment of a Thesis Supervisory Committee
Approval from the Senate Research Ethics Committee
Completion of a Progress Report form (*if required*)
Appointment of a Thesis Examining Committee
Thesis Examination & Evaluation
Submission of the Finalized Thesis & Winnspace Thesis Submission form

Assignment of a Graduate Thesis Supervisor

The Graduate Program Committee Chair is responsible for approving the appointment of a Graduate Thesis Supervisor and a Supervisory Committee for each graduate student.

The Graduate Thesis Supervisor shall directly oversee the student's thesis research. Where appropriate, a student may have co-Supervisors.

Graduate Student/Supervisor Expectations Form

Within the first term of graduate studies at the University of Winnipeg, a conversation between the student and Graduate Thesis Supervisor must be documented. This documentation may be completed using the *Graduate Student/Supervisor Expectations Form* or a departmental version of the form.

This form should be submitted to the Graduate Studies Office by the Graduate Thesis Supervisor or Graduate Program Committee Chair. An electronic copy will be forwarded to both and the paper copy will be retained in the Graduate Studies Office.

Responsibilities of the Graduate Thesis Supervisor or Supervisors

The Graduate Thesis Supervisor is responsible for preparing the student for work on their thesis and communicating with the Graduate Studies Office on the student's behalf.

The Graduate Thesis Supervisor is expected to provide to the student a high level of knowledge or expertise in the student's area of research, clinical, technical, or creative work.

Where there are Co-Supervisors, both supervisors should undertake these responsibilities and be included in communications regarding the thesis, student progress, and examination.

The Graduate Student Supervisor(s) shall:

- 1) be directly responsible for supervising and providing guidance on all aspects of a student's thesis, or research program;
- 2) stay informed of the student's progress and prepare an annual report summarizing progress in research, clinical, or technical activities;
- 3) ensure the research is conducted in a way that is effective and safe;
- 4) review and evaluate student thesis and major research papers in draft and final form;
- 5) in accordance with *The Faculty of Graduate Studies Policies and Guidelines*, attend all supervisory committee meetings as well as student thesis, clinical, or technical practicum examinations;

In addition, the Graduate Thesis Supervisor will be responsible for communications with the Thesis Supervisory Committee and Thesis Examining Committee, ensure that the Thesis Supervisory Committee has read and approves the thesis for examination, and submit of all required forms and documents, including the final copies of the thesis and the Winnspace Thesis Submission form, to the graduate studies office by their respective due dates.

Appointment of Thesis Supervisory Committee Members

The *Appointment of Thesis Supervisory Members Committee Form* should be completed **prior** to the student undertaking research for their thesis.

This form should be submitted to the Graduate Studies Office by the Graduate Thesis Supervisor or Graduate Program Committee Chair. An electronic copy will be forwarded to both and the paper copy will be retained in the Graduate Studies Office.

Responsibilities of the Thesis Supervisory Committee

The Thesis Supervisory Committee should meet with the student regularly to discuss progress on the student's research and thesis. Members should read the thesis chapters and be consulted on whether the thesis is recommended for examination.

Members who serve the Thesis Supervisory Committee should also be members of the Thesis Examining Committee.

For information about who can serve on the Thesis Supervisory Committee and special circumstances, consult *The Faculty of Graduate Studies Policies and Guidelines*.

Approval from the Senate Research Ethics Committee

All members of the University community who conduct research or teaching activities in which human or vertebrate animal subjects are used must have the approval of the appropriate Senate Research Ethics Committee **prior** to data gathering.

Animal Ethics

Ethics protocols must be submitted by all researchers whose work involves the use of vertebrate animal subjects for research, experimentation, and/or teaching exercises.

Human Ethics

Ethics protocols must be submitted by all researchers whose work involves direct contact with human subjects/participants and/or the acquisition of raw or unformulated data obtained directly from human subjects/participants either by the researcher or by a third party.

Visit the Research Office website for more information:

<https://www.uwinnipeg.ca/research/research-ethics.html>

Completion of a Progress Report form

The performance of all graduate students will be reviewed at least once a year. The student's Graduate Thesis Supervisor will submit to the Graduate

Program Committee a minimum of one annual, evidence-based progress report no later than August 30 (or next business day) to evaluate the student's academic performance and progress.

Copies of the progress report for all students will be forwarded to the Dean of Graduate Studies by the Graduate Program Committee Chair.

The Thesis Examining Committee

Membership and Responsibilities

The Thesis Examining Committee will consist of the Thesis Supervisory Committee, plus one examiner, who must be external to the student's graduate department and program.

*If the external examiner is not a member of the Faculty of Graduate Studies at the University of Winnipeg, the external examiner must be approved by the Graduate Studies Committee. This approval process should be started **twelve weeks in advance** of the intended thesis examination date. See the 'Appointment of an External Examiner' section (below).*

The Thesis Examining Committee will be responsible for examining and reporting on the student's thesis. The final decision will be based both on the content of the thesis and the candidate's ability to defend it.

The Dean of Graduate Studies, or a designate, will chair the committee but takes no part in the final decision.

Appointment of an External Examiner

If the examiner is not a member of the Faculty of Graduate Studies at the University of Winnipeg, the Graduate Thesis Supervisor must apply to have the external examiner appointed to the Thesis Examining Committee. For an explanation of which faculty are members of the Faculty of Graduate Studies at the University of Winnipeg, consult *The Faculty of Graduate Studies Policies and Guidelines*

At least **twelve weeks in advance** of the intended thesis examination date, The Graduate Thesis Supervisor should complete and forward a copy of the *Application for Appointment of External Examiner for Thesis Exams* form and forward this form along with the curriculum vitae (CV) of the proposed

examiner to the appropriate Graduate Program Committee Chair.

The form and CV are then forwarded to the Graduate studies Office and sent to the appropriate Graduate Studies Committee (GSC) sub-committee for approval and forwarded to the GSC for approval at the next GSC meeting. **Note:** GSC meetings are not usually held between mid-June and mid-September.

The Graduate Thesis Supervisor will be notified of the GSC's decision by their Graduate Program Committee Chair.

Appointment of the Thesis Examining Committee

At least **six weeks in advance*** of the intended examination date, the Graduate Thesis Advisor will recommend a Thesis Examining Committee to the Graduate Program Committee Chair on the *Master's Thesis Title and Appointment of Examiners* form.

***Note:** If the external examiner is not a member of the Faculty of Graduate Studies at the University of Winnipeg, the Graduate Thesis Supervisor must wait for the examiner to be approved by the GSC prior to sending the *Master's Thesis Title and Appointment of Examiners* form to their Graduate Program Committee Chair. **Allow twelve weeks for this approval.** See the section titled 'Appointment of an External Examiner' (*above*).

After this form is signed by the Graduate Program Committee Chair and the Department Chair, it is forwarded to the Dean of Graduate Studies. A formal invitation to participate in a Thesis Examining Committee will be issued by the Dean of Graduate studies.

The Thesis Examination

Students have the right to an examination of the thesis if they and their Graduate Thesis Supervisor(s) believe it is ready for examination. Only students in good standing, however, will be permitted a thesis examination.

Submitting Documents for a Thesis Examination

The Graduate Thesis Supervisor should complete all forms and submit all documents for the thesis examination to the Graduate Studies Office by the

due dates indicated. These documents include:

- Master's Thesis Title and Appointment of Examiners form (paper)
- Thesis Examination Information form (paper)
- Copies of the thesis (one paper and one PDF)

Style and Format of Thesis

In general, the graduate thesis should show that the student has mastery of their topic and is conversant with the relevant literature. The thesis style must follow the standard style manual acknowledged by their particular field of study, be lucid and well written, and be free from typographical and other errors. For thesis examination purposes, one hard copy of the thesis must be submitted in good, clear type on both sides of the paper. Two final copies of thesis are required. **An abstract of the thesis should be included within the thesis document.**

Paper size: 8½×11 inches (21.59 x 27.94 cm). Minimum paper weight for the original is 16 lb. bond or equivalent. The minimum left-hand margin allowable is 1½ inches (3.81 cm). Other margins must be at least 1 inch (2.54 cm). Wherever possible, these margins should be adhered to for illustrative materials as well. The body of the thesis must be 10 – 12 characters per inch and no less than 12 point Times Roman with notes in 10-point font.

Cover page format:

(see Appendix C for a sample cover page)

Title
by
Student's Name

Descriptor: A Thesis submitted to the Faculty of Graduate Studies in partial fulfillment of the requirements for the Master of _____ degree.

Department of: _____

Program: _____

The University of Winnipeg
Winnipeg, Manitoba, Canada
Month, Year

Copyright, © Year, Name

Thesis Length

Theses should be 50-150 pages long. Science theses will most likely be at the shorter end, with Arts theses at the longer end of this spectrum.

Distribution of Thesis

The Graduate Thesis Supervisor is responsible for distributing copies of the thesis to the Thesis Supervisory Committee prior to requesting the thesis examination. This should be circulated at least **ten weeks in advance** of the intended examination date.

The Graduate Studies Office shall arrange for the distribution of the version of the thesis submitted to the Graduate Studies Office to members of the Thesis Examining Committee approximately **four weeks in advance** of the thesis examination date.

Planning of Thesis Examination

Once the *Master's Thesis Title and Appointment of Examiners* form and the PDF and paper copies of the thesis have been submitted, the Graduate Studies Office will contact the examiners to make arrangements for the thesis examination. The Graduate Thesis Supervisor may suggest dates for the examination and the Graduate Studies Office will do its best to accommodate those dates, provided a room and a Chair for the examination are available. Otherwise, the Graduate Studies Office will determine the date of the examination based on the availability of the examiners, a Chair, and an appropriate room for the examination.

In rare and exceptional circumstances, the Graduate Thesis Supervisor may request a thesis examination date after the deadline. This request should be made via email to the Dean of the Faculty of Graduate Studies. The email approval should be included when submitting the *Master's Thesis Title and Appointment of Examiners* form.

The Graduate Studies Office will send invitation to the examiners via email. If there are examiners attending the thesis examination remotely, the Graduate Studies Office will also make arrangements with Media Services for the examiner(s) to attend. Any special circumstances or equipment used or required at the thesis examination should be noted on the *Thesis Examination Information Form*.

The Graduate Thesis Supervisor will notify the student of their thesis examination date, time, and location as part of the student's preparation for the thesis examination.

The Graduate Studies Office will post information about the thesis examination on the events page of its website; this post will include the student's name, program, the date, time, and location of the examination, as well as the abstract provided with the thesis. The Graduate Studies Office may also create an event via social media. Any further promotion, notification to other students in the program, or advertising must be undertaken by the graduate program or the Graduate Thesis Supervisor/student.

Thesis Examination Procedure

Thesis students must pass an oral thesis examination on the subject of the thesis and related matters as part of the thesis examination process. The oral examination is open to all members of the University community and guests invited by the candidate.

The first part of the examination will consist of an oral presentation of 20-30 minutes that will include a summary of the salient points of the research. This presentation will be followed by one or two rounds of questions from the Thesis Examining Committee, and then may be opened to the audience for informal questions. The Dean of Graduate Studies, or designate, who is designated as Chair of the Thesis Examining Committee, will be responsible for maintaining the relevance of questioning and ensuring that the time limits are not exceeded.

Following the completion of questioning, the candidate and all spectators will be required to leave the examination room before the examiners begin to discuss their report and evaluation of the thesis.

Thesis Evaluation

The evaluation of the thesis will not receive a letter grade but will be designated on *The University of Winnipeg Master's Thesis Examination Form* as one of the following:

1) Accepted with distinction (excellent quality of contribution, minor editorial revisions)

- 2) Accepted (minor, non-substantive revisions required, such as re-organizing sections)
- 3) Accepted with Revisions (some major or substantive revisions required, such as rewriting analyses or the addition of material. The changes requested by the examiners are made to the satisfaction of the Thesis Supervisor).
- 4) Unsatisfactory in present form (major modifications required)
- 5) The thesis is rejected.

In the case of a student receiving a 4 evaluation, one opportunity for a second examination within one calendar year may be requested once the required modifications are completed.

In the case of a student receiving a 5 evaluation, the student's program is terminated.

The Thesis Examining Committee will attempt to reach consensus on the evaluation of the thesis, failing which a majority vote will decide. Each member of the Thesis Examining Committee will sign the report and examination form indicating concurrence or written reasons for non-concurrence. The decision may be reported verbally to the candidate by the Chair of the Thesis Examining Committee once a decision has been reached and the appropriate forms have been signed by all of the examiners. At the same time, the candidate will be informed in general terms of any revisions of the thesis required and it will be the Graduate Thesis Supervisor's responsibility to ensure that all such revisions are carried out before the copy of the thesis and results of the examination are transmitted to the Faculty of Graduate Studies.

Should the student fail the thesis examination twice, they will be required to withdraw from the program. (Please see Section 6 of *The Faculty of Graduate Studies Policies and Guidelines* regarding maximum degree time allotments and involuntary withdrawal procedures and policies.)

Submission of the Finalized Thesis & WinnSpace Thesis Submission form

After the approval of the thesis by the Thesis Examining Committee and the completion of any revisions required by that Committee, the Graduate Thesis Supervisor will submit **two paper copies of the thesis** to the Graduate Studies Office, along with the *Thesis Final Report* form.

The Graduate Thesis Supervisor will also submit via email to the Graduate Studies Office **one electronic copy of the thesis** and the *Graduate Student WinnSpace Thesis Submission Form* prior to the final day of the end of term.

The *Thesis Final Report Form* is included in the student's file, along with other relevant forms, and is retained by the Faculty of Graduate Studies.

The Faculty of Graduate Studies will arrange and pay for the binding of these two copies of the thesis. These copies are the property of The University of Winnipeg. Students may wish to make similar arrangements for the binding of additional copies of the thesis at their own cost.

Publication and Circulation of Theses

Every graduate student registering in a degree program at the University will be required to grant a license of partial copyright to the University and to Library and Archives Canada for any thesis submitted as part of the degree program. This is a non-exclusive right to distribution. Publication for commercial purposes remains the sole right of the author. Students retain full moral copyrights of attribution and the integrity of the work. Digital copies of theses will be made available by WinnSpace (the University of Winnipeg's Open Access Institutional Repository) and Theses Canada, through Libraries and Archives Canada.

The forms and conditions pertaining to these agreements are available through the Faculty of Graduate Studies:

<http://www.uwinnipeg.ca/graduate-studies/current-students/forms.html>

- This and other related regulations may give rise to important questions of law and students may need additional legal advice on the copyright laws of Canada and/or other countries. Students who wish to obtain legal advice concerning their subsequent rights are advised to do so prior to signing the agreements.
- For non-legal advice, students may also contact the University Copyright Office.
- Before signing the *Graduate Student WinnSpace Thesis Submission Form*, contents of the thesis should have been delineated and the importance of copyright and/or patents fully comprehended.

- Publication in the above manner does not preclude further publication of the thesis or any part of it in a journal or in a book. In this case, acknowledgment shall be made that the work was originally part of a thesis at The University of Winnipeg.
- **Students will be required to submit their thesis to WinnSpace**, which will enable the work to be discoverable online. It will also automatically submit the thesis to Theses Canada.
- A copyright symbol © is incorporated on a page containing statements of permission to microfilm and to lend copies of the thesis. This page should be inserted at the front of the bound thesis on the page immediately following the title page. Blank copies of this page are available from the Faculty of Graduate Studies.

In exceptional cases not covered by the regulation concerning patents where adequate cause can be shown to delay publication, the student may request the Faculty of Graduate Studies to restrict access to any copies of a thesis submitted to the University for a period of up to three years after submission; the Faculty of Graduate Studies, in consultation with the Graduate Thesis Supervisor, shall determine for what period, if any, access will be restricted. **The student always retains the right to allow access by designated individuals.**

Graduation Deadline

To be eligible for Spring Convocation, all degree requirements, including the thesis examination and submission of the final copy of the thesis, must be completed prior to **April 30** (or next business day) of the same year.

To be eligible for Fall Convocation, all degree requirements, including the thesis examination and submission of the final copy of the thesis, must be completed prior to **August 31** (or next business day) of the same year.

Students can apply for graduation through WebAdvisor and should do so by the applicable deadline, even if they have not yet completed their thesis

examination or the final copy of their thesis.

Appendix A – Thesis Preparation/Examination Timeline and Deadlines

Task	When	*Final Deadline for June Convocation	*Final Deadline for October Convocation	*Final Deadline for Dec 31 Program Completion	Whose Responsibility
Supervisor/ Student Agreement to GSO	Before end of first term				Supervisor
Appt. of Supervisory Committee form to GSO	Prior to start of research/ thesis				Supervisor
External Examiner form & CV	12 weeks in advance of exam	January 15	May 15	August 15	Supervisor
Thesis to Supervisory Committee	10 weeks in advance of exam	February 1	June 1	September 1	Student/ Supervisor
Thesis Title & Appt. of Examiners form + thesis to GSO	6 weeks in advance of exam date	March 1	July 1	October 1	Supervisor
Invitations to Thesis Examination	4 weeks in advance of exam date	March 15	July 15	October 15	Graduate Studies Office
Exam Date		April 15	August 15	November 15	Graduate Studies Office
Final Copies & WinnSpace form to GSO		April 30	August 31	December 15	Supervisor

***Must be completed no later than the dates listed**, but may occur earlier. Students and Supervisors are encouraged to work well ahead of these final deadlines.

Appendix B - Thesis Exam Checklist for Graduate Thesis Supervisors

Student Name:	Graduate Thesis Supervisor Name:
Anticipated Graduation:	Anticipated Date of Thesis Exam:
<input type="checkbox"/> Student/Supervisor Agreement form completed and sent to GSO (after first meeting with student)	
<input type="checkbox"/> Appointment of Supervisory Committee form sent to GSO (before research)	
<input type="checkbox"/> Appointment of External Examiner form & CV sent to GPC Chair (12 weeks in advance of thesis exam)	
<input type="checkbox"/> Thesis sent to Supervisory Committee by student/Graduate Thesis Supervisor (10 weeks in advance of thesis exam)	
<input type="checkbox"/> Sent documents to GSO (6 weeks in advance in thesis exam): -Thesis Title and Appointment of Examiners form, -Thesis Examination Information Form -1 paper of the thesis -1 PDF copy of the thesis	
Thesis Exam Date and Time:	
<input type="checkbox"/> Advise student of thesis exam date, time, and location	
<input type="checkbox"/> Received email invitation to thesis exam from GSO (4 weeks in advance of thesis exam)	

- ___ Sent documents to GSO (by final deadline):
- 2 paper copies of thesis & Thesis Final Report Form
 - 1 PDF copy of thesis & WinnSpace submission form (via email)

Appendix C – Sample Cover Page Guidelines

An Ode to Dinosaurs

by

Ross Geller

A thesis submitted to the Faculty of Graduate Studies in partial fulfillment
of the requirements for the Master of Science degree.

Department of Paleontology
Master of Science in Dinosaurs
The University of Winnipeg
Winnipeg, Manitoba, Canada
June 2017

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Appendix D – Sample Forms

Appointment of Supervisory Committee Thesis Members form



THE UNIVERSITY OF
WINNIPEG

Faculty of
Graduate Studies

APPOINTMENT OF SUPERVISORY COMMITTEE THESIS MEMBERS FORM

*Graduate Thesis Supervisors should complete this form and return it to the Graduate Program Committee Chair **prior** to the student undertaking research.*

STUDENT: Ross Geller

STUDENT NUMBER: 12345678

TENTATIVE THESIS TOPIC: Dinosaurs and why we love them

Does the proposed research require Ethics (human or animal) approval? ☐ YES ☒ NO

If YES, please provide documentation that the student has sought and been granted approval.

GRADUATE THESIS SUPERVISOR: Dr. Monica Geller
(PRINT NAME) (SIGNATURE)

COMMITTEE MEMBER*: Dr. Phoebe Buffay
(SEE NOTE BELOW) (PRINT NAME) (SIGNATURE)

COMMITTEE MEMBER*: Ms. Rachel Green
(SEE NOTE BELOW) (PRINT NAME) (SIGNATURE)

Additional Comments:

Dean of Graduate Studies

Date

**At least one committee member must be a faculty member in the graduate program.*

If a committee member is not a University of Winnipeg faculty member, please contact the Graduate Studies Office or consult the Faculty of Graduate Studies Policies and Guidelines.

515 Portage Avenue | Winnipeg | Manitoba | Canada | R3B 2E9 | P: 204.786.9797 | F: 204.783.8910 |
www.uwinnipeg.ca

Master's Thesis Title and Appointment of Examiners form



THE UNIVERSITY OF
WINNIPEG

Faculty of
Graduate Studies

MASTER'S THESIS TITLE AND APPOINTMENT OF EXAMINERS

This form must be submitted to the Graduate Studies Office at least 6 weeks prior to the thesis examination.

Student: Ross Geller Student Number: 12345678

Program: Master of Science in Dinosaurs

Anticipated Graduation Date: Spring 20²² Fall 20____

Thesis Title:

An Ode to Dinosaurs

Recommended Thesis Examining Committee*

*Please complete this section carefully – names & departments will be transferred over to other forms.

Graduate Thesis Supervisor: Dr. Monica Geller

Department: Department of Paleontology

Examiner: Dr. Phoebe Buffay

Department: Department of Biology

Examiner: Ms. Rachel Green

Department: Museum of Manitoba

Examiner:

Department:

External Examiner: Mr. Joey Tribbiani

Position/Title: Actor, Jurassic Universe 2: Space Dinosaurs in Space

Institution: Chander Bing Production Company

Complete Mailing Address: 123 Central Perk Avenue, Winnipeg, MB R3L J0B

Email/Contact Information: braceletbuddies@gmail.com

Graduate Thesis Supervisor Signature

Date

Graduate Program Committee Signature

Date

Department Chair Signature

Date

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Application for Appointment of External Examiner for Thesis Exams form



THE UNIVERSITY OF
WINNIPEG

Faculty of
Graduate Studies

APPLICATION FOR APPOINTMENT OF EXTERNAL EXAMINER FOR THESIS EXAMS

Graduate Thesis Supervisors should complete this form and return it to the Graduate Program Committee Chair accompanied by the curriculum vitae of the external examiner.

STUDENT: Ross Geller STUDENT NUMBER: 12345678

PROGRAM: Master of Science in Dinosaurs

THESIS TITLE: An Ode to Dinosaurs

GRADUATE THESIS SUPERVISOR: Dr. Monica Geller

Request is for (Please select one):

- ☐ 1 (ONE) TIME APPOINTMENT Example: Special expertise in the student's research area
- ☒ 3 (THREE) YEAR APPOINTMENT Example: Ongoing participation on exam committees in the graduate program.

PROPOSED EXTERNAL EXAMINER'S NAME: Mr. Joey Tribbiani

- ☐ Terminal degree in the field
- ☒ Relevant student training or supervision experience
- ☒ Evidence of active research program in a relevant field

Please consider providing a rationale if the candidate does not clearly meet all of these criteria)

Expert for a private sector organization and big Jurassic Park fan.

Graduate Thesis Supervisor Signature

Date

Graduate Program Committee Chair Signature

Date

515 Portage Avenue | Winnipeg | Manitoba | Canada | R3B 2E9 | P: 204.786.9797 | F: 204.783.8910 |
www.uwinnipeg.ca

Thesis Examination Information form



THE UNIVERSITY OF
WINNIPEG

Faculty of
Graduate Studies

THESIS EXAMINATION INFORMATION FORM

STUDENT: Ross Geller STUDENT NUMBER: 12345678

PROGRAM: Master of Science in Dinosaurs

THESIS TITLE: An Ode to Dinosaurs

GRADUATE THESIS SUPERVISOR: Dr. Monica Geller

Please indicate whether the Thesis Examining Committee (TEC) reviewed and approved the thesis for examination: YES ☒ NO ☐

Please indicate if an examination date has already been agreed upon by the TEC: YES ☐ NO ☒

If YES, please specify the agreed upon date:

Will any examiners be attending remotely? YES ☒ NO ☐

If YES, please indicate which examiners:

Please indicate if there are any special technology requirements: YES ☒ NO ☐

If YES, please specify:

Please indicate the number of expected attendees (in addition to TEC):

Will you require the sprinklers to be turned off? (i.e. for smudging) YES ☒ NO ☐

Are there any other accommodations required? (please indicate below)

Graduate Thesis Supervisor Signature

Date



Graduate Student WinnSpace Thesis Submission Form

Information: WinnSpace is the Institutional Repository of The University of Winnipeg. The repository collects, preserves, and disseminates the intellectual output of the university in digital format. WinnSpace is openly accessible, which means that it is freely available to anyone via the internet.

Agreement: By agreeing to upload your thesis to WinnSpace, you are providing open access to your research. This can help your research to be used and cited by other researchers, policy makers, and practitioners. You are agreeing to a [non-exclusive distribution license](#). You retain the copyright for your work, and are free to reuse and republish it in any way you choose. Please be aware that, while The Faculty of Graduate Studies and The University of Winnipeg Library can honour requests to remove past material, we cannot guarantee that once a thesis has been published online records of it will be expunged.

Note: If your thesis contains private or sensitive information, you may wish to restrict access to it. Give this form to your Graduate Thesis Supervisor to submit to the Graduate Studies Office.

Please fill out the following information. Incomplete forms will be returned.

Author(s) name (last name/ first name):

Ross Geller

Thesis Title:

An Ode to Dinosaurs

**Alternate
Titles:**

**Date of Thesis
Acceptance:**

November 11, 2020

Language (if other than English):

Subject Keywords (simple keywords to describe your main topics):

dinosaurs; paleo; fossils; monkeys;

Abstract (provide this, even if it is contained in your thesis):

Insert abstract here

Sponsors (if any funders require attribution):

National Dinosaur Research Council; Province of Manitoba;

Description (additional description or comments you want to be visible with your thesis):

N/A

Comment (if you have any further information regarding your thesis)

Only chapters 2 and 4 are restricted.

Restrictions

Is the thesis or any part of the thesis restricted from publication? NO ☐ YES ☒

If YES, please indicate which date the thesis can be published on WinnSpace: August 2024

I agree that the above work can be included in the WinnSpace Institutional Repository.
I have read the license at the above link, and agree to its terms.

Name: Ross Geller

Signature*: Ross Geller

*For students who do not have an electronic signature, you may sign the document by typing your name.

Date: December 1, 2020