



THE UNIVERSITY OF WINNIPEG

Request for a Letter of Enrolment

(For Graduate Studies International Students)

STUDENT NAME			
STUDENT NUMBER		PHONE NUMBER:	
EMAIL ADDRESS		DEGREE SOUGHT:	
ADDRESS			
Request for: (Check one)			
<input type="checkbox"/> Letter of Enrolment (Fee: \$15.00 per copy) INDICATE REASON FOR LETTER BELOW <i>(This letter shows the start date of studies, credit hours completed, program of study, current registration, and expected date of graduation in addition to personal details.)</i> <ul style="list-style-type: none"> <input type="radio"/> To renew Study Permit or Temporary Resident Visa <input type="radio"/> Support for Letter of Invitation <input type="radio"/> For Driver's License <input type="radio"/> Other, please specify: _____ 			
<input type="checkbox"/> Letter for bank purposes (Fee: \$15.00 per copy) <i>(This letter can be used for confirming standard tuition and living expenses or to claim funds from your home bank)</i>			
Other information required in letter <i>(if applicable)</i> :			
STUDENT'S SIGNATURE (in ink)			
CHECK ONE:	<input type="checkbox"/> Pick-up (ready in 4-5 business days) <input type="checkbox"/> Mail letter to:	Fee Paid:	
OPTIONAL ADDITIONAL SERVICES	<input type="checkbox"/> PDF letter by email (\$5.00) <input type="checkbox"/> Fax (\$5.00 for local or long distance) Fax # _____ / Attn: _____		

Please note:

- Submit payment to Student Central.
- **All HOLDS must be released before a certified letter can be ordered.**
- Photo ID is *required* upon pick-up of all letters.
- Letters **cannot be ordered by or released to** a third party without written authorization..

For Office Use Only: Do not write in this box				
Fall	20	CH	<input type="checkbox"/> F/T <input type="checkbox"/> P/T	Degree Sought:
Winter	20	CH	<input type="checkbox"/> F/T <input type="checkbox"/> P/T	Start Date:
Spr/Sum	20	CH	<input type="checkbox"/> F/T <input type="checkbox"/> P/T	Expected Grad. Date:
Credits Completed:		CH	<input type="checkbox"/> PERC	Status: