THE UNIVERSITY OF **WINNIPEG** | Faculty of Graduate Studies

Higher Education Teaching Certificate (HETC)

Application Form

<mark>**Deadline: September 15, 2022**</mark>

Program Information

The Higher Education Teaching Certificate is a part-time program designed for current graduate students or recent alumni wanting to prepare for teaching responsibilities in a university setting. It is intended to be an introduction to the teaching culture of academia, providing a foundation for the theory and practice of higher education and pedagogy. This certificate emphasizes course preparation, communication, and presentation skills.

Admission Requirements

Be a current student in good standing in a University of Winnipeg or University of Manitoba graduate program, a graduate of a University of Winnipeg or University of Manitoba graduate program within the past 5 years, or hold a Master's degree from another university.

Application

Please complete the following sections, and email to gradstudies@uwinnipeg.ca with a subject line indicating 'HETC application, your name'.

Student Information

First name: _____ **Middle name:** _____

Last name: _____

Student number: _____

Name of current graduate program: _____

If you are a recent alumnus, what graduate program did you graduate from?

_____

Interest in the HETC

In 1-3 paragraphs, please tell us why you are interested in completing the HETC.

Demographic Information

How did you hear about this program?

Transcript and Resume/CV

When you send this application by email, please also include an unofficial version of all of your transcripts from post-secondary study. This does not apply for current UW students or alumni. Please also attach your resume or CV.

☐ Transcript included
☐ Resume included

Manitoba Freedom of Information and Protection Privacy Act

Applicants are required to consent to the use of their personal information. If there are questions concerning the retention, use, or disclosure of personal information, applicants may wish to visit http://www.uwinnipeg.ca/index/admin-fippa.

Declaration and Consent

I declare that all statements made with respect to this application are true and complete, that all records are complete and unaltered, and that accepting this declaration permits The University of Winnipeg to request, confirm, and/or share any necessary information with other educational institutions to support my Application. If enrolled in a joint program, I authorize The University of Winnipeg to share my academic

record with partner institutions. If accepted to The University of Winnipeg, I agree to follow University regulations.

I accept that misinterpretation, falsification of documents, or the withholding of requested information with respect to this application can result in cancellation of my acceptance and registration or dismissal from the University and that any information on falsifications may be shared with the Association of Registrars of the Universities and Colleges of Canada and/or other post-secondary institutions. I accept that The University of Winnipeg may be verifying my documentation with the issuing body.

Personal Information collected on this application will be used by The University of Winnipeg for admission, registration, scholarships, awards, student records, alumni services, university research, housing, and other activities related to being a member of the university community. It may also be disclosed to relevant student associations and federal and/or provincial authorities. It is collected under the general authority of The University of Winnipeg Act, in conformity with, and protection under the Manitoba Freedom of Information and Protection of Privacy Act (FIPPA). For more information regarding the collection of your personal information, review the Admissions Privacy Notice.

If you have any questions about the collection and the use of this information please contact:

Dan Elves, FIPPA and Records Officer, University of Winnipeg, 515 Portage Avenue, Winnipeg, MB. R3B 2E9 204.988-7538, da.elves@uwinnipeg.ca.

Signature   **Date (MM/DD/YYYY)**