



GRADUATE STUDENT TRAVEL GRANT APPLICATION

Deadline: Oct. 15, Feb. 15, and June 15. (All students must apply to the deadline date that is *before* the start of your travel, date of virtual conference, or open access publication deadline).

The completed application and supporting documents should be submitted by the Graduate Program Chair via **EMAIL** to gradstudies@uwinnipeg.ca

Note: Incomplete applications will not be considered for funding

APPLICANT INFORMATION

Surname:	Given Name:
Email:	Phone:
Program:	
Date:	Applicant's Signature*: _____

*For those without an electronic signature, you may sign the document by typing your name

PRESENTATION INFORMATION

Title of paper / poster / presentation:
Total Amount Requested: \$ _____ (\$750 max)

UNIVERSITY DECISION	(For office use only)
Approved Denied	AMOUNT GRANTED:
Conditions:	
Dean of Graduate Studies:	Date:

EVENT/PUBLICATION INFORMATION

(The Travel Grant is for graduate students presenting or disseminating research at the event or publishing an article in an open access publication)	YES	NO
Did you submit an abstract / précis in response to a "Call for Papers"?	<input type="checkbox"/>	<input type="checkbox"/>
Was your submission peer-reviewed?	<input type="checkbox"/>	<input type="checkbox"/>
At this time, has your submission been accepted? <input type="checkbox"/> Accepted <input type="checkbox"/> Pending		
In addition to presenting/publishing, what, if any, other roles will be fulfilled at the event? Please provide supporting documentation for each. List all that apply: Conference chair, Workshop leader/facilitator, Keynote speaker, Session chair, Discussant, Representative of society/ association, Other, Not applicable		
Name of Event/Publication:		
Location of Event; URL of publication/virtual conference:		
Dates of Event/Date of publication:		
Is the event: <input type="checkbox"/> Regional <input type="checkbox"/> National <input type="checkbox"/> International		
Is the event: <input type="checkbox"/> Annual <input type="checkbox"/> Biennial <input type="checkbox"/> Triennial <input type="checkbox"/> Other		

REQUIRED ATTACHMENTS

Note: Incomplete applications will not be considered for funding

EVENT/PUBLICATION DETAILS

In the area below, please provide the URL (web address) with the conference or open access publication's information:

In the area below I have described the importance of this conference/publication in my area of study, and explained how the format of my participation is appropriate for this venue:

Below I have provided the précis/abstract of my paper/poster/presentation:

I have attached a PDF copy my invitation and/or acceptance to the event/publication to your GS Travel Grant submission email.

PUBLICATION AND AWARD HISTORY

PUBLICATIONS

(List papers published in refereed journals, books, and proceedings for the past 5 years beginning with the most recent.)

- Provide complete citations for all documents listed (including co-authors, title, publisher, journal, volume, date of publication, page numbers, etc.)
- Indicate with an asterisk (*) which publications are refereed.
- Specify your role for co-authored publications.

I have no publications I have listed my publication history below

AWARDS & SCHOLARSHIPS

(List all awards held over the past 5 years. This would include entrance scholarships from the University of Winnipeg)

For each, please include the following information:

- the year(s)
- the granting agency
- the title of the project,
- the amount of the award,
- the amount remaining

I have no previous funding I have listed my funding history below

BUDGET SUMMARY (an estimate of expenses)

Airfare / Transportation	\$
Accommodations	\$
Open Access Publication Fees	\$
Conference Registration Fees	\$
Subsistence <i>\$45/day Domestic / \$70/day International</i>	\$
Other Expenses (<i>specify</i>)	\$
Total Costs	\$
List other funding sources to which you have applied or may be applying for supporting this travel (e.g. <i>The University of Winnipeg Students' Association</i>)	
	-\$
	-\$
	-\$
	-\$
	-\$
Total available from other sources	-\$
TOTAL GRANT REQUESTED	\$

NB: *Travel arrangement must comply with the University's Travel Policy.*

EVENT/PUBLICATION FUNDING

Is the conference/publication able to provide funds in support of your travel/publication/attendance?

YES NO

If YES, please indicate the approximate amount: \$ _____

The funds are to support: Travel Subsistence Registration General

Publication Fees

Please indicate below any other factors you feel are relevant to your GS Travel Grant application:

Once completed, please forward this form to your Graduate Program Advisor / Supervisor

GRADUATE PROGRAM ADVISOR REVIEW

The Graduate Student Scholarship and Awards Committee values the Graduate Program Advisor's input on project proposals. **This review MUST be completed.** Applicants may **NOT** review their own application. Advisors should ensure that they have addressed the two assessment points below.

If the Graduate Program Advisor is also the Graduate Program Chair, the Graduate Program Chair review should be completed by the Department Chair.

Please comment on the following:

1. The scholarly significance of this presentation/publication
2. The significance of the event to the applicant's field of research

Signature of Graduate Program Advisor*: _____

*for those without an e-signature, you may sign the document by typing your name.

Print Name: _____