



Graduate Studies Annual Progress Report Form for Course- and Comprehensive Exam-Based Students

Thesis- and Practicum-based students please use Graduate Studies Annual Progress Report Form for Thesis- and Practicum-based students.

Submit completed form to graduateadmissions@uwinnipeg.ca.

PART A: Program of Study and Status

Student Name: _____ Student Number: _____

Program: _____ Program Start (mm/yy): ____ / ____

Full-Time Part-Time Course-Based Comprehensive Exam-Based

Degree Sought: _____

(ex. MA, MSc, MDP, MPA,...)

Program Status: Course Work Report

	Required Credit Hours	Completed Credit Hours	Remaining Credit Hours	Completion date or anticipated completion date of required credit hours
Core Course Requirement				
Elective Course Requirement				

Program Status: Comprehensive Exam Report

Comprehensive Exam completed?

- Yes – completion date (mm/yy) ____ / ____
- No – anticipated completion date (mm/yy) ____ / ____
- N/A

Program Status: Co-Op Term Report

Co-Op Term completed?

- Yes – completion date (mm/yy) ____ / ____
- No – anticipated completion date (mm/yy) ____ / ____
- N/A

PART B

Has the student met with their program advisor formally during the past 12 months?

- Yes – number of times _____
- No – indicate why:

Has the student met with their supervisory/advisory committee formally during the past 12 months?

- Yes – indicate when (mm/yy) ____ / ____
- No – indicate why

N/A

PART C: Student's Progress

Outline the student's goals and program milestones met in the past year

Student Evaluation

The student's performance in the program is:

Satisfactory

Student meets or exceeds minimum expectations/program requirements

In need of improvement

Student does not meet minimum expectations/program requirements; student should be allowed to re-register but specific improvement is required.

(If selected, please provide detailed requirements, including deadlines, below.)

Unsatisfactory

Student should be required to withdraw. (If selected, please provide reason(s) below.)

Improvement(s) required (including all deadlines) or reason(s) to withdraw:

(continued on next page)

Outline the goals and program milestones to be met in the coming year

PART D: Signatures

Student Declaration: The above portions of this form were completed prior to my signing. I have read and I understand the Annual Progress Report (APR). I would like to comment on my ADR by attaching a document:

- Yes
- No

Student Signature: _____ Date: _____ Preferred e-mail address: _____

Graduate Program Coordinator Signature: _____ Date: _____

Dean of Graduate Studies Signature: _____ Date: _____

Notes:

1. Attach a separate sheet if additional space is required for any section.
2. The department should retain a copy of the completed ADR as well as providing the student a copy.