

Chair in German-Canadian Studies
at the University of Winnipeg and the
Spletzer Family Foundation

Research Scholarship

Application

Instructions to Applicants

Before completing the application form, read all information and instructions in this application form. These documents contain essential information on the terms of the award and application procedures.

The Chair in German-Canadian Studies at the University of Winnipeg reserves the right to interpret the provisions of these documents in cases of uncertainty.

Eligibility

The awards are for research on a subject that is relevant to the mandate of the Chair in German-Canadian Studies. Projects that concern themselves with purely German subject matters without Canadian content will **not** be considered.

Applicants have to be formally enrolled at a university in or outside Canada, either full- or part-time. Private researchers cannot be considered for this award (they are encouraged to apply for the Research Grants).

The scholarships are open to Canadian citizens and permanent residents of Canada. They are also open to citizens of other countries who are either studying at a Canadian university or planning to carry out a substantial part of their research in Canada and are associated with a faculty member of a Canadian university for the duration of their stay.

Application procedures

The complete application must be postmarked by deadline posted on the website of the Chair in German-Canadian Studies. Applications by fax or e-mail will not be considered.

A complete application consists of the following:

1. One (1) copy of the completed and signed application (only p. 3) including all necessary attachments.
2. One (1) copy of transcripts documenting previous degrees (Note: copies do not have to be certified). For applicants from outside Canada: If transcripts are not available please provide an official note by the university certifying a degree. Submit the original of the note.
3. One (1) copy of a detailed research proposal, not exceeding 1,500 words (double-spaced, font size 12 pts).
4. A letter of recommendation from the supervisor of the project that assesses both the student and quality of the proposal. The letter must be sealed and signed across the seal.

5. All documents must be in English. Please provide translations if necessary.

The applicant is expected to disclose all sources of funding at the time of the application. Successful candidates will be responsible for obtaining approval of all sources of funding prior to release of funds under the scholarship.

In addition to the complete application, candidates from outside Canada must submit a letter of support from a professor at a Canadian university who is willing to act as an advisor to the project. It is the applicant's responsibility to establish such a contact well prior to applying for the scholarship. The letter of support has to be included in the application.

Mail the complete application to:

**Chair in German-Canadian Studies
Research Scholarship
University of Winnipeg
515 Portage Avenue
Winnipeg, MB
Canada R3B 2E9**

Funding Criteria

Each scholarship will be awarded on a competitive basis. An interdisciplinary panel of Canadian scholars will evaluate the candidates based on the following criteria:

- The academic merit of the proposal, its potential to deepen our knowledge in the area of German-Canadian Studies and act as a stimulus for further research;
- the candidate's background in German-Canadian Studies;
- the strength of the letter of recommendation.

Application for Research Scholarship in German-Canadian Studies

Application for a Ph.D. Scholarship _____ M.A. Scholarship _____ (check one)

PhD students: Check if you are ABD: _____

Check if you are enrolled in the doctoral program in History at the University of Manitoba _____

Check if you are enrolled in the Joint Master's Program at the Universities of Winnipeg and Manitoba _____

Name of Applicant: _____

Department: _____ University: _____

Mailing Address: _____

Telephone: _____ E-mail: _____

Permanent Address: _____

On separate attachments, please provide the following information:

1. List of previous degree(s) – please include copies of transcripts.
2. List of courses taken at undergraduate and graduate level relating to German-Canadian Studies, including courses in migration, immigration and ethnic studies.
3. Current course of study: list of courses taken towards degree, major field, minor fields and indicate (expected) date of completion of course work and comprehensive exams.
4. List of current and expected sources of funding (include information on funding applications and exact amounts): Funding sources; amount; start/end dates of support (month/year)
5. Detailed research proposal (max. 1,500 words) including title of project. Please include comments on scope and objectives of your study, its methodology and relationship to existing research and literature, and the sources you plan to use.
6. Research related work already completed or in progress.
7. Schedule of work to be done (incl. expected date of completion).
8. List bibliographical information of your publications or unpublished conference papers (if available).
9. Name, rank and address of supervisor who is writing a letter of reference.
10. For students applying from outside Canada: name, rank and address of a faculty member at a Canadian university who will act as an advisor to your project while you are in Canada and who is writing a letter of support.

I hereby certify that the information given in this application and its attachments is true to the best of my knowledge. I have read and accept the Terms of German-Canadian Studies Scholarships (p. 4).

Signature

Date

Terms of German-Canadian Studies Research Scholarships

- Scholarship recipients may hold other awards or receive funding from other sources provided the combined funding total does not exceed \$30,000 per annum (excluding tuition waivers). Approval of all sources of funding has to be obtained and submitted prior to the release of funds.
- Awards will be paid in annual installments.
- At the beginning and at the end of their scholarship tenure, scholarship recipients are required to submit brief 250 word reports for the German-Canadian Studies Blog in which they introduce themselves and their projects.
- Scholarship recipients are required to submit a report of no less than 2,000 words at the end of their scholarship tenure.
- Scholarship recipients are required to submit a bound copy of their M.A. thesis or Ph.D. dissertation to the Chair in German-Canadian Studies, University of Winnipeg, 515 Portage Avenue, Winnipeg, MB, Canada R3B 2E9.