

Carol Shields Writer-in-Residence Program

Terms of Reference

FUND NAME:	CAROL SHIELDS WRITER-IN-RESIDENCE
DATE ESTABLISHED:	10/2004 WITH AN INITIAL GIFT OF \$100,000
FUNDRAISING GOAL:	\$500,000 TO ENDOWMENT

TERMS OF FUND:

Funded by Don Shields and the Shields family, this Program was created in honour of their late wife and mother, Carol Shields. In accordance to the terms set by Don Shields and his family, these funds will be handled according to the following guidelines:

- The donation will be used to support the Carol Shields Writer-in-Residence project for a period of at least ten years;
- The Program will expend at least ten thousand dollars each year during the first ten years of the Program to fund a writer in residence at the University;
- The Carol Shields Writer-in-Residence shall be a professionally-published writer in the early stages of his/her writing career. It is anticipated the Carol Shields Writer-in-Residence will have published a minimum of one critically-acclaimed book, but no more than three such books;
- The Carol Shields Writer-in-Residence should have completed no more than three previous writer-in-residence terms at other locations;
- The contract with the Carol Shields Writer-in-Residence will stipulate that financial support is being made available to:
 1. Encourage an exchange between the Carol Shields Writer-in-Residence and the Winnipeg community, including the community of scholars and students at the University, and
 2. Enable the Carol Shields Writer-in-Residence to work on a writing project.

The University of Winnipeg Foundation has been encouraged by the Shields family to fundraise on behalf of the Carol Shields Writer-in-Residence towards building an endowment.
