

# UNIVERSITY OF WINNIPEG EXPERIENTIAL LEARNING SMALL PROJECTS MICROGRANT FUND

This microgrant is funded by the University of Winnipeg to support experiential learning opportunities within existing courses.

## GENERAL ELIGIBILITY QUESTIONS

### **What is the definition of Experiential Learning for the purpose of this funding?**

For the purpose of this fund, we are defining “experiential learning” as active, off campus learning approaches for students enrolled in a for-credit course.

### **Who is eligible to submit for funding?**

The Fund is open to all University of Winnipeg faculty members, across all departments.

### **What funds are available to request?**

A total of \$5,000 will be awarded per year, in amounts of up to \$250.00 per request. These funds are intended to support local off campus outings undertaken with students during a course. Requests will be accepted on a rolling basis until the fund has been depleted for the current fiscal year.

### **What types of outings will be supported by this microgrant?**

Grants may be awarded to supplement one-time trips, events, site visits, or tours that complement curriculum, as a means to directly integrate experiential learning into existing courses.

## REQUEST-RELATED QUESTIONS

### **Who is expected to submit the funding request?**

The request should be submitted by the University of Winnipeg faculty member teaching the course for which funds are needed. Individual faculty members are eligible to submit a microgrant request for one course outing per academic year.

***Funding requests can be directed to Nyala Ali - Coordinator, Experiential Learning and Internships.*** Please include a current course outline and brief description of your proposed outing along with the particulars of your request and any relevant receipts/invoices you may have.

Please also allow 1-2 weeks for notification and/or processing of funds allotted.

### **How and when will the funds be transferred to the recipient?**

Funds will be put in place through a designated research account. The EL Coordinator will send departmental transfer paperwork upon approval of the request.

## ELIGIBLE USE OF FUNDS

### **What can funds be spent on?**

- Transportation to or from a site.
- Tickets, passes, admissions to offsite locations.
- Supplies and/or equipment for a particular off-site activity.

Other uses of funds will be considered on a case-by-case basis.

### **If my request is approved, is there any flexibility with the budget?**

The amount received is final as per the initial request.