



Applicant Information

Have you ever applied to/been registered with The University of Winnipeg? Y/N \_\_\_\_\_

Family/Last Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

First Name: \_\_\_\_\_ UW Student #: \_\_\_\_\_

\*if available

Gender:  Female  Male  Gender Diverse  Prefer Not to Say Date of Birth (mm/dd/yy): \_\_\_\_\_

Citizenship: \_\_\_\_\_ First Language: \_\_\_\_\_

Do you currently have a valid passport? Y/N \_\_\_\_\_

Passport Name: \_\_\_\_\_

Enter your name exactly as it appears on your passport.

Contact Information

Permanent Address: This address appears on the Letter of Acceptance. Program updates are sent via email. Use the personal email that you check frequently.

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

Province/State: \_\_\_\_\_ Country: \_\_\_\_\_ Postal/Country Code: \_\_\_\_\_

Telephone:  Cell: \_\_\_\_\_  Home Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address:

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

Province/State: \_\_\_\_\_ Country: \_\_\_\_\_ Postal/Country Code: \_\_\_\_\_

Demographics

Citizenship Status:

Canadian Citizen  Canadian Permanent Resident or Refugee  International

For Canadian Citizens:

Aboriginal Self-Declaration Y/N \_\_\_\_\_

Aboriginal Ancestry:  First Nations  First Nations Non-Status  Inuit  Metis  Other

For Permanent Residents/Refugees:

Country of Citizenship \_\_\_\_\_ Date of Permanent Resident/Refugee Status \_\_\_\_\_

For International:

Country of Citizenship \_\_\_\_\_ Date of Entry into Canada, if known \_\_\_\_\_

Emergency Contact Information

I, \_\_\_\_\_, consent to the release of my personal information to the contact listed below in case of emergency during my time in the English Language Program at The University of Winnipeg.

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_



**Program Selection**

I wish to apply for the following Short-Term Program:

For more information visit  
[August Intensive Website](#)

**Title:** August Intensive

**Term:** Summer 2021

**Dates:** August 3 – 27, 2021

|                             |
|-----------------------------|
| <b>FOR OFFICE USE ONLY:</b> |
| Processed by: _____         |
| Documents: _____            |
| Date: _____                 |

**English Proficiency**

Have you taken an English proficiency test?       YES       NO

If "YES", submit a copy of the test scores with this program application form and indicate the type of test, e.g. IELTS or TOEFL, and your score:

**Test:** \_\_\_\_\_ **Score:** \_\_\_\_\_

**Test Date (y/m/d):** \_\_\_\_\_

If you can provide proof of one of the following test scores, you may not be required to sit a placement test:

**Additional Information**

Where did you first hear about The University of Winnipeg English Language Program?

\_\_\_\_\_

What is your highest level of education?

Secondary / High School       Post Secondary/University or College

Institution Country: \_\_\_\_\_ Institution City: \_\_\_\_\_ Institution Name: \_\_\_\_\_

**High School:**

Did you graduate? Y/N \_\_\_\_\_ Graduation Year, if applicable \_\_\_\_\_

**Post-Secondary:**

Credential Earned? \_\_\_\_\_  Degree       Diploma       Not applicable

Degree Name \_\_\_\_\_ Graduation Year \_\_\_\_\_

Please indicate which information can be shared with your Agent:  Admission     Academic     Financial     All

Do you have an agent?       YES       NO

If "YES", please provide the complete legal name of your agent: \_\_\_\_\_

Agent First Name \_\_\_\_\_ Agent Last Name \_\_\_\_\_

Agent Email Address \_\_\_\_\_ Agent Phone Number \_\_\_\_\_

Agent Address \_\_\_\_\_



Program Costs

The application fee and tuition deposit are due when you submit this program application form.

Program Application Fee \$120 \*required for first time applicants only

Tuition & Deposit \$1,900

A tuition deposit of \$500 is due with the program application. The final remaining tuition fee payment is due three weeks before the program start date. A \$100 late payment fee will apply after the deadline.

Health Insurance Fee \$52.20

Health coverage is required when in Canada and a student insurance plan is provided with Guard.me. You must purchase health insurance through The University of Winnipeg. Health insurance must be paid with all other program fees, three weeks before program start date. If you are in Canada outside of the ELP health insurance coverage dates, you are responsible for your own health insurance coverage purchase. For your convenience, you can go to Guard.me website at https://www.guard.me to purchase additional health insurance coverage.

Homestay Program

Do you want to enroll in the Homestay Program? [ ] YES [ ] NO

If "YES," submit a Homestay Program application form with this program application form. The Homestay Program application forms can be found on the "Homestay" section of our Homestay website.

Note: The Homestay Program application and placement fees are due when you submit the homestay application form. Your application will not be processed until payment has been received. The final remaining homestay fee payment is due three weeks before the program start date. A \$100 late payment fee will apply after the homestay application deadline.

After thoughtful consideration for our students, The University of Winnipeg's English Language Program has implemented a freeze on specific upcoming student fees. The following fees will remain at the prior year pricing model:

- Homestay Application Fee \$120
Placement Fee \$220
Homestay Fee \$725
Special Diet Administration Fee \$100
Special Diet Fee (i.e. Vegan, Vegetarian, Gluten Free, Halal, Kosher etc.) \$100/month

Payment Details

All fees must be paid to The University of Winnipeg in Canadian funds. Enclosed payments with application:

- [ ] Application fee \$120 \*required for first time applicants only
[ ] Tuition
[ ] Deposit \$500 \*required with application
or [ ] In-full \$1,900 \*advance payment optional
[ ] Health Insurance fee \$52.20 \*advance payment optional
[ ] Homestay Program Fees \*if applicable
[ ] Homestay Application fee \$120 \*required for first time applicants only
[ ] Placement fee \$220 \*required with application
[ ] Homestay fee \$725 \*advance payment optional
[ ] Special Diet Administration Fee \$100 \*required with application
[ ] Special Diet Fee \$100/month \*advance payment optional

FOR OFFICE USE ONLY:
Receipt #: \_\_\_\_\_
Receipt #: \_\_\_\_\_
Receipt #: \_\_\_\_\_

Please indicate the amount you want to pay: \$ \_\_\_\_\_



**Payment Details Cont'd**

**Indicate payment type:**

**Credit Card**

Card type:     VISA     MasterCard

Card Number: \_\_\_\_\_

Expiry date: \_\_\_\_\_

Cardholder's name: \_\_\_\_\_

**Cheque/Money Order** *\*accepted from Canadian banks only*

**Debit/Cash** *\*in-person only*

**International Payments via Flywire**

- You require a student number to pay via Flywire. Visit <https://www.flywire.com/> to learn more information.
- Submit this application form without the required fees and request a student number.
- Use the student number we provide to make your payment at <https://www.flywire.com/pay/uwinnipeg>.
- Submit a copy of your Flywire transfer receipt to the ELP Registration Office.

**Program Policies**

**Letter of Acceptance (LOA):** After we receive your application form, application fee and tuition deposit payments, we will send you a Letter of Acceptance for each session for which you have paid a tuition deposit.

**Study Permit:** You do not need a study permit if you plan to study for less than six months in Canada. You do need a study permit if you plan to study for more than six months in Canada. Please consult your nearest Canadian Consulate or Embassy for more information.

**Important:** ELP may be required to provide the federal and provincial governments, information related to attendance and/or proof of progress in a program for all international students. Such information sharing shall comply with applicable privacy legislation requirements. Any change in study status (e.g. you are no longer studying at the university due to financial arrears) may be updated with Immigration Refugees and Citizenship Canada (IRCC) as per the requirements of the International Student Program.

**Deferral Policy:**

- If you wish to transfer to another term, ELP must receive written notice of deferral at least two weeks before the program start date. You can only defer twice and will be charged a \$50 administrative fee per deferral.
- If you wish to transfer your homestay to another term, the Homestay Program must receive written notice of deferral at least two weeks before the program start date. You can only defer twice and will be charged a \$50 administrative fee per deferral.

**Late Payment and Refund Policy:**

- The application fee, health insurance fee\*, and tuition deposit are non-refundable.
- The tuition fee is non-refundable after the application deadline which is two weeks before the program start date.
- A \$100 late payment fee will apply after the payment deadline which is three weeks before the program start date.
- The tuition fee and health insurance fee\* are refundable if your visa/study permit is denied but ELP must receive written notice at least two weeks before the program start date. To receive a refund, original documentation from Immigration, Refugees and Citizenship Canada must be sent to the Registration Office, 515 Portage Avenue, Winnipeg, MB, R3B 2E9 for review. You will be charged a \$150 administrative fee.
- The tuition fee and health insurance fee\* are refundable if you wish to withdraw voluntarily before the application deadline which is two weeks before the program start date. To receive a refund, ELP must receive written notice at least two weeks before the program start date. You will be charged a \$1000 administrative fee.

*\*The health insurance fees are only refundable if your visa/study permit has been denied and/or if you voluntarily withdraw from the program before the application deadline, and you have provided written notice at least two weeks before the program start date.*

**All programs, dates, policies, and fees are subject to change without notice. The University of Winnipeg reserves the right to cancel courses or programs; in these cases, all payments are returned to students.**



**Release of Information**

Complete this section if you wish to authorize the university to disclose information regarding your enrolment status or release your documents to a Third Party.

Do you consent to the release of personal information to an authorized person or organization? Y/N \_\_\_\_\_

**Name of Authorized Person or Organization:** \_\_\_\_\_

**Relationship:**  Parent  Guardian  Next of Kin  Other \_\_\_\_\_ \* if other, please indicate relationship

**Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

I declare that I have read and understood the information on this application, and that all statements made with respect to this application are true and complete. I understand and I agree to the payment schedule and refund policy of the English Language Program. I understand that accepting this declaration permits The University of Winnipeg to request, confirm, and/or share any necessary information with other educational institutions to support my application. I understand that information regarding my enrolment status in the program and copies of my enrolment documents may be disclosed to any third party noted in the above "Permission to Release". I agree, if admitted, to comply with the regulations of The University of Winnipeg.

**FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (FIPPA):** The University of Winnipeg will use the personal information collected on this form for registration, accounting and correspondence purposes related to fee payment only. It is collected under the general authority of The University of Winnipeg Act, in conformity with, and protected under, the Manitoba Freedom of Information and Protection of Privacy Act. Elements of your personal information may also be provided to program staff to inform you of program and community events, and to Advancement Services/University of Winnipeg Foundation for alumni contact purposes. Finally, personal information may be used to conduct research into program enrolment and related statistical profiling activities. If you have any questions about the collection and use of this information please contact: Dan Elves at [da.elves@uwinnipeg.ca](mailto:da.elves@uwinnipeg.ca).

I have read and understood the FIPPA statement and Important Program Policies above.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please return completed application form, fees and required documents to or email to:

Registration Office, Room 1C15  
English Language Program  
The University of Winnipeg  
515 Portage Avenue  
Winnipeg, Manitoba, Canada R3B 2E9

For More Information  
Tel: (204) 982.1703  
Email: [infoelp@uwinnipeg.ca](mailto:infoelp@uwinnipeg.ca)  
Website: [uwinnipeg.ca/elp](http://uwinnipeg.ca/elp)