



2024 - 2025

Certification Year 5 Senior Years Stream Registration Information

The University of Winnipeg
Faculty of Education



THE UNIVERSITY OF
WINNIPEG

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Registration Materials

Most of the university's course information is posted online. Students are advised to visit The University's website, and to look at the following documents for more detailed information:

The Academic Calendar

The Academic Calendar contains information on degree requirements, program rules and regulations, and course descriptions. The Academic Calendar is available online at: uwinnipeg.ca/academics/calendar/index.html

Course Schedules

Timetables for students entering Year 5 are included with your course registration package.

Registration Materials

You will need your Certification Year 5 Registration Report (emailed in mid June). This report includes the following documents:

- › A **Stream Checklist** - the checklist outlines your degree requirements, and lists the courses that you have completed to date, as well as any courses that are in progress. Please review this checklist for accuracy, and report any errors to the Faculty of Education office as soon as possible.
- › A **Course Registration** sheet - this form lists the specific courses (and sections) that you must take in Year 5. Please use this form as a reference when completing your online registration.
- › **Timetables** for Fall and Winter - these timetables outline the weekly course schedule for your assigned cohort.

Regulations Related to Course Scheduling

Students have a prescribed schedule, and have been assigned to specific courses and sections for the upcoming year. You must schedule all other activities around your classes and practicum commitments.

Senior Years Groups

Senior stream students in the Integrated program have been assigned to one of three groups (Senior stream students in the After Degree students have been assigned to a separate group). Each group has been assigned to specific schedule of courses. Your **Certification Year 5 Registration Report** indicates the group to which you have been assigned, and the sections and courses that you must take.

Senior Years Curriculum, Instruction and Assessment Courses

Year 5 Senior Years students will continue taking specialized Curriculum, Instruction and Assessment (CIA) courses in their major and minor subjects.

Senior Years Advanced Curricular Inquiry (ACI)

Students will be assigned to a section of EDUC-4761 SY (9-12) Advanced Curricular Inquiry (ACI). The purpose of the ACI course is for final cert year students to engage in a teacher inquiry, whereby these students learn to plan and enact the processes of grounded-in-practice and identity-building professional learning.

Practicum Blocks III and IV

Students will register for two extended blocks of practicum in Year 5. Practicum blocks are represented by course numbers, and are each worth 3 credit hours. In addition to regular tuition fees, students will be charged a supplemental practicum fee of approximately \$186.50 per block (\$373 for the year).

Students will register for EDUC-4776-150 Practicum Block III SY in the Fall term, and EDUC-4777-150 Practicum Block IV SY in the Winter term. Please ensure that you register for these practicum blocks.

In addition to these blocks, students must spend one full day or two half days per week in their host schools. Students may choose any full or half days that fit with their class schedule, and are not required to formally register for their weekly student teaching times.

Other Year 5 Courses

Each group has been assigned to a specific section of the following courses: EDUC-4401 Just and Effective Schools; EDUC-4405 Contemporary Issues in Inner-City Education; and EDUC-4604 Classroom-Based Assessment.

Regulations Related to Course Scheduling

Permission to Register Over Capacity

Individual instructors cannot grant permission to register over capacity in their courses. Permission can only be obtained from the Faculty of Education Office, and will only be considered if there is a direct conflict between two specific required courses. Conflicts with job hours or other personal commitments, or wanting to take courses that have been reserved for another group, or wanting to take courses at certain times of the day are not considered to be exceptional circumstances, and cannot be accommodated. We appreciate your understanding in this matter.

We reserve the right to move students to a different course or section after they have registered. This will only occur if there has been a late change to the timetable, such as a course being canceled or rescheduled.

Condensed Courses

In order to accommodate the student teaching blocks, certification year courses will be offered in a condensed format, so that they can be completed before student teaching begins. Condensed courses may be offered in the Fall term, the Winter term, or across both Fall and Winter terms. Each term will consist of ten weeks of lectures and exams, followed by a student teaching block. Student teaching will require intensive at home preparation during the evenings. It is important to be able to make a full commitment to courses and student teaching in order to get the most benefit from your final year.

Attendance Policy

The Bachelor of Education Program leads to a professional degree. Students are expected to attend, be punctual and participate in all classes. These expectations acknowledge their importance for the teaching and learning process and the professional responsibilities of teachers.

Students are encouraged to volunteer and participate in extra-curricular activities in their host schools. **However, students must ensure that no conflict occurs between the school activity and their attendance in class. Students are not to miss University classes for school activities.**

Academic Advising

Advisors in the Faculty of Education Office are very busy between April and August with admissions and new student orientations. We typically receive a high volume of both phone calls and emails during this time, and cannot respond to all inquiries immediately. Please expect to wait at least a few days for a response. Please read your materials carefully before calling, as you may find the answers that you need.

If your questions or concerns are complex, please make an appointment to meet with an advisor in person. Appointments can be arranged by emailing a.bourgoin@uwinnipeg.ca.

Course Requirements for Year 5

Courses	Credit Hours
Senior Years (9-12) Curriculum, Instruction and Assessment Courses	
EDUC-4xxx SY CIA II: Various (based on teachable major)	3
EDUC-4xxx SY CIA II: Various (based on teachable minor)	3
EDUC-4761 SY Advanced Curricular Inquiry	3
Other Courses	
EDUC-4401 Just and Effective Schools	3
EDUC-4405 Contemporary Issues in Inner-City Education	3
EDUC-4604 Classroom-Based Assessment	3
EDUC-4xxx Assigned Education Course*	3
Practicum	
EDUC-4776 Practicum Block III - Senior Years	3
EDUC-4777 Practicum Block IV - Senior Years	3
Total Credit Hours	27

**Students with one teachable in a Science area (Biology, Chemistry, or Physics) will not require an assigned education course. This is because these students have already taken an additional course in Year 4, EDUC-4869 SY CIA: Theory of Science Teaching.*

Students with two teachable areas in Science (e.g. Biology and Chemistry) will be require an assigned education course due to the teaching areas being combined in Year 4 in EDUC-4869 Theory of Science Teaching and EDUC-4735 MY Science for Senior Years Teachers.

Course Requirements for Year 5

Curriculum Groupings

Year 5 courses have been organized into four curriculum groupings as outlined below. Students will complete CIA courses from one or two groups, depending on their combination of teaching areas:

Curriculum Group A

English, Classics, Psychology, Sociology, Theatre

Curriculum Group B

Anthropology, Economics, Geography, History, Indigenous Studies, Philosophy, Political Science, Religion and Culture

Curriculum Group C

French, Kinesiology, Math

Curriculum Group D

Biology, Chemistry, Physics

The following pages outline the specific CIA courses for each group.

Curriculum Group A

Major/Minor Areas	Fall Term	Fall/Winter Term
Classics	EDUC-4741 SY CIA: Curriculum Design II	EDUC-4761 SY Advanced Curricular Inquiry
English	EDUC-4743 SY CIA: English Language Arts II	EDUC-4761 SY Advanced Curricular Inquiry
Psychology	EDUC-4741 SY CIA: Curriculum Design II	EDUC-4761 SY Advanced Curricular Inquiry
Sociology	EDUC-4741 SY CIA: Curriculum Design II	EDUC-4761 SY Advanced Curricular Inquiry
Theatre	EDUC-4754 Theatre I	EDUC-4761 SY Advanced Curricular Inquiry

Curriculum Group B

Major/Minor Areas	Fall Term	Fall/Winter Term
Anthropology	EDUC-4741 SY CIA: Curriculum Design II	EDUC-4761 SY Advanced Curricular Inquiry
Economics	EDUC-4741 SY CIA: Curriculum Design II	EDUC-4761 SY Advanced Curricular Inquiry
Geography	EDUC-4753 SY CIA: Social Studies II (Geography)	EDUC-4761 SY Advanced Curricular Inquiry
History	EDUC-4753 SY CIA: Social Studies II (History)	EDUC-4761 SY Advanced Curricular Inquiry
Indigenous Studies	EDUC-4741 SY CIA: Curriculum Design II	EDUC-4761 SY Advanced Curricular Inquiry
Philosophy	EDUC-4741 SY CIA: Curriculum Design II	EDUC-4761 SY Advanced Curricular Inquiry
Political Science	EDUC-4741 SY CIA: Curriculum Design II	EDUC-4761 SY Advanced Curricular Inquiry
Religion and Culture	EDUC-4741 SY CIA: Curriculum Design II	EDUC-4761 SY Advanced Curricular Inquiry

Notes for Curriculum Group B:

There will be two sections of EDUC-4753 CIA Social Studies II for Geography and History. Students will be assigned to these sections. Students with both Geography and History will take both sections.

Curriculum Group C

Major/Minor Areas	Fall Term	Fall/Winter Term
French	EDUC-4745 SY CIA: French II	EDUC-4761 SY Advanced Curricular Inquiry
Kinesiology	EDUC-4749 SY CIA: Phys. Ed/ Health II	EDUC-4761 SY Advanced Curricular Inquiry
Mathematics	EDUC-4747 SY CIA: Math II	EDUC-4761 SY Advanced Curricular Inquiry

Curriculum Group D

Major/Minor Areas	Fall Term	Winter Term
Biology	EDUC-4737 SY CIA: Biology II	
	EDUC-4761 SY Advanced Curricular Inquiry	
Chemistry	EDUC-4739 Chemistry II	
	EDUC-4761 SY Advanced Curricular Inquiry	
Physics	EDUC-4750 Physics I	
	EDUC-4761 SY Advanced Curricular Inquiry	

Notes for Curriculum Group D:

Students with two teaching areas in Group D (i.e. Biology and Chemistry) will complete a total of 12 c.h. of CIA in Year 4, even though teaching areas are combined in EDUC-4869 Theory of Science Teaching and EDUC-4735 MY Science for Senior Years Teachers.

Certification Dates

Activity	Dates	Day/Times	Length
Labour Day	Monday, September 2, 2024 - No university classes or practicum		
Start of School Experience	September 3 - 6, 2024	8:30-16:00 daily	4 Days
Condensed Lectures Fall Term	September 9: Lectures begin September 30: Truth and Reconciliation Day - no classes or practicum* October 14: Thanksgiving Day - no classes or practicum* October 25: SAGE. Regular university classes will be held. Practicum is cancelled for that day. Students who do not have classes or practicum are encouraged to attend SAGE. November 8: Lectures end except for those classes which have make up classes as indicated below. November 11: Remembrance Day - university closed *See Make-Up Day below Make-Up Days: - Classes or practicum normally held on Monday, September 30 will take place on Tuesday, November 12 in lieu of Truth and Reconciliation Day - Classes or practicum normally held on Monday, October 14 will take place on Wednesday, November 13 in lieu of Thanksgiving Day	As per your timetable	9 Weeks

Special Note regarding Fall Reading Week (Oct. 15 - 18, 2024)

Education students in certification years do not participate in the Fall Term Reading Week. Certification courses and practicum will continue during the week of October 15 - 18, 2024. This is necessary in order to allow for enough time to complete a practicum block before schools close for the Winter break.

Education students in certification years do get the school division Spring Break off during the last week of March, as well as the Winter Term Reading Week, and therefore have an equivalent amount of break time compared to non-certifying students.

Certification Dates

Activity	Dates	Day/Times	Length
Weekly Student Teaching - Fall Term	September 9 - November 8*, 2024 *Note: See make-up days above	1 day or 2 half days per week as per your timetable	9 Days
Withdrawal Date	October 28, 2024 (condensed Fall term courses)		
Exam Week - Fall Term	November 14 - 18, 2024 November 14 – Tuesday/Thursday schedule November 15 – Friday schedule November 18 – Monday/Wednesday schedule Note: This period may be used, at the discretion of the instructor, to hold a final exam or test. Students cannot make up missed practicum days during the exam period.	As per your timetable	5 Days
Student Teaching 1st Block	November 19 - December 17, 2024 December 18, 2024 - January 3, 2025 - Holiday Break No practicum or classes	8:30-16:00 daily	21 Days
Condensed Lectures Winter Term	January 6: Lectures Begin February 17: Louis Riel Day - No classes or practicum February 18-21: Reading Week - No classes or practicum March 14: Lectures End	As per your timetable	9 Weeks
Weekly Student Teaching - Winter Term	Monday, January 6 – Friday, March 14, 2025	1 day or 2 half days per week as per your timetable	9 Days
Withdrawal Date	February 5, 2025 (condensed Fall/Winter courses)		
Withdrawal Date	February 27, 2025 (condensed Winter term courses)		

Certification Dates

Activity	Dates	Day/Times	Length
Exam Week - Winter Term	March 17 - March 21, 2025	As per your timetable	5 Days
	March 17 - Monday schedule		
	March 18 - Tuesday schedule		
	March 19 - Wednesday schedule		
	March 20- Thursday schedule		
	March 21 - Friday schedule		
	<p>Note: This period may be used, at the discretion of the instructor, to hold a final exam or test. When classes meet on two days (e.g. Tuesday and Thursday) instructors can choose either day to hold their exam/test.</p> <p>Students cannot make up missed practicum days during the exam period.</p>		
Student Teaching 2nd Block	March 24 - April 29, 2025	8:30-16:00	21 Days
	March 31 - April 4, 2025 - Spring Break - No practicum	daily	
	April 18, 2025 - Good Friday - No practicum		

Note: If you miss days of practicum you must contact your Faculty Supervisor.

More Information

Practicum Meetings

The Practicum Office will hold meetings for Certification Year and After-Degree students on three evenings throughout each term. These meetings will give students an opportunity to learn about a number of facets of student teaching both in its execution and in preparation for practicums. Four themes will be visited – professional practice, preparation, mental wellness, and opportunities for career development. Meetings will be held online and recorded. More information will be provided to students at the start of the Fall term.

Here. We Grow!

The Faculty of Education will offer a series of professional development and career exploration seminars as well as workshops and placements throughout the year for all education students. These sessions will cover a variety of topics, such as creating engaging field trips, learning about speakers available to you and your students and other opportunities to see the variety of ‘teaching’ that occurs in Manitoba schools. As well, tailored for our graduating students, Career & Hiring Fair will be offered allowing several school divisions to present information sessions on employment prospects and application procedures.

Where Can I Find It?

The following information can be found in the Academic Calendar

uwinnipeg.ca/academics/calendar/undergraduate.html

– Click on “Education”

- › Rules and Regulations Governing Certification Years – Pages 17 and 18
- › Rules and Regulations Governing Practicum – Pages 20 and 21
- › Appeals and the Faculty of Education – Pages 22 and 23
- › Standards of Professional Conduct – Page 22
- › Attendance Policy – Pages 22 and 23
- › Professional Development – Page 23
- › Removal from the Faculty of Education – Pages 23 and 24



Frequently Asked Questions

Why are some courses reserved for other students?

Each year, there are approximately 600 students in Certification Years. We must distribute enrollments so that all students have equal access to the courses that they need. Each stream has specific required C, I & A courses, and all other courses must be scheduled around them. There are limited time slots available for other courses. We therefore reserve courses that work with particular C, I & A combinations. We must restrict course selection so that everyone has a chance to fulfill their particular degree requirements.

I can't take courses at certain times of the day

Certification Year is a full time, professional portion of the B.Ed. program. Students must be available to take classes from 8:30 a.m. to 6:20 p.m. on any day of the week. All other activities must be scheduled around your courses and student teaching commitments. The courses and practical experience in Certification Years form the foundation for your future career, and should be given high priority so that you can be successful. If you are unable to devote adequate time to your studies, you should consider deferring certification year.

Can I take a different section if there is still space available?

Students have varied reasons for wanting to take courses at particular times of the day. However, we cannot accommodate individual scheduling preferences. Most students make the effort to be available for their assigned courses – this often means adjusting work hours, making child care or travel arrangements, and foregoing volunteer or extra-curricular activities. It would be unfair to these students if we allow others to make scheduling changes. In order to ensure that all students are treated fairly and consistently, **no course or section changes are allowed, even when there is space available.**

Why can't students register over capacity?

Class size is determined by a number of factors, including pedagogical reasons, professors' workloads, room capacity, etc. The maximum capacity for each class has been carefully determined, and is non-negotiable.

Is a larger classroom available?

The Faculty of Education has designated classrooms assigned for its use. Typically, all of our classrooms are in use from 8:30 a.m. to 6:30 p.m. daily. No other classrooms are available.

Can the professor give me permission?

There are many separate streams and programs within the Faculty of Education, each with different degree requirements. Because of this complexity, authority for giving permission to register over capacity in courses has been centralized. Academic Advisors are able to see how particular courses fit with overall degree requirements, and are able to suggest appropriate alternatives if certain courses have filled. Typically, permission to register over capacity is granted only when two specific required courses conflict.

Contacts in the Faculty of Education

Academic Advising

please contact Amanda Bourgoin
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Student Teaching Office

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