

YEAR 3 SCHOOL EXPERIENCE INFORMATION

Student Placement Policies:

All student teaching placements in the Integrated B.Ed Program will be guided by the following specific criteria:

- At least one inner city placement
- More than one school division
- A variety of grade levels/subject areas within the chosen program pattern
- A variety of schools
- Students will not be placed in schools where they or family members have been employed or attend. This policy is in place to avoid any perceived conflict of interest.

Instructions for Requesting a Practicum Placement:

In order to secure a placement for the practicum, students must complete the “**Request for contact**” application form on Praxis immediately **after** you register. You will have received an email with PRAXIS logon instructions and an access code to enter your information. Please make sure you fill out **all** required fields. Failure to complete this form before the access code expires or by the end of your Registration Tier dates may affect your ability to receive a placement resulting in another year in the B.Ed. program. **(All year 3 students are eligible for registration in July MUST submit their practicum application form by July 30. Please note we must be notified if you change your 4 half days after you have submitted your placement form and will only accept changes made up to August 20 as we will be sending information to the schools at the end of August.)**

- **PLACEMENT LOCATION:** For school placement purposes, the city of Winnipeg has been divided (with the rivers as boundaries) into four quadrants:
NW North West- St. James Assiniboia; Seven Oaks; Central Winnipeg; North Winnipeg
NE North East - River East Transcona and East Winnipeg
SW South West - Pembina Trails and South Winnipeg
SE South East - Louis Riel.
You may be placed outside of the quadrant that you have requested if a suitable placement cannot be found in your requested area. You **CANNOT** request specific schools within your quadrant.
- **Option:** Year 3 students may request a rural placement. Indicate a specific town(s) or vicinity on the preference list if you would like to be considered for a rural school.
- **YOU MUST REGISTER FOR** EDUC-3810(6) Teaching/Learning and the K-8 Curriculum and EDUC-3811(3) Teaching/Learning and K-8 Curriculum Practicum. Indicate the section of EDUC-3810(6) Teaching/Learning and the K-8 Curriculum for which you have registered and the two half days per week available for practicum for each term. When registering for school placements, choose the appropriate number of lab sections from those listed in the Timetable (Two half days in Fall and 2 half days in the Winter term). The lab section times must correspond to the times you have available in your schedule for school placement. Schools prefer students on a variety of days during the week so any half days are suitable. The entire morning (8:30 am- 12:30 pm) and/or afternoon (12:30 pm - 4:00 pm) must be left open for travelling time and consultations at your school placement.
- Report any changes (e.g. address, schedule) by email to m.hoersch@uwinnipeg.ca. It is imperative that schools have accurate contact information.
- Placements will be emailed to students in early September.
- **There will be a MANDATORY Practicum Orientation presentation sent to all Year 3 students on August 31. You are required to watch this video prior to contacting your school.**
- Please make a professional impression by being well prepared for your entry into schools as a student teacher. Thoughtful consideration of the Orientation session is a necessary first step as is being knowledgeable about program expectations.

- Year 3 students will remain in their placement for both the fall and winter terms
 - Please keep in mind that the Student Teaching Office facilitates 1000+ practicum placements in each school year. Requests for changes in placement cannot be considered. Students are not to make arrangements with or contact schools for placements.
- All students must have approved Criminal Record and Child Abuse Registry checks on file with the Practicum Office. Any changes to the status of the checks must be reported to the Director of Student Teaching.**