

After-Degree BEd Program

Information for Prospective Applicants for September 2024



First Draft - September 29, 2023

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THE UNIVERSITY OF
WINNIPEG

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General Information for Prospective Applicants

The Faculty of Education holds information sessions for students interested in applying to the After-Degree program throughout the academic year. In 2023-2024 there are three sessions that will take place online via Zoom and two sessions that will take place in-person at the UW campus. If you would like to attend one of the sessions, please register here:

<https://www.uwinnipeg.ca/education/programs/after-degree-program.html>

A link to the Zoom meeting will be emailed to you before your session.

Dates, Times, and Locations

- Monday, October 16, 12:30 -1:20 pm – Online via Zoom
- Friday, October 27, 12:30 -1:20 pm – Online via Zoom
- Wednesday, November 8, 12:30 -1:20 pm – In person, room 2L13
- Wednesday, December 6, 12:30 -1:20 pm – in-person, room 2L13
- Thursday, January 18, 12:30 -1:20 pm – Online via Zoom

Find out About

- The Arts and Science courses you must have completed prior to applying for admission
- The factors that are considered when selecting candidates for admission
- Our Joint After-Degree program with Red River College
- Application procedures and deadlines for September 2024

Contact Information

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Faculty of Education

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Applying to Joint UW/RRC Polytech After-Degree Program

Candidates who have completed an undergraduate degree may be interested in applying to a three year After-Degree Program in Applied Commerce or Industrial Arts through our Joint Program with Red River College Polytechnic. Students spend the first two years at RRC Polytech completing the requirements of a major in Applied Commerce or Industrial Arts, and attend UW for the final year. For more information, please contact Madison Tokar-Wolff, Academic Coordinator, Teacher Education at mtokar-wolff@rrc.ca or at 204-632-3765.

After-Degree Program Introduction

It is assumed that all applicants have read and understood the information contained in this booklet prior to submitting an application for admission. This booklet is updated annually. The information in this booklet applies to the current year only. Students who apply in the future may be subject to different requirements and regulations. This booklet may be updated from time to time. Please check the date of the latest revision on the front cover to ensure that you have the most recent information.

The University of Winnipeg offers a two-year After-Degree Bachelor of Education program, which is intended for students who have completed an undergraduate degree. Typically, the number of applications for the After-Degree program exceeds the number of available spaces, and not all qualified applicants are admitted.

Because admission to the After-Degree program is competitive, students are advised to make a careful and realistic assessment of their academic background and related experience and abilities with reference to the material detailed in this booklet prior to submitting an application for admission.

Integrated Program

Students who have completed a degree are not eligible to apply to the five year Integrated Program. Students who have completed up to 42 credit hours are eligible to apply to the Integrated Program as transfer applicants. For further information, please visit our website at <https://www.uwinnipeg.ca/education/programs/transfer-program.html>

Employment Prospects

Employment prospects for teachers in Manitoba are generally expected to be fair to good. Currently there is more competition for teaching positions in highly populated urban areas. Teachers are in greater demand in rural, northern, and Indigenous communities. Graduates of the After-Degree program can anticipate good employment prospects; however, relocation may be required.

Requirements Which Must Be Completed Prior to Admission

Completion Of A Recognized Undergraduate Degree

Applicants must have completed all requirements for a degree by August, 2024 (i.e., must graduate by October, 2024). Applicants are strongly encouraged to have a graduation audit done to ensure that they will meet all requirements for a first degree by the end of August, 2024.

Selecting an Education Stream

There are currently two streams available in the After-Degree program:

- Elementary Stream — which focuses on Kindergarten to Grade 8
- Senior Years Stream — which focuses on Grades 9 - 12

Applicants should base their choice of stream on the age group of children that they would prefer to work with.

Students are admitted to the program on the basis of the stream that they select when they apply. Students cannot change streams once they have been admitted.

Requirements for the Senior Years Stream

Completion of a Teachable Major

Students must have completed a teachable major, consisting of a minimum of 30 credit hours in one of the following subjects: Biology, Chemistry, English, French, Geography, History, Kinesiology and Applied Health (Physical Education), Math, Physics, Theatre (does not include Dance stream).

Completion of a Teachable Minor

Students must have completed a teachable minor, consisting of a minimum of 18 credit hours in one of the following subjects: Anthropology, Biology, Chemistry, Classics, Economics, English, French, Geography, History, Kinesiology and Applied Health (Physical Education), Law, Math, Native/Indigenous Studies*, Philosophy, Physics, Political Science, Psychology, Religious Studies, Sociology, Theatre (does not include Dance stream).

* The Indigenous Studies minor must be comprised of IS courses only; courses from other departments cannot be used.

Specific Courses within Teaching Areas for the Senior Years Stream

The specific courses that a student has completed do not necessarily have to meet the requirements for an Arts or Science major or minor. We will generally accept any 30 credit hours in the major, and any 18 credit hours in the minor.** However, if the content of a student's

courses differs significantly from that of the courses which would normally constitute a major or minor, the student may be required to complete additional course work in the subject. This is to ensure that the student will have the necessary background and preparation to undertake teaching methods courses in these areas.

**Students presenting a major or minor in Kinesiology will have to complete specific requirements. Please see page 8 of this booklet for additional information.

The following UM Biology courses cannot be used towards a major or minor in Biology:

BIOL 1000 – Foundations of Life, BIOL 1010 – Biological Diversity, and BIOL 1300 – Economic Plants.

The following UM French courses cannot be used towards a major or minor in French: FRAN 1021, FREN 1250, FREN 1252, FREN 2610

The following UW French courses cannot be used towards a teachable major or teachable minor in French: FREN-1100 and FREN-1102

The following UM Math courses cannot be used towards a major or minor in Math:

MATH 1010 Applied Finite Math, MATH 1020 Math in Art, and MATH 1190 Topics in Math.

Requirements for the Elementary Stream

Completion of a Teachable Major

Students must have completed a teachable major, consisting of 18 credit hours in one of the following subjects: Art, Biology, Chemistry, English, French, Geography, German, History, Human Ecology*, Kinesiology and Applied Health (Physical Education), Mathematics, Music, Native/Indigenous Studies**, Physics, Spanish, Theatre (does not include the Dance stream).

Completion of a Teachable Minor

Students must also have completed a teachable minor, consisting of 12 credit hours in one of the following subjects: Anthropology, Art, Biology, Chemistry, Classics, Dance, Developmental Studies, Economics, English, French, Geography, German, History, Kinesiology and Applied Health (Physical Education), Law, Mathematics, Music, Native/Indigenous Studies**, Philosophy, Physics, Political Science, Psychology, Religious Studies, Sociology, Spanish, Theatre.

* Family Studies courses may be evaluated as Sociology or Psychology courses and students are advised to check with Admissions well in advance of the application date in case they will need to take additional coursework.

** The Indigenous Studies minor must be comprised of IS courses only; courses from other departments cannot be used.

Most students in the Faculty of Education have two traditional teaching areas (e.g. Mathematics and Geography; English and History). Students with two non-traditional teaching areas (e.g. Human Ecology and Dance) should consider adding a more traditional teaching area in order to enhance employment opportunities in the future.

Special note to students presenting majors and/or minors in Dance, Art, Human Ecology, and Music: The After-Degree program at the University of Winnipeg does not provide specialized training in these subject areas. Graduates of the After-Degree program will not be trained as specialists in these fields, but will graduate as general elementary teachers.

Distribution Requirement

Students in the Elementary stream must have completed a Distribution Requirement consisting of:

- **6 credit hours in Language Arts** — Only English literature or French literature courses can be used to meet the Language Arts requirement
- **6 credit hours in Social Studies** — Only History and Geography courses can be used to meet the Social Studies requirement (students from the University of Manitoba may use Native Studies courses toward the Social Studies requirement)
- **6 credit hours in Science** — Only Biology, Chemistry, Physics, and Physical Geography courses can be used to meet the Science requirement.
Students cannot use the same Geography course(s) to fulfill both the Social Studies and the Science requirement. The following UM Courses cannot be used to fulfill the Science requirement: BIOL 1000 – Foundations of Life, BIOL 1010 – Biological Diversity, BIOL 1300 – Economic Plants, GEOG 1290 – Intro to Physical Geography
- **6 credit hours in Math** — only Math courses can be used to meet the Math requirement; Statistics courses or research methods courses cannot be used. Please be aware that most Math courses have high school prerequisites.
The following UM Math courses cannot be used to fulfill the Math requirement: MATH 1010 Applied Finite Math, MATH 1020 Math in Art, and MATH 1190 Topics in Math. Students who have not yet been accepted into the University of Winnipeg Education program and wish to register for either MATH-2903 Math for Early/Middle Year Teachers I or MATH-2904 Math for Early/Middle Year Teachers II must fill in an online form at: <https://www.uwinnipeg.ca/mathstats/student-resources/2903app.html>
The Math department will evaluate your request and advise you by email.

Courses used toward the major and/or minor can also be used to fulfill the Distribution Requirement.

Specific Courses within Teaching Areas for the Elementary Stream

With the exception of Kinesiology, there are no specific course requirements for the teachable major or the teachable minor. Generally, we will accept any 18 credit hours for the major, and any 12 credit hours for the minor. Students presenting a major or minor in Kinesiology will have to complete specific requirements.

Information For Students With a Major/Minor In Kinesiology

Students presenting a major or minor in Kinesiology must meet specific course requirements:

- Students in ALL streams will require 48 credit hours which are equivalent to the requirements for a BPHE at the University of Winnipeg
- Students in ALL streams will require 18 credit hours of specific Kinesiology courses in order to fulfill requirements for a teachable minor

Please consult the 2023-2024 Academic Calendar for specific course requirements:

<http://www.uwinnipeg.ca/academics/calendar/undergraduate.html>

Go to the Kinesiology and Applied Health section, and see “Requirements for a BPHE” for a list of the required courses for a major; see “Kinesiology Teachable Minor” for required courses for a minor for each stream. Students who have completed a Four Year Bachelor of Kinesiology can apply to the After-Degree program, provided that they have completed the courses listed for a teachable major, as listed under requirements for the BPHE. anyone with a 3 year or 4 year Kinesiology degree from an accredited post-secondary institution within the Province of Manitoba will be considered for admission. Students who completed a Bachelor of Physical Education degree at another institution will likely have completed equivalent requirements, but this is subject to evaluation.

Outstanding Course Requirements

It is expected that students will have completed an undergraduate degree, and two teaching areas (as well as the distribution requirement for the Elementary stream) by the end of August, 2024. Candidates who are still completing outstanding requirements may be provisionally accepted to the After-Degree program. However, this acceptance is contingent upon the candidate having met all requirements by August 31, 2024. Should a candidate fail to meet the requirements, their acceptance will be withdrawn, and they will be removed from all first-year After-Degree courses. Admission requirements are not subject to appeal.

Students who must take courses in the 2024 Spring/Summer session to complete either degree requirements, or to fulfill teaching area requirements, must submit proof of registration to the Admissions Office (not the Faculty of Education Office), by March 25, 2024. Proof of registration can include a copy of a registration form or a student record, and must include:

- the student's name
- the term in which he or she is registered
- the course(s) that the student intends to complete.

Proof of registration can be mailed or faxed to the Admissions Office:

**Admissions Office
University of Winnipeg
515 Portage Avenue
Winnipeg, MB R3B 2E9
Fax: 1.204.783.1175**

If proof of registration is not received by March 25, the student's application will not be considered any further. It is the student's responsibility to provide proof; the Admissions Office will not follow up with requests or reminders.

Completing Requirements in the Spring Term

Students who have been accepted, but who must complete degree or teaching area requirements in the Spring term, are accepted on a provisional basis. This acceptance is subject to successful completion of all requirements prior to September. Should a student fail to complete requirements, their acceptance to the After-Degree program will be withdrawn. Final grades for the Spring Term may not be received by the Admissions Office until mid to late October. If a student fails to meet requirements, he or she will be withdrawn from all courses and practicum, even though the Fall term is underway. Fee refunds will be issued in accordance with the standard University refund schedule.

Students are often aware of their final grades well before October. If you know that you have not met entrance requirements (either because you did not register, or you withdrew, or you did not pass required courses), you must notify the Faculty of Education and the Admissions Office as soon as possible, and immediately withdraw from all Fall courses and practicum. The onus is on the student to inform us of their circumstances in a timely manner.

Application - General Information

Space Availability in the Program

There will be approximately 35 available spaces for Elementary stream applicants, and 35 available spaces for Senior Years stream applicants in the After-Degree program (a total of 70 spaces).

Special Note to Senior Years Stream Applicants

Applicants to the Senior Years stream are advised that competition for space is based on the selected major, as well as on grade point average and related experience. When admitting applicants, we take into account the total number of students with a particular major who are already in the program. After-Degree applicants are admitted to fill any spaces that exist in particular majors. In a given year, for example, we may have the maximum number of English majors already enrolled in the program, but several available spaces for Physics majors. An otherwise highly qualified student with an English major may be denied admission, while a Physics major with a comparatively lower grade point average and less experience may be offered admission. We typically receive many applicants with teaching areas in English and History. We generally have less than five available spaces in each of these areas, and the minimum GPA for admission has been as high as 3.8 in past years.

Professional Suitability

Professional Conduct as a Student in the Faculty of Education

As future educators, Faculty of Education students are expected to model and encourage appropriate learning behaviors in themselves and their peers. Recognizing that they are part of a class and that their behavior and attitude has an impact on the class, the goal of all our students should be to create a positive learning environment where they learn from the instructor and each other. Faculty of Education students are expected to recognize the important and crucial role of the instructor in the learning process and to award their instructors the respect and authority which is inherent in the role.

The following are examples of non-professional conduct:

- Persistent failure to attend class
- Persistent disruptive behavior in class such as:
 - talking in class during lectures or presentations
 - arriving late for class and/or leaving class early
 - use of cell phone in class
- Persistent lack of participation in class activities
- Persistent inability to function in a group setting:
 - non-contribution to group activities
 - behavior causing negative impact on group
- Persistent negative or disrespectful attitude
- Persistent disregard for the role and authority of the instructor

Professional Conduct as a Future Educator

The Faculty of Education at the University of Winnipeg is committed to maintaining its students' freedom of thought, belief, opinion and expression. As a professional program we are committed to assisting students in becoming professionals. The Faculty of Education has the responsibility of fostering the academic freedom of students within the context of professional standards of conduct and also has the responsibility of fostering the academic freedom of students with respect for the needs of the learner. The standards describe professional characteristics and behaviours students are expected to develop and demonstrate during practicum and course work.

- In keeping with the Canadian Charter of Rights and Freedoms the student will respect the dignity and rights of all persons.
- The student acts in a responsible manner which includes being punctual, dependable and trustworthy in class and during practicum.
- The student maintains positive interpersonal relationships with peers, faculty, school personnel and pupils by contributing, cooperating, participating and working with others in a professional manner.
- The student demonstrates a commitment to teaching by taking initiative, showing enthusiasm, and showing an interest in learning about teaching.
- The student directs any criticism of the professional activity of others to that person and only then, after informing them of the intent to do so, may direct in confidence the criticism to appropriate officials. It shall not be considered a breach of this clause to report reasonable grounds for suspecting child abuse to proper authorities according to legal requirements.
- The student respects the confidentiality of information about pupils.

Application Procedures

Application Deadline

The University of Winnipeg uses an online application form, which can be accessed on the website at <http://www.uwinnipeg.ca/future-student/apply/index.html>

All supporting documents (e.g. transcripts, autobiography, letters of reference, etc.) must be submitted to the Admissions Office by uploading them using the application portal by the deadline date. Please do not submit applications or supporting documents to the Faculty of Education office.

Mailing Address:

Admissions Office
University of Winnipeg
515 Portage Avenue
Winnipeg, MB R3B 2E9

Application Deadline for September, 2024: February 1, 2024.

No extensions to the deadline will be considered. All documents must be submitted by the deadline date.

Required Documents

- application for admission (submit online)
- application fee (if applicable)
- two letters of reference, at least one of which must be from a colleague or supervisor in a job or volunteer experience (see further information below)
- official university transcripts (non UW students) — students who are still completing courses should submit an interim transcript by the deadline date, and another transcript once final grades have been approved
- complete autobiography and chronological summary sheet
- proof of name change (if applicable)
- landed immigrant papers (if applicable)

Letters of Reference

Letters should be addressed to the Education Selection Committee. The Faculty reserves the right to withdraw any applicant from further consideration if a reference letter indicates that the applicant would not likely meet the minimum standards of professional suitability. Candidates should not submit reference letters from immediate or extended family members (ie, parents, siblings, spouses, cousins, etc). We do not use a standard form for letters of reference. Referees can use their own discretion as to the content of the letter. Letters can be submitted by either the referee, or by the applicant. Please submit only two letters.

The Autobiography

The autobiography should be written in essay format, and be 4 - 6 pages long (double spaced, 12 point font). It should include the following information:

- Describe your volunteer and work experience, especially as it relates to teaching. State the length of time that you were involved with each activity, and whether it was a volunteer or paid position.
- Include information about any clubs or organizations that you belong to, as well as extra-curricular activities in which you participate.
- Describe any special abilities or skills that you have in the areas of music, art, handicrafts, sports, drama, etc.
- Describe your successes, failures, and interests in your academic career to date (including high school).
- Include a statement of your professional interests: how and why you became interested in teaching, and the age group with which you would like to work.

Note: Students who submit an autobiography of 1 or 2 pages, or in the form of a resumé, will lose points. The autobiography is used to evaluate experience, as well as to evaluate a student's written skills and ability to express concepts in a coherent manner.

Based upon a student's autobiography, the Faculty reserves the right to request a personal interview to determine an applicant's suitability for the program. An applicant may be withdrawn from further consideration if this interview indicates that he or she would not likely meet the minimum standards of professional suitability outlined in this booklet.

Chronological Summary Sheet

The autobiography should be accompanied by a one page chronology, indicating the start and end dates for the volunteer and work experiences that you have described. Please use the following format for the chronological summary sheet:

- Order your experiences beginning with the most recent
- Indicate the year and months that you participated in each activity
- Indicate whether the experience was full time or part time
- Indicate whether the experience was a paid or volunteer position.

Guidelines for Submitting Documents

All supporting documentation must be submitted by February 1. No extensions to the deadline will be considered.

- The autobiography should be on plain paper, and stapled in the top left corner. Please do not include binders, folders, or other covers. The autobiography is not intended to be a portfolio, so please do not include such items as photographs, certificates, newspaper clippings, etc.
- Extraneous items will be disregarded and discarded.

Criminal Records Check

The Minister of Education and Training requires that all students in initial teacher training programs undergo a background check with respect to adult criminal convictions (as a result of violations of the Criminal Code, Narcotic Control Act, Food and Drugs Act) as a condition of and prior to admission and continued enrollment. The existence of such a record will not automatically exclude the applicant, but applicants who are deemed to have adult criminal records which indicate that they may pose a threat to the safety and well-being of children and others in the schools will be denied admission.

The Faculty of Education requires all students who are offered admission to submit and be cleared on a formal Criminal Record Search Certificate (For Vulnerable Sector Search), and submit and be cleared on a formal Child Abuse Registry Check before admission can be finalized. The fee for each of these documents is the responsibility of the applicant. Students do not have to submit these documents with their application. Generally speaking, applicants have a month from the date of the Offer of Acceptance to submit the required documentation. For more information, please visit the following web sites:

Child Abuse Registry

http://www.gov.mb.ca/fs/childfam/child_abuse_registry.html#9

Criminal Record Check

https://www.edu.gov.mb.ca/k12/profcert/criminal_records.html

Citizenship

Applicants must be Canadian citizens or Landed Immigrants at the point of application to be considered for admission.

Prior Enrolment in a Bachelor of Education Program

Applicants who are currently registered in a Faculty of Education at another institution, or who have been admitted to a Faculty of Education in the past (either at UW or elsewhere) will receive low priority for admission. Students should address prior admission to an Education program in the autobiography. They should include an explanation about why they withdrew, or were withdrawn, from an Education program, or why they did not register after being accepted into an Education program. They should also provide information on how their circumstances have changed, and why we can expect them to register and complete a program now.

Visiting Students from Other Institutions

The University of Winnipeg does not typically admit Visiting Students from other institutions to the Faculty of Education.

Expanded Admission Policies

The University of Winnipeg has established a policy of expanded admission to help us recruit students who reflect the diversity of the population of Manitoba. Further information is included at the end of this booklet. All students who submit an application to the Faculty of Education will be mailed additional information about the Expanded Admission policies, as well as about the process for applying under these policies.

Applicant Assessment Process

Pre-screening - Stage 1

All applicants are pre-screened for the following:

- A GPA of 2.5 or higher at point of application. Students should be aware that over half of successful applicants have GPA's of 3.0 and higher. Those with GPA's of less than 3.0 still have GPA's well in excess of 2.5.
- Teaching area course work is complete, or will be complete by the end of August 2024, and course work is in keeping with the requirements of the Faculty of Education.
- Applicants have documented experience working with children of relevant age groups.

Applicants failing to meet one or more of the criteria listed above will not move on to Stage II of the assessment process.

Assessment Process - Stage 2

All candidates meeting the pre-screening criteria listed above will be rated and scored on the following:

Course Assessment – Maximum = 10 points

The applicant's courses from the first degree will be assessed in relation to those required for the Faculty of Education.

Grade Point Average – Maximum = 40 points

4.50 - 4.26 = 40 points

4.25 - 4.00 = 35 points

3.99 - 3.50 = 30 points

3.49 - 3.26 = 25 points

3.25 - 3.00 = 20 points

2.99 - 2.76 = 15 points

2.75 - 2.50 = 10 points

2.49 - 2.00 = 5 points

Experience And Abilities – Maximum = 40 points

Applicants' experience, as detailed in the autobiography, will be evaluated in three general areas – professional and work experience related to the teaching field, volunteer experience, and special skills and abilities. Factors such as extent of abilities, breadth of experience, and years of involvement will be considered. There will be a maximum number of points awarded under each of these three broad categories. Students who are offered admission typically score high in all three areas.

Written Expression/Rationale For Teaching – Maximum = 10 Points

Applicants' written expression as demonstrated in the autobiography will be assessed for English usage and style as well as their rationale for seeking entrance to the teaching profession.

Professional Suitability

The Faculty reserves the right to request a personal interview to determine a candidate's suitability for the program. An applicant may be withdrawn from further consideration on the basis of this interview, regardless of points allocated in the other areas.

Calculation of Grade Point Average

After-Degree applicants are assessed on the basis of their cumulative grade point average. The cumulative GPA is calculated on all credit hours attempted. Failed attempts, as well as courses taken in addition to minimum degree requirements are included in this calculation. The cumulative GPA is calculated by dividing the student's total weighted grade points by the total number of credit hours passed and credit hours failed. The number of hours in "Standing" courses are not included in this calculation. The only circumstance in which an adjustment is made to the cumulative GPA is when a student has repeated a specific course. When the exact course is repeated, only the higher grade is included in the GPA calculation. Grades which are not available by the application deadline (i.e., Fall/Winter or Winter term courses currently in progress) will not be considered in the grade point average.

The "grade point average" of each applicant will be calculated on courses completed at the point of application. (If admitted, final grade transcripts are reviewed to verify completion of degree and appropriate course work.) Applicants will typically require a GPA well in excess of 2.5 to be competitive in the annual selection process.

Appeals Related to Final Grades

Final grades that are outstanding by the deadline to apply for the After-Degree program will not be considered in the calculation of GPA. This includes grades that have not been finalized due to an ongoing appeal. Appeals against individual items of term work and appeals against final grades must be resolved, and an official grade recorded on the transcript, by the deadline to apply in order to be included in the GPA. Incomplete term work and deferred exams must be completed, and an official grade recorded on the transcript, by the deadline to apply in order to be included in the GPA. The Faculty of Education cannot be responsible for delays in the appeals process. Any grade that is not final, for any reason, by the deadline to apply will not be included in the GPA.

Profiles of Successful Applicants

Applicants often wonder what kind of student is offered admission to the program. Students who are admitted typically have a considerable amount of varied experience working with children and youth, many skills that would enhance their teaching, and high grade point averages. The following two profiles are composites of students who have been offered admission in the past.

Sarah

Sarah had been an active student in high school, and had participated in many extra-curricular activities. In her senior year, she was editor of the yearbook, and secretary of the Student Council. She volunteered for many school activities, such as raising funds for a class trip to London, and heading the Safe Grad committee. She helped the school librarian one afternoon each week, and worked in the school cafeteria during lunch breaks. Despite her busy schedule, she maintained high grades in all of her courses. At graduation, Sarah won several academic scholarships, as well as an award for her leadership within the school. Sarah was equally active in the community, and regularly helped out with winter carnivals, summer fairs, and events taking place at the local recreation center. Sarah had taken piano and voice lessons since elementary school, and sang in her church choir. She taught Sunday school to pre-school students for three years. Sports had always been a passion for Sarah, and she had worked as a lifeguard at the local pool for several summers during high school. She also taught swimming lessons to children each summer, including specialized classes for children with disabilities.

After beginning university, Sarah realized that she had a deep interest in teaching. To gain experience, she began to volunteer in a Grade 2 classroom for one afternoon each week. This was a rewarding experience, and she continued to volunteer for the next several years. She became involved in an after school homework club at the same school, and tutored children in reading and writing. She spent her summers working as a camp counselor, where she supervised a girls' cabin and taught canoe skills. In her third summer, she became a head counselor, and took on the responsibility of training new counselors. On the basis of her varied experiences, skills, and academic record, Sarah was admitted to the After-Degree program.

Jim

Jim had always been an avid sports enthusiast. In high school, he played volleyball, basketball, hockey, and soccer. Because of his team leadership, he was elected captain of his basketball team, and voted Most Valuable Player during a provincial championship tournament. Eager to share his love of sport with youngsters, Jim started coaching basketball to elementary school boys when he was in Grade 10. He continued to coach for several years, taking on additional responsibilities as he gained experience. While in high school, Jim also took guitar lessons, and played in a local band that often performed at school functions and community events. He served as class representative to the Student Council in his final year, and participated in several school activities. During the summers, Jim worked for the Parks department, supervising children's activities throughout the city.

After high school, Jim was unsure of his future plans. He became involved with an organization that provided aid to developing countries, and spent the next 6 months volunteering at a school in South America. He immersed himself in the community, often helping local people with building projects, and organizing sports events for children after school. Jim returned to Canada, and enrolled in university. He became involved in "mini-university" programs for children, and lead basketball camps in the summers. After university, Jim once again had the urge to travel, and soon found himself teaching English in Japan for 6 months. He worked as a conversation teacher in a Grade 3 classroom, and volunteered in several after school reading programs. When he returned to Canada, he applied for admission to the After-Degree program. Because the program would not begin for another nine months, Jim began working as an Educational Assistant in a middle school. Jim's experience and grade point average made him a strong candidate, and he was admitted to the program. His background enriched both his classroom and school placement experiences.

Acceptance to the After-Degree Program

Notification of Acceptance

Successful applicants receive notification of their acceptance into the program in late April to early May. They will have approximately one week to respond to this offer. If some applicants decline this offer of acceptance, a second round of offers is sent out. A third round of offers is also possible.

Students often want to know the status of their admission so that they can plan accordingly. Because we often have a second or even third round of offers, our overall admission process is often not complete until late July. Students who have not received an offer of admission by mid May should be aware that they were not competitive in the first round. These students will only be admitted if we have another round of offers, and if they are competitive in a subsequent round. Students who are not admitted may not be notified until late July, when all admission rounds have been completed.

Second and third round offers of admission attempt to fill in gaps left unfilled by the first round. For example, if a Senior Years stream Biology Major/Chemistry Minor declines a first round offer of acceptance, a second round offer will be extended only if another qualified Senior Years stream Biology Major/Chemistry Minor is available. While the first round of offers of admission are usually complete by the middle of June, second and third rounds can continue until mid July.

Admission decisions will not be provided over the phone. All Stage II applicants will be notified by mail as to the status of their application by the end of June.

Since offers of acceptance are mailed, it is imperative that applicants provide an address where mail can reach them during the months of April, May, and June. If there is a change in your address, notify both the Admissions Office and the Faculty of Education Office.

Applicants who are offered admission and who wish to accept the offer will be required to pay a \$125.00 deposit to secure their space. This deposit will be applied to Winter Term fees for those applicants who register in the program. The deposit is non-refundable to if the applicant:

- does not register in the Faculty of Education (regardless of whether they register in another Faculty within the University)
- does not qualify for admission to the Faculty of Education (regardless of whether they qualify for admission to another Faculty within the University)
- cancels their registration
- has their registration cancelled due to non-attendance or non-payment of fees

Deferral of Admission

Admission to the program cannot be deferred. Applicants who have been offered admission, but who are unable to attend, will be asked to reapply to the program in the future. Subsequent admission cannot be guaranteed.

Return of Documents

Students who either decline an offer of acceptance or who withdraw from the program will not normally have their documents returned. Reference letters are the property of their authors, and will not be returned to students. Students are advised, therefore, to keep their own copies of the autobiography and reference letters.

Registration and Advising

All students accepting an offer of admission to the After-Degree program will be required to attend a mandatory orientation session, which is typically held in May or June (dates will be included with letters of acceptance). This session will deal with course selection and registration procedures (School placement forms, etc). If you are not able to attend for valid reasons, you may send someone on your behalf. As required Education courses fill on a first-come, first-served basis, successful applicants are advised to register as early as possible after attending the advising session. Students will also be required to attend a mandatory "Practicum Orientation", which is typically held in late August. Dates will be provided at the orientation.

Additional Courses to Complete Teaching Areas

In order to meet After-Degree eligibility requirements, applicants may need to take courses in addition to those required for the first degree. The following rules apply to additional courses being used to complete teaching area requirements:

- Additional completed courses at the time of application will be calculated into the GPA. For example, if an applicant has a 90 credit hour B.Sc. Degree, and has completed an additional 12 credit hours, the GPA will be calculated on 102 credit hours.
- Additional courses in progress at the time of application are considered "incomplete", and therefore will not be calculated into the GPA.
- Completion of additional courses in no way influences entry to the program.

General Information for all After-Degree Applicants

Courses and school placements in the After-Degree program may be scheduled outside of the regular academic year. Students should expect to attend classes both before and after regular University of Winnipeg academic dates.

Course Scheduling

Students must complete the After-Degree program on a full-time basis within the allotted two year time. Students are not able to attend on a part time basis. The timetable for required courses and student teaching has been predetermined, and there is no flexibility in scheduling. Students must be available Monday to Friday, from 8:30 a.m. to 6:20 p.m. All other activities, including work, child care arrangements, travel times, etc. must be scheduled accordingly.

Withdrawing from Courses and Withdrawing from the Program

The core courses comprising the After-Degree program are related. Students withdrawing from any of the core required courses will be asked to withdraw from the After-Degree program. Students who withdraw from the program will have to reapply in the future. Subsequent admission cannot be guaranteed.

Working Ahead Towards the After-Degree Program

Applicants often wish to take courses that will apply to the B.Ed. Degree before receiving official acceptance into the program. Education courses are available only to those students who have been admitted to the Faculty of Education. It is not possible for new After-Degree students to begin taking courses prior to September, 2024.

Student Teaching Practicum

After-Degree students complete two extended blocks of student teaching in each of the two years of the program. Students will also be required to spend approximately one day per week in the schools throughout each term. Both years include a “Start of School Experience”, where students are placed in a school for one week at the beginning of the school year (i.e., late August). The “Start of School Experience” takes place before university classes begin. Practicum blocks may take place outside of the regularly scheduled university year. Students will be provided with specific dates at the orientation.

After-Degree students must be available for all components of the practicum requirement. No exceptions will be made. If you will not be available for all aspects of the program, you should not apply for admission at this time.

French Immersion Placements

French immersion placements are not available to students entering Year 1 of the After-Degree program. Students can request an immersion placement in Year 2. Students who wish to have an immersion placement must meet an oral and written language proficiency requirement. Further information will be provided at a later date.

Students seeking immersion placements are advised to make a realistic assessment of their oral and written French skills. Generally speaking, students undertaking French testing should have recently completed a major in French, with a grade point average well in excess of 2.0.

Language Requirement

Students who, after admission, show an inadequate command of spoken or written English which interferes with their ability to communicate effectively in a classroom will have to complete a proficiency test conducted by a University of Winnipeg designate. Students may be required to take further courses to improve their English, which may result in withdrawal from the Education program. Continuation in the Faculty of Education will be contingent upon approval from the Language Assessment Evaluators and the Director of Student Teaching.

Core Courses of the After-Degree Program

The following section is a guide only, and is subject to change. Students will take courses in a condensed format during the first 10 weeks of each term. After 10 weeks of classes, students will complete a 5 week block of student teaching practicum.

Elementary Stream

YEAR ONE September - May (36 credit hours)

EDUC-4002(6) Foundations of Teaching and Learning (6 credit hours)
 EDUC-4710(3) Elem (K - 8) CIA: English Language Arts 1
 EDUC-4711(3) Elem (K - 8) CIA: English Language Arts 2
 EDUC-4712(3) Elem (K - 8) CIA: Mathematics Foundational
 EDUC-4713(3) Elem (K - 8) CIA: Mathematics Advanced
 EDUC-4714(3) Elem (K - 8) CIA: Science Foundational
 EDUC-4715(3) Elem (K - 8) CIA: Science Advanced
 EDUC-4716(3) Elem (K - 8) CIA: Social Studies Foundational
 EDUC-4717(3) Elem (K - 8) CIA: Social Studies Advanced
 EDUC-4770(3) Practicum Block I – Elementary
 EDUC-4771(3) Practicum Block II – Elementary
 TOTAL: 36 credit hours

YEAR TWO September - May (24 credit hours)

EDUC-4718(3) Elem (K - 8) CIA: Integrated Expressive Arts
 One of (based on teaching areas)
 EDUC-4722(3) Elem (K - 8) Advanced Curricular Inquiry
 EDUC-4719(3) Elem (K - 8) CIA: Physical and Health Education
 EDUC-3511(3) Inclusive Approaches to Teaching Exceptional Students I
 EDUC-4405(3) Contemporary Issues in Inner-City Education (meets Inclusive Ed II requirement)
 EDUC-4410(3) Indigenous Education
 EDUC-2410(3) School System
 EDUC-4772(3) Practicum Block III – Elementary
 EDUC-4773(3) Practicum Block IV – Elementary
 TOTAL: 24 credit hours

CIA = Curriculum, Instruction and Assessment

Senior Years Stream

YEAR ONE September - May (30 credit hours)

EDUC-4002(6) Foundations of Teaching and Learning (6 credit hours)
 EDUC-xxxx(3) SY (9 - 12) CIA: MY xxxx for SY Teachers (based on teachable major)
 EDUC-xxxx(3) SY (9 - 12) CIA: MY xxxx for SY Teachers (based on teachable minor)
 EDUC-xxxx(3) SY (9 - 12) CIA I: Various (based on teachable major)
 EDUC-xxxx(3) SY (9 - 12) CIA I: Various (based on teachable minor)
 EDUC-4870(3) SY(9 - 12) CIA: Literacy Across the Curriculum (or assigned course for students with an English major or minor)
 EDUC-3511(3) Inclusive Approaches to Teaching Exceptional Children
 EDUC-4774(3) Practicum Block I – SY
 EDUC-4775(3) Practicum Block II – SY
 TOTAL: 30 credit hours

YEAR TWO September - May (30 credit hours)

EDUC-xxxx(3) SY (9 - 12) CIA II: Various (based on teachable major)
 EDUC-xxxx(3) SY (9 - 12) CIA II: Various (based on teachable minor)
 EDUC-4761(3) SY (9 - 12) Advanced Curricular Inquiry
 EDUC-4401(3) Just and Effective Schools
 EDUC-4405(3) Contemporary Issues in Inner City Education (meets Special Ed II requirement)
 EDUC-4410(3) Indigenous Education
 EDUC-4701(3) Classroom Management
 EDUC-xxxx(3) Assigned Education Course
 EDUC-4776(3) Practicum Block III – SY
 EDUC-4777(3) Practicum Block IV – SY
 TOTAL: 30 credit hours

(CIA = Curriculum, Instruction and Assessment)

We do not offer specific methods courses for all minors. Students with minors such as Anthropology, Classics, Economics, Law, Native Studies, Philosophy, Political Science, Psychology, and Sociology will not receive methods courses specific to these areas.

Residency Requirement/Core Requirement

After-Degree students holding a 3 year University of Winnipeg degree must have a total of 150 credit hours between the two degrees, 78 of which must be University of Winnipeg courses. The 78 credit hours must include 48 credit hours of core After-Degree courses (for example, practicum and methods courses).

After-Degree students holding a 4 year degree from the University of Winnipeg must present a total of 180 credit hours between the two degrees, 108 of which must be University of Winnipeg courses. Of these, 48 must consist of core After-Degree courses (for example, practicum and methods courses).

After-Degree students whose first degree is from a university other than the University of Winnipeg must complete an additional 60 credit hours to obtain the B.Ed. Degree, 48 credit hours of which must be University of Winnipeg courses, which meet the core requirements of the After-Degree program (for example, practicum and methods courses).

Students may count up to 12 credit hours of previously completed courses toward the After-Degree B.Ed., providing that

- these courses were not used to fulfill requirements for any previous degree, and
- providing that these courses fulfill the requirements of the After-Degree program.

The Admissions Office will determine whether a student has completed any courses that can apply toward the B.Ed. degree.

Courses Utilized from First Degree

Normally, 90 credit hours are utilized from the first undergraduate degree

Evaluation of Courses

Students often have questions about how the courses they have completed will apply toward the requirements which must be met in order to apply to the After-Degree Faculty of Education at the University of Winnipeg. Course evaluations are carried out by our Admissions Office. Assessing courses earned elsewhere can be a lengthy process, and often involves consultations with department chairs and other university personnel.

Each year, we receive a high volume of applications to the After-Degree program, as well as numerous general enquiries about our requirements. In order to best use our resources, we will only undertake course evaluation for students who have made a formal application to the program. If you are from a university other than the U of W, we recommend that you apply well in advance of the published deadline date in order to have your credits assessed. Evaluation of courses can take up to 4 - 8 weeks, and if you do not apply early, we cannot guarantee that an evaluation will be completed in time for you to be considered for admission.

When an evaluation is completed you may also be required to take additional courses in order to be eligible for consideration. As you must complete outstanding requirements prior to the start of the program, you must either register for these courses in Spring Term or wait an additional year before applying to the program again. Students who cannot provide proof of registration in Spring courses by April will not be considered for admission. Application fees are outlined on the website: <https://www.uwinnipeg.ca/future-student/apply/index.html> Click on "What is the application fee?"

Expanded Admission Information Handout

University of Winnipeg affirms the values of equal opportunity, equity, and social justice. In keeping with these values, the Faculty of Education has established a policy of expanded admission to help us recruit a group of education students who generally reflect the diversity of the population of Manitoba. This policy is in addition to our Access Program at the Winnipeg Education Centre and the Community-Based Aboriginal Teacher Education Program.

Students who wish to be considered for Expanded Admission must indicate this on the Expanded Admission Student Application Form included with their application and provide supporting documentation. Applicants must be residents of Manitoba. Applications are reviewed on an individual basis and interviews may be required. Applicants are ranked among themselves and not against the general applicant pool.

Expanded Admission applicants applying to the first year of the Integrated Program must meet minimum admission requirements. Expanded Admission applicants applying as Transfer or After-Degree candidates must meet minimum admission requirements and have a minimum cumulative GPA of 2.0. Students on Probation or Not Allowed to Continue status are not eligible to apply.

Students admitted under the policy of Expanded Admission will be required to meet the same standards for progression and graduation as other students.

Note: Not all spaces may be filled.

Category 1: Indigenous Peoples in Canada

An applicant may apply for Expanded Admission if the applicant self-identifies as an Indigenous person in Canada with First Nations, Inuit or Métis heritage, and is recognized by an Indigenous community in Canada. Applicants should provide a form of documentation suitable to affirm recognition as being an Indigenous person in Canada belonging to a particular Indigenous community. An interview and additional information may be required to confirm or clarify the choice of documentation, and additional documentation may be required.

Candidates applying to the After-Degree Program: Maximum 3 spaces

Category 2: Persons of Racialized Communities

An applicant may apply for Expanded Admission if the applicant is considered to be a person belonging to a Racialized Community or Communities that have been historically disadvantaged or excluded in Canadian society due to systemic racism. While Indigenous peoples in Canada are subject to similar exclusions, we recognize the preeminence of Indigenous peoples as members of distinct societies in Canada and offer a separate category of Expanded Admission. Persons of Racialized Communities are generally understood to be People of Colour, who are systemically affected by lack of opportunity and access in Canadian society due to perceptions of ethnicity and/or skin colour.

Candidates applying to the After-Degree Program: Maximum 3 spaces

Category 3: Special Consideration

An applicant may apply for Expanded Admission if their educational performance has been hindered by circumstances such as:

- barriers resulting from personal experiences related to ethnic identity
- first language other than English
- interruption of education by war or refugee experience
- a permanent disability which has been formally diagnosed and supported with medical documentation
- a previous attempt at university which is not representative of student's ability.

applicants applying for special consideration under the points outlined above must include a 1 -2 page written statement with their application describing the factors that have prevented them from achieving a competitive G.P.A. in high school and/or university and include supporting documentation (if applicable). For Transfer and After-Degree applicants this statement would accompany the mandatory autobiography that all applicants must submit.

- a GPA below 2.5 but with documented, successful classroom experience.

Applicants in this category must:

- have at least 24 months of recent (within the past 5 years), **full-time** experience working in a classroom, daycare (does not include home daycare) or before & after school program
- have 24 months of experience completed by December 31 of the year prior to their application to the Faculty of Education
- provide documentation of 24 months of full-time employment
- include a supporting letter of reference from their supervising teacher or principal. This would be in addition to the 2 letters normally required of After-Degree and Transfer applicants.

Candidates applying to the After-Degree Program: Maximum 3 spaces

An Expanded Admission Student Application Form will be included in the application package that is sent to all prospective applicants.