

Certification Year 4 Information

for Elementary Stream Students
for September, 2019



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Regulations

Related to Scheduling and Registration

In order to guarantee that all students are able to fulfill their degree requirements, students will be assigned to a particular timetable of courses. By doing this, we ensure that all students are able to register for the courses they need without worrying about potential conflicts or courses filling. Students must register for the specific courses and sections to which they have been assigned. Many students have valid reasons for wanting particular courses or sections; however NO EXCEPTIONS will be made. To be fair and consistent, we cannot consider individual requests to accommodate work schedules, commuting time, child care, course preferences, extra-curricular activities at the practicum school, or any other reasons for wanting specific courses or sections.

Certification Year students will receive a mailing with a list of their assigned courses and schedules by mid June. Until then, students should plan to be available for classes and practicum every day, from 8:30 a.m. – 6:30 p.m.

All extra-curricular activities, including work, child care arrangements, and extra-curricular activities at the host school must be scheduled around classes and practicum commitments. Students who are unable to devote this time to their studies should defer certification until they are in a position to do so. Students who are unable to attend Certification Year 4 can request to have their space in the program held for a maximum of one year.

It is expected that students are familiar with the rules and regulations governing the education program. Ignorance of requirements and policies will not be considered in determining the validity of appeals or special requests.

Students entering Certification Year 4 will register in Tier 2 or Tier 3, depending on how many credit hours have been completed by April, 2019. Students are expected to register at their appointed time. If they do not, the Faculty of Education Office will not guarantee entry into required courses that have filled. We will not register students over capacity in any course. We do not maintain waiting lists for courses.

Students are advised to consult the [General Calendar > Areas of Study > Education > Faculty of Education Rules and Regulations \(page 20\)](#), for additional rules governing courses, practicum, and performance in Certification Year 4.

<http://www.uwinnipeg.ca/index/calendar-calendar>

Required Courses

in Certification Year 4

Curriculum, Instruction and Assessment Courses

Elementary stream students will complete teaching methods courses, called “Curriculum, Instruction, and Assessment (CIA)” courses, in the areas of Language Arts, Mathematics, Science, and Social Studies. Students will take foundation courses in each area in the Fall term, and advanced CIA courses in the Winter term. CIA courses will be scheduled as a “package” of courses, designated by a particular section number. All students will be assigned to a particular section of CIA courses. The composition of these sections may change in Year 5. NO SECTION CHANGES will be permitted. Students will receive a mailing in June, which will indicate their assigned section of CIA courses.

Practicum Blocks I and II

In Certification Years 4, students will integrate theory and practice through extended blocks of student teaching. Students will complete practicum blocks at the end of the Fall and Winter terms. In addition, students will attend their host schools for one full day or two half days per week throughout both terms. Through both academic study and practicum experience, students will gain the skills they need to become competent and caring professional educators.

Courses	Credit Hours
EDUC-4710 CIA: English Language Arts - 1	3
EDUC-4711 CIA: English Language Arts - 1	3
EDUC-4712 CIA: Mathematics - Foundations	3
EDUC-4713 CIA: Mathematics - Advanced	3
EDUC-4714 CIA: Science - Foundations	3
EDUC-4715 CIA: Science - Advanced	3
EDUC-4716 CIA: Social Studies - Foundations	3
EDUC-4717 CIA: Social Studies - Advanced	3
EDUC-4770 Practicum Block I - Elementary	3
EDUC-4771 Practicum Block II - Elementary	3
Total Credit Hours	30

Timeline

of Upcoming Events

January, 2019 - French Immersion School Placements

Students who wish to be placed in a French immersion school must meet an oral and written language proficiency requirement. Students who are interested in a French immersion placement must submit their names to the Student Teaching Office by January 25, 2019. We will forward the list of names to Université de Saint-Boniface (USB), where the testing is administered. USB will contact students to arrange testing appointments. Students must have been tested and evaluated by April 1, 2019 in order to be considered for an immersion placement. Students are advised to make a realistic assessment of their oral and written French skills. Generally speaking, students undertaking French testing should have recently completed a major in French, with a grade point average well in excess of 2.0.

May, 2019 - Certification Eligibility Review

When grades become available at the end of May, your eligibility to attend Certification Year 4 will be assessed. In order to be eligible, you must have completed a minimum of 93 credit hours with an overall grade point average of 2.0, all required first, second and third year education courses, all required major courses for a B.A., B.Sc., or BPHE with a grade point average of 2.0, an 18 credit hour teachable major and a 12 credit hour teachable minor (which may be fulfilled by the degree major); and a distribution requirement consisting of a minimum of 6 credit hours in English or French literature, 6 credit hours in History or Geography, 6 credit hours in Science, and 6 credit hours in and Math. In addition, you must have completed the Academic Writing and Humanities requirements. Please consult the package that you received in December for a list of outstanding requirements that must be completed before beginning Certification Year 4.

Students will have until the end of August, 2019, to meet all of the above requirements. If you have any questions about your eligibility, please consult the academic advisor for the Faculty of Education.

June, 2019 - Mailing of Registration Materials

By mid June, the Education Office will mail out a package of information, which will include an updated degree checklist, a list of your required courses and sections for Certification Year 4, a timetable, and a link to a Registration Information Booklet which will be posted on our website. This booklet will include detailed information and dates for Certification Year 4.

June, 2019 - School Placement Notification

In June, you will receive an email informing you of your school placement. You will need to contact your school to make arrangements for the “Start of School” experience, which will take place September 3 – 6, 2019. Check the University website for the release date for practicum placement. This information will not be provided over the phone. Please remember that practicum placements are non-negotiable.

June, 2019 - Registration

Registration for Certification Year 4 should take place in approximately mid June. All students will be assigned an online registration start date and time for Fall/Winter 2019-2020. This information will be e-mailed to you in late May. If you do not register at your appointed time, the Education Office will not guarantee entry into required courses.

August 27, 2019 - Certification Orientation

All students must be available on Tuesday, August 27, 2019, from 9:00 a.m. to 12:00 p.m. to attend a Practicum Orientation. This meeting is mandatory, and all students must attend. The meeting will take place at the University, and the specific time and location will be listed in the registration materials which will be mailed out in June.

September 3 – 6, 2019 - “Start of School” Experience

In order to experience the beginning of the school year, you will be expected to be at your host school from September 3 - 6, 2019. Participation in the “Start of School” experience is mandatory. Students who do not attend the “Start of School” experience will have their application to attend Certification Year 4 withdrawn.

Important Dates (these dates are subject to change)

Aug 27, 2019: Certification Orientation

Sept 3 - 6, 2019: “Start of School” Experience

Sept 9 - Nov 12, 2019: Condensed Fall term lectures

Sept 9 - Nov 12, 2019: Student teaching one day per week

Oct 15- 18, 2019: **Fall Term Reading Week** — **does not apply to Cert Year students**, classes and practicum will continue as scheduled.

Nov 13 - Nov 19, 2019: Fall term exam period

Nov 20 - Dec 20, 2019: Student Teaching Block I

Dec 23, 2019 - Jan 3, 2020: Holiday Break – no classes or practicum

Jan 6 - Mar 13, 2020: Condensed Winter term lectures

Jan 6 - Mar 13, 2020: Student teaching one day per week

Feb 17 - 21, 2020: Louis Riel Day and Reading Week, no classes or practicum

Mar 16 - Mar 20, 2020: Winter term exam period

Mar 23 - May 1, 2020: Student Teaching Block II

Mar 30 - April 3, 2020: School Spring Break – no practicum

Certification Year dates are not open to negotiation. If you miss days of practicum, you must contact the Student Teaching Office.

September, 2018 - “Contact to Contract” Begins

The Faculty of Education will offer a series of career exploration seminars and workshops for certification year students. These sessions will cover a variety of topics, such as writing effective resumes and cover letters, developing professional portfolios, preparing for job interviews, and making contacts in the field of education. As well, several school divisions will be invited to present information sessions on employment prospects and application procedures.

If you decide not to register for Certification Year 4, please notify the Education Office as soon as possible. If you do not attend Certification Year 4, please be advised that you must submit a written request, and receive permission from the B.Ed. Academic Advisor to have your space in the program held. Your space can be held for a maximum of one year.

Condensed Courses and Scheduling

Each term will consist of ten weeks of lectures, followed by a student teaching block. In order to accommodate the student teaching blocks, certification year courses will be offered in a condensed format, so that they can be completed before student teaching begins. Condensed courses may be offered in the Fall term, the Winter term, or across both Fall and Winter terms. Curriculum, Instruction and Assessment courses and condensed education electives will be scheduled in the two 10 week lecture blocks at the beginning of each term. These special condensed courses will be indicated by a section number in the 150s in the timetable – e.g. EDUC-4410(3)-150. Generally speaking, these condensed courses are the **ONLY** courses that you can take in Year 4. Arts and Science courses offered in the regular 12 week format will conflict with your student teaching blocks.

While it may be possible to take a non-condensed Arts or Science course during an evening slot, your student teaching blocks will place demands on your time and energy. The student teaching blocks will require intensive at home preparation during the evenings. You should make a realistic assessment of the work load that you will be able to manage.

Spring Term

Working Ahead

Certification Year 4 courses for the Elementary stream will not be offered in the Spring term. However, there may be Spring courses offered that can count toward Year 5. The main university timetable will be available online at <http://www.uwinnipeg.ca/index/timetable-index> by early to mid February. Registration typically begins in mid to late March. Please be aware that there are limited spaces available in Spring courses. We cannot guarantee entry into any course. If courses fill, we will not be able to register students over capacity.

Course Restrictions

Section 245

The Community Based Aboriginal Teacher Education Program (CATEP) is a separate program within the Faculty of Education. Courses with a section number of 245 have been reserved for students in the CATEP program, and are not available to other students.

Section 250

The Winnipeg Education Centre (WEC) is a separate program within the Faculty of Education. Courses with section numbers in the 250's are offered by the WEC program. Occasionally, some WEC courses may be open to other students. When this is the case, WEC will offer two sections of the same course. One section will be reserved exclusively for WEC students, while the other section will have some limited space for non-WEC students.

Section 720

Courses with a section number of 720 are reserved for students participating in the Thailand program, and are not available to other students.

5000 Level Courses

The Education department will offer a number of 5000 level courses in the Spring term. These courses are only available to students who have been admitted to the Post Baccalaureate Diploma in Education. Credit for these courses CANNOT be applied toward an undergraduate degree (i.e. B.Ed., B.A., or B.Sc.)

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