

# Applied Commerce Education

PROGRAM HANDBOOK

2026-27



**RRC**  
POLYTECH

EDUCATION



# **Bachelor of Education Applied Commerce Education Major Program Handbook**

**Effective August 2026**



[rrc.ca/education](http://rrc.ca/education)

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## WELCOME TO TEACHER EDUCATION

*Welcome to the Teacher Education Program at Red River College Polytechnic!*

You are beginning an exciting and rewarding career path in Education. Let me assure you that you will not be alone in this life-enriching journey. The members of the Teacher Education faculty are dedicated to preparing future educators in a supportive yet demanding environment.

Our faculty have the skills and experience to help ensure that your needs and expectations are met. They are all here to help you succeed in this educational journey to empower and enlighten the next generation.

We have prepared this handbook to assist with your transition to college studies and to answer as many questions as we can anticipate. The handbook includes information about the Teacher Education program, including an overview of the courses, grading standards, and policies. It also includes the College policies and procedures that apply to all students, and details of many aspects of life on campus.

College should be a challenging and rewarding experience. To help you make the most of your time with us, I encourage you to visit the [RRC Polytech Academic Success Centre](#).

All the best in your endeavours!

*Daryl McRae*

Chair, Teacher Education

## PROGRAM CONTACT INFORMATION

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*For information on the course registration process, transcripts, graduation and other Student Services inquiries, please contact:*

### **Student Services**

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**APPLIED COMMERCE AND INDUSTRIAL ARTS EDUCATION  
TEACHER EDUCATION PROGRAM  
ACADEMIC YEAR 2026-2027**

August 2026						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19		21	22
23	24	25	26	27	28	29
30	31					

Aug 31 – Orientation/Red River Ready

September 2026						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Sept 1 – Fall Term ACE & IAE First Day of Class

Sept 7 – Stat; No Classes

Sept 30 – Stat; No Classes

Sept 9 – Course Add/Drop Deadline

October 2026						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Oct 12 – Stat; No Classes

Oct 13-16 – Fall Break

Oct 23 - MTS PD Day (SAGE)

November 2026						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Nov 11 – Stat; No Classes

Nov 20 – Fall VW Deadline

December 2026						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Nov 30 – Dec 4 - Student Practicum Observation

December 7 – 11 Fall Final Project/Assessment Week

Dec 11 – Fall Term Ends

Dec 24 – Jan 1, 2027 - College Closed for Holiday Break

**Blackout Dates** – On Campus Dept Mtgs 2-4 pm (except Aug 26, Dec 4, May 17, June 14 which are 9-11). Staff may need to shorten classes on these days for meetings. To be noted in course outlines and communication with students.

January 2027						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Dec 24 – Jan 1, 2027 - College Closed for Holiday Break

Jan 4 – Transition Day

Jan 5 - Winter Term ACE & IAE First Day of Class

Jan 8 – Course Add/Drop Deadline

February 2027						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Feb 15 – Stat; No Classes

Feb 16 – 19 – Reading Week (No Classes)

March 2027						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Mar 26 & 29 – Stat; No Classes (public schools open Mar 29)

Mar 26 – Winter VW Deadline

April 2027						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

April 12 – 16 Winter Final Projects/Assessment Week

April 16 – Winter Term Ends

Apr 19 – Winter 2 Term Starts/Student Practicum

May 2027						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 24 – Stat; No Classes

June 2027						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19

June 18 – Winter 2 Term Ends; Final completion date for all student practicums.

JOINT RED RIVER COLLEGE POLYTECHNIC/UNIVERSITY OF WINNIPEG  
**BACHELOR OF EDUCATION APPLIED COMMERCE EDUCATION**

Applied Commerce Education is an integrated and after-degree Joint Degree program offered at Red River College Polytechnic and the University of Winnipeg with a fall entry date. Successful completion of the program results in a Bachelor of Arts or Science degree and/or a Bachelor of Education degree from the University of Winnipeg. The purpose of the Applied Commerce Education program is to develop teaching and technical skills related to business practices, including commerce, entrepreneurship, finance, management, and the related technologies, as taught in the public school system. Emphasis is placed on developing knowledge and skills in teaching methodology and educational theory.

### **POST GRADUATE DIPLOMA**

The postgraduate diploma program is offered to candidates who hold a Bachelor of Education. Further studies in the Applied Commerce Education program are offered at Red River College Polytechnic with a fall entry date. Successful completion of the program results in a Diploma in Applied Commerce Teacher Education from RRC Polytech.

### **INSTITUTIONS & FACILITIES**

Red River College Polytechnic is located on a 160-acre site near the international airport in Winnipeg, a city of approximately 830,000, with extension centers throughout the Interlake and southern regions of Manitoba. Red River College Polytechnic has approximately 500 full-time instructors and serves a student population of approximately 32,000 full-time and part-time enrolments each year. It offers post-secondary degree, diploma and certificate programs in applied arts, applied sciences, business, community services, developmental education, health, technology, and apprentice trades, many of which are articulated with degree programs at the Universities of Winnipeg and Manitoba.

The University of Winnipeg is situated in the heart of Winnipeg, at 515 Portage Avenue. Twelve buildings are located on its site. In addition to degrees in Arts, Science and Theology, the University of Winnipeg now offers a full Bachelor of Education degree. Through the Collegiate and the Continuing Education Divisions, the University is able to offer a continuum of learning unique in Canadian universities. The University has developed several joint programs with Red River College Polytechnic in applied sciences, education and communications.

### **CERTIFICATION**

As a graduate of this Bachelor of Education degree program, you will be eligible for a Professional Teaching Certificate from the Province of Manitoba. This Certificate will entitle you to teach at all levels of the education system, Grades K - 12. The integrated five-year and after-degree programs meet the requirements for teacher certification in most Canadian provinces and most of the states in the U.S.A.

### **EMPLOYMENT**

This is a small program with typically up to 18 graduates each year. In recent years, employment opportunities have been excellent in both urban and rural areas. Besides Manitoba, graduates have also found employment in Ontario, Saskatchewan, Alberta, British Columbia, some states in the U.S.A. and other international teaching positions.

### **AWARDS & FINANCIAL AID**

The Student Service Centre on the Red River College Polytechnic campus provides a number of support

services for RRC Polytech students:

- Information on financial assistance programs available to Manitoba students
- Assistance to students applying for government-sponsored loans
- Liaison with Student Financial Assistance Office and college administration
- Assistance to students requiring short-term emergency loans
- Assistance to students applying for college scholarships and awards
- Verification and release of student awards

For further information, please contact the Student Service Center, Building D, Room 101, phone (204) 632-2327.

## **ADULT CRIMINAL RECORDS**

Manitoba Education requires that:

- All students in initial teacher training programs undergo a background check with respect to adult criminal convictions (as a result of violations of the Criminal Code, Narcotics Control Act, Food and Drugs Act), Vulnerable Sector Search and a Child Abuse Registry Check as a condition of acceptance to the program.
- All Manitoba education graduates will be required to undergo a criminal record check, vulnerable sector and child abuse registry check as part of the certification process.

Students accepted into the Teacher Education program at RRC Polytech are responsible for obtaining and paying for these checks, and the results must be submitted to the Teacher Education office (D201) before students can start taking courses in their program. In order to complete the student teaching practicum requirement as an applicant accepted into the Applied Commerce Education program at RRC Polytech, you will be required to complete a Criminal Records Check with Vulnerable Sector Search and a Child Abuse Registry Search. The existence of a criminal record will not automatically exclude you. Decisions with regard to criminal records will be made by the Joint Committee on Criminal Records Checks and Admission. However, applicants to and graduates of the RRC Polytech program or the B.Ed. programs who have adult criminal convictions which indicate they may pose a threat to the safety and well-being of children and others in the schools may be denied admission and/or teacher certification.

### **Residence in Winnipeg**

Criminal Record with Vulnerable Sector Check: <https://www.winnipeg.ca/police/services/online-record-checks>

Child Abuse Registry Check: <https://web22.gov.mb.ca/AbuseRegistry>

### **Residents of Manitoba (outside of Winnipeg)**

Criminal Record with Vulnerable Sector Check:

<https://rcmp.ca/en/criminal-records/criminal-record-checks>

Child Abuse Registry Check: <https://web22.gov.mb.ca/AbuseRegistry>

## **APPLIED COMMERCE EDUCATION PROGRAMS**

In partnership with The University of Winnipeg to prepare Applied Commerce Education teachers, Red River College Polytechnic offers the following programs:

- A five-year Integrated Bachelor of Education degree program
- An After-Degree Bachelor of Education program (Note: some students may be required to complete a pre-requisite year of study at Red River College Polytechnic prior to entering the two

year After-Degree program in order to acquire the pre-requisite knowledge and skills)

- A one-year Post Graduate Diploma program for teachers certified in other teachable areas

## ADVANCED CREDITS

Applicants having completed relevant university degree or college diploma course work may be granted advanced credits toward the Arts or Science course work at the University of Winnipeg, and/or the professional education course work at RRC Polytech.

RPL (Recognition of Prior Learning) (also known as PLAR – Prior Learning Assessment and Recognition) is a process in which individuals have the opportunity to obtain credit for college level knowledge and skills gained outside the classroom and/or through other educational programs. It is a process which documents and compares an individual's prior learning gained from prior education, work and life experiences and personal study to the learning outcomes in College courses/programs. For more information about RPL at Red River College Polytechnic, refer to the RPL website at: <https://www.rrc.ca/advising/rpl/>.

If a student is requesting RPL recognition for a course being offered in a current or upcoming term, they have until the end of the term add/drop period for that course to formally submit the RPL Assessment Application. Students will then have 30 days from the date they submitted their application to complete RPL assessment requirements.

Newly admitted students will receive an email with information about RPL Information Sessions that will provide further details. Sessions are normally held in June and August each year.

For general information and assistance with RPL, contact the Teacher Education department at [TeacherEd@rrc.ca](mailto:TeacherEd@rrc.ca) or 204-632-2300.

## REGISTRATION PROCESSES AND POLICIES

Students should check their RRC Polytech academic email regularly for the most up-to-date registration information and instructions. **It is also recommended that you check or adjust your @academic.rrc.ca account to forward student communications to a preferred email account.** Review the Course Listings and program schedule at the back of the program handbook for courses being offered in the specific term/year of your program or consult with your program Chair or designate. **RRC Polytech will manually register students for all courses.** Students will be registered for Fall term classes at the end of July.

# COLLEGE POLICIES

## GENERAL ACADEMIC REGULATIONS AND POLICIES

Students enrolled in undergraduate education degree programs with RRC Polytech will be subject to the academic and non-academic regulations and policies outlined by the University of Winnipeg and Red River College Polytechnic. These policies will be administered by the Chair and Dean of the RRC Polytech Teacher Education programs. In order to progress through the Bachelor of Education program, you must maintain a minimum of a “C” (2.0 Grade Point Average) at the end of each term. For detailed academic regulations, please see the University of Winnipeg general calendar, Red River College Polytechnic online policies and student practicum handbooks. You are responsible for knowing and following these regulations and policies. All detailed Red River College Polytechnic policies can be found online at <http://www.rrc.ca/policies>. In some instances, program and/or course policies will have amendments to or will supersede specific college policies. These additional policies are found in the program handbook and in course outlines.

## ACADEMIC INTEGRITY POLICY

Academic Integrity means acting with the values of honesty, trust, respect, responsibility, fairness and courage in learning, teaching and research to ensure that the credentials granted by RRC Polytech accurately represent demonstrated knowledge, skills and abilities. All members of the RRC Polytech community are expected to demonstrate these values through RRC Polytech learning activities, relationships and commitments. Clear expectations will be communicated to students to promote positive academic practices in compliance with RRC Polytech’s [Policy A17 – Academic Integrity](#). Contact [academicintegrity@rrc.ca](mailto:academicintegrity@rrc.ca) for additional information.

## RESPECTFUL WORKPLACE AND LEARNING ENVIRONMENT/ EQUITY, DIVERSITY AND INCLUSION POLICY

The College is committed to providing a respectful College environment, free from harassment, disrespectful behaviour and discrimination, in which employees, learners, and members of the College community treat each other with respect in the form of fairness, justice, acceptance, honour, sincerity, inclusiveness and dignity. Refer to RRC Polytech [Policy H1 and H2](#).

## STUDENT CODE OF RIGHTS AND RESPONSIBILITIES POLICY

Each student registered at Red River College Polytechnic becomes a member of the RRC Polytech community. As a member of this community, you are entitled to expect certain rights to be recognized by the College and other members of the College community. In the same way, the College and other members of the College community are entitled to expect responsible behaviour from you as a student.

The Student Code of Rights and Responsibilities sets out these mutual expectations and outlines the behaviours, attitudes and conduct expected of all students registered at Red River College Polytechnic. The rights and responsibilities included in the Code are based on the values of learning, respect, inclusiveness, integrity, a healthy environment and contribution to community as defined in the Red River College Polytechnic Statement of Values. Refer to RRC Polytech [Policy S1](#).

# TEACHER EDUCATION PROGRAM POLICIES

## TEACHER EDUCATION PRACTICUM REQUIREMENTS

Students must maintain a minimum grade of “B” in any Curriculum & Instruction course to progress to the associated practicum component and to enroll in the next required Curriculum & Instruction course.

Should a student not receive a minimum “B” in any of the Curriculum & Instruction courses or not demonstrate proficiency of the outcomes during any of the practicum blocks, that student will be permitted only one attempt to repeat that course and practicum. Voluntary or involuntary withdrawals are recognized as an attempt. Any subsequent Curriculum & Instruction courses/practicum where the student does not demonstrate the required standard will result in the student’s removal from the Applied Commerce Education Program.

This applies to the following courses, in pre-requisite order, and associated practicums:

Applied Commerce Education Program	
EDUC-1101 Exploration of Teaching and Learning	EDUC-2102 Applied Commerce C&I 1
EDUC-3102 Applied Commerce C&I 2	EDUC-4102 Applied Commerce C&I 3

## PROGRESSION REQUIREMENTS

Individual course outlines will identify progression requirements for the specific subject areas. Should your grade point average fall below 2.0 in any term, you will be placed on academic probation and be required to meet with the Teacher Education Program Chair or designate to determine an appropriate plan of action.

If your GPA does not improve after appropriate actions have taken place, you will be required to formally withdraw from the program.

## COURSE WITHDRAWALS

You may withdraw from a course at any time. In order to have your course grade reflect a VW (voluntary withdrawal), you will have to complete a course withdrawal application and submit it to a Student Service Centre at least three weeks prior to the last day of the term of study. Term dates are found on the current program Academic Calendar at the beginning of this handbook. You are encouraged to meet with the program Chair or designate prior to withdrawing from a course.

## PROGRAM WITHDRAWALS

You may withdraw at any time during your program of study by completing a program withdrawal application. This form must be signed by the Teacher Education Department Chair or designate. It is advisable that you speak with the program Chair or designate prior to making this decision to discuss options that may be available to you.

## CLASS REQUIREMENTS AND ATTENDANCE

RRC Polytech is an applied learning institution, and it is important to attend classes regularly to achieve success. Attending all scheduled class and lab time is required to gain maximum value from instruction and successful completion of assigned course work. Meeting attendance requirements is a prerequisite for participation in a student teaching practicum.

Students are required to attend a minimum of 85% of scheduled class/lab time to meet course requirements. Students who miss an entire class are considered absent, regardless of prior notification to

the instructor. Students are considered late if they are not present in the assigned learning space at the designated start of class. Three instances of a student arriving late or leaving the class early will be required to meet with the program Chair or designate and will be equated to one absence. Students who are late or absent are required to notify the instructor by email.

Any student whose attendance falls below 85% will be required to meet with the program Chair or designate and may be removed from the course. A physician's note or other suitable documentation may be required upon missing 3 or more consecutive classes or 15% of the course.

## **STUDENT ACCOMMODATION**

RRC Polytech is committed to providing persons with documented disabilities fair and equal access to educational programs, services and facilities. If you are a student with a disability\* and require reasonable accommodations, you must connect with Student Accessibility Services (SAS) who will assist in developing and implementing your accommodation plan. Refer to the [Student Accessibility Services webpage](#) for information about SAS locations and how to [book an appointment](#). Students with disabilities are also encouraged to have a private discussion with their instructor(s) to facilitate greater understanding of their learning needs.

\*"Disability" refers to a condition that limits a person's daily activities. Persons with disabilities may have long-term physical, mental, intellectual or sensory impacts which may hinder their participation on an equal basis with others. A disability includes those related to or caused by aging, an injury or other life events that may temporarily or permanently affect mobility, dexterity (use of hands), vision, hearing, communication, understanding or mental health.

## **STANDARDS OF PROFESSIONAL CONDUCT FOR PRE-SERVICE TEACHERS**

The Applied Commerce Education Program at Red River College Polytechnic is committed to maintaining its students' freedom of thought, belief, opinion and expression. As a professional program, we are committed to assisting students in becoming professionals. The program has the responsibility of fostering the academic freedom of students within the context of professional standards of conduct and also has the responsibility of fostering the academic freedom of students with respect for the needs of the learner. The standards describe professional characteristics and behaviors students are expected to develop and demonstrate during practicum and course work.

**Professionalism** – is expected in all Teacher Education programs. The assessment of professionalism is based on RRC Polytech's [Student Code of Rights and Responsibilities](#) policy, Manitoba Teachers' Society Code of Professional Practice, and Regulations under The Public Schools Act and Education Administration Act of Manitoba. Students who do not demonstrate these professional standards may be subjected to Policy A9 – Professional Suitability.

Students are expected to **consistently demonstrate all of the behaviours** outlined below.

- Attend class and be punctual (online, engaged and regularly participates in online courses).
- Complete assignments as outlined and on time.
- Participate actively and respectfully in class discussions.
- Contribute positively to group and class dynamics through actions and words.
- Take responsibility for actions and words that negatively affect the learning environment.
- Be open to and supportive of the thoughts, opinions and contributions of others in a group.
- Incorporate feedback from peers and instructors.

- Seek out necessary information or guidance from appropriate resources regarding knowledge, process and the incorporation of feedback.
- Interact professionally with colleagues and instructors.
- Address challenges that may interfere with the ability to fulfill any or all student responsibilities with the appropriate people in a timely manner.

Students whose behaviour negatively affects the learning environment will be subject to removal from the course or the program.

See [policy A9 Professional Suitability](#)

### **Specifically:**

1. To adhere to the MTS Code of Professional Practice.
2. To adhere to the Red River College Polytechnic Student Code of Rights and Responsibilities.
3. To adhere to The Public Schools Act and Education Administration Act.
4. To not participate in or condone actions of bullying, racism, sexism, religious interference, sexual orientation discrimination or any other infraction through active or passive engagement, as specified in human rights legislation and the Charter of Rights and Freedoms by respecting the dignity and rights of all persons.
5. To act professionally as ambassadors of the Applied Commerce Education program both inside and outside of the College.
6. The student acts in a responsible manner, which includes being punctual, dependable, and trustworthy in class and during practicum.
7. The student maintains positive interpersonal relationships with peers, faculty, school personnel and pupils by contributing, cooperating, participating, and working with others in a professional manner.
8. The student demonstrates a commitment to teaching by taking initiative, showing enthusiasm, and showing an interest in learning about teaching.
9. The student directs any criticism of the professional activity of others to that person and only then, after informing them of the intent to do so, may direct in confidence the criticism to the appropriate officials. It shall not be considered a breach of this clause to report reasonable grounds for suspecting child abuse to proper authorities according to legal requirements.
10. The student respects the confidentiality of information about pupils, peers, school personnel, or faculty received in confidence or in the course of professional duties.

### **THE MANITOBA TEACHERS' SOCIETY, CODE OF PROFESSIONAL PRACTICE**

What is expected of you as a professional? This is a question which is not only asked by beginning teachers, but also reflects the ethical dilemmas even more experienced teachers face. As a profession, we have made a public statement about the conduct of our members which the public can expect in return for trusting us with the education of their children.

The Code of Professional Practice establishes the required standards of conduct for all members of The Manitoba Teachers' Society, whether acting in an employed position under a Collective Agreement or acting in an appointed or elected position. A member's professional behaviour must reflect the spirit as well as the letter of the Code.

1. A Member's first professional responsibility is to the Member's students.
2. A Member acts with integrity and diligence in carrying out professional responsibilities.

3. A Member avoids involvement in a conflict of interest, recognizes that a privileged relationship with students exists and refrains from exploiting that relationship for material, ideological or other advantage.
4. A Member's conduct is characterized by consideration and good faith. The Member speaks and acts with respect and dignity, and deals judiciously with others, always mindful of their rights.
5. A Member respects the confidential nature of information concerning students and may give the information only to authorized personnel or agencies directly concerned with the individual student's welfare;
6. A Member first directs any criticism of the professional activity and related work of a colleague to that colleague in private. Only after informing the colleague of the intent to do so, the complainant may direct in confidence the criticism to appropriate officials through the proper channels of communication. A Member shall not be considered in contravention of this Article in the following circumstances:
  - a. consulting with the Society or the Member's Local president.
  - b. taking any action that is allowed or mandated by legislation.
  - c. where the Member is acting in good faith and without malice in the discharge of the legitimate duties of the Member's appointed or elected position.
7. A Member does not bypass immediate authority to reach higher authority without first exhausting the proper channels of communication.
8. A Member makes an ongoing effort to improve professionally.
9. A Member adheres to collective agreements negotiated by the Society and its Local; and
10. A Member or group of Members makes only authorized representations to Outside Bodies on behalf of the Society or its Locals. Without the express permission of the Society, no Members conferring with Outside Bodies may explicitly or implicitly claim that they represent the Society or its Locals.

(The Society approved new Bylaws at its 2014 AGM. Bylaw IV includes the Code of Professional Practice that applies to all teachers who are members of the Society. Bylaw IV also outlines what constitutes professional misconduct and how the Code is enforced. The Society's Constitution and Bylaws outline the remedies or sanctions that can be imposed against any teacher who violates the Code of Professional Practice).

### **KEY POINTS FROM THE RRC POLYTECH STUDENT CODE OF RIGHTS AND RESPONSIBILITIES**

As a student, you are obligated to be aware of the policies as outlined in this. You are responsible for understanding and abiding by the document, including the reporting of infractions. Highlights of the code and rights include:

- Right to express oneself individually or as a group...with due regard for others and applicable laws, rules, regulations and policies;
- Work and learn in a safe and healthy environment;
- Work and learn in a positive and respectful environment, free from any and all harassment. The student has a right not to be subjected to indignity or violence;
- As outlined in College Policy S1, (Student Code of Rights and Responsibilities); all staff, learners, contractors and clients of the College are responsible for ensuring that the College environment is free from disrespectful behavior. All staff, learners and clients are responsible for understanding and applying the policy in good faith;
- Academic Integrity as unfit professional behavior: plagiarism, cheating, fabrication, collusion and academic misconduct.

For more information about RRC Polytech Student Code of Rights and Responsibilities, please visit [Student Code of Rights and Responsibilities](#).

## **GRADUATION**

### **Integrated and After-Degree Applied Commerce Education**

Graduation with your degree in Arts or Science is conferred through the University of Winnipeg. The Bachelor of Education is conferred jointly through Red River College Polytechnic and the University of Winnipeg. Consult the university general calendar for graduation requirements and procedures.

### **Post-Graduate Diploma – Applied Commerce Education**

Upon successful completion of all course work credits and a final program GPA minimum of 2.0, students will be eligible to apply to graduate with a Diploma in Applied Commerce Education. If you wish to attend the College's convocation ceremony you must complete the required documentation as found on the Convocation website at <http://www.rrc.ca/convocation>.

## USEFUL WEB LINKS TO COLLEGE SERVICES

[RRC HUB](#) (Student Portal to College/Course Resources)

[ITS Help Resources](#) (LEARN, Passwords, Email, Printing, Wireless network Office 365 (free))

[Library](#) (processes for accessing library and study materials print/online)

[Campus Store and Printing Services](#) (lists of course textbooks and purchase options, lockers, printing)

[Safety and Security](#) (Emergency Procedures and RRC Mobile Safety app, campus alerting system)

[Academic Success Centre](#) (including tutoring)

[Accessibility Services](#) (support for students that may require academic accommodation)

[Assessment Services](#) (resources to assist with academic writing)

[Counselling Services](#) (resources for personal and career counselling)

[Campus Well-Being](#) (online mental health resource Healthy Minds, Healthy College initiative, fitness centre hours)

[Indigenous Student Supports](#) (tools and resources to help Indigenous students succeed)

[Student Printing](#) (PaperCut print account)

[Commuting and Parking](#) (parking, bike lockers, bus information)

[Food Services](#) (Notre Dame Campus food outlets)

# FIVE-YEAR BACHELOR OF EDUCATION APPLIED COMMERCE EDUCATION

## ACADEMIC YEAR

The academic year runs from the last week in August to June, with parts of December, April, May and June spent in the Manitoba schools for the school experience practicum.

## SCHOOL EXPERIENCE PRACTICUM

The practicum in years 1-4 will be organized through Red River College Polytechnic and will focus on teaching the major teaching area (applied commerce education). The practicum in year five will be organized through the University of Winnipeg and will focus on teaching in the second teachable area.

**NOTE: Due to the limited availability of suitable school placements within the city limits, you may be placed in communities outside of Winnipeg. It is your responsibility to arrange transportation to any school placement.**

## DEGREES

Upon successful completion of the five-year program, you will receive a B.A. or B.Sc. degree from the University of Winnipeg and a Bachelor of Education degree jointly conferred by Red River College Polytechnic and the University of Winnipeg.

## BACHELOR OF ARTS OR BACHELOR OF SCIENCE DEGREE

The technical course work in years 1-3 at Red River College in Applied Commerce Education is counted towards a B.A. or B.Sc. degree at the University of Winnipeg to make up the 90 credit hours required.

The major and minor for the B.A. or B.Sc. must be in one of the following teachable subjects:

**MAJOR TEACHABLE AREAS:** Applied Commerce, Biology, Chemistry, English, French, Geography, History, Industrial Arts, Kinesiology and Applied Health (Phys. Ed.), Math, Physics, Theatre and Film

**MINOR TEACHABLE AREAS:** Anthropology, Biology, Chemistry, Classics, Economics, English, French, Geography, History, Kinesiology and Applied Health (Phys. Ed.), Math, Philosophy, Physics, Politics, Psychology, Sociology, Theatre and Film

## REGISTRATION

You will be jointly registered at Red River College Polytechnic and the University of Winnipeg in the Faculty of Arts or Science and the Faculty of Education each year in the program. Red River College Polytechnic uses course-based registration. Information regarding registration processes can be found in this handbook. You are responsible for course registration in Arts, Science and Education courses at the University of Winnipeg.

## YEARLY SCHEDULE

In each of the five years in the program, you will spend some days each week at each institution, according to the following schedule.

	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
Year 1	RRC POLYTECH	University of Winnipeg	RRC POLYTECH	University of Winnipeg	RRC POLYTECH
Year 2	University of Winnipeg	RRC POLYTECH	University of Winnipeg	RRC POLYTECH	University of Winnipeg
Year 3	University of Winnipeg	RRC POLYTECH	University of Winnipeg	RRC POLYTECH	University of Winnipeg
Year 4	RRC POLYTECH	University of Winnipeg	RRC POLYTECH	University of Winnipeg	RRC POLYTECH
Year 5	University of Winnipeg	University of Winnipeg	University of Winnipeg	University of Winnipeg	RRC POLYTECH

## BACHELOR OF EDUCATION APPLIED COMMERCE EDUCATION INTEGRATED DEGREE PROGRAM – COURSE LISTINGS

YEAR 1 RRC Polytech and U of W 32 credit hours	YEAR 2 RRC Polytech and U of W 32 credit hours	YEAR 3 RRC Polytech and U of W 29 credit hours	YEAR 4 RRC Polytech and U of W 37 credit hours	YEAR 5 RRC Polytech and U of W 33 credit hours
ACCT-1092 Financial Accounting 1 RRC Polytech (T3)	COMP-1269 Applied Technology for Teaching and Learning RRC Polytech (T3)	ADMN-2002 Entrepreneurial Ventures RRC Polytech (T3)	COMM-2179 Communication for Educators) RRC Polytech (E3)	EDUC-4101 Emerging Topics in Applied Commerce Education 1 RRC Polytech (E3)
BUSA-1109 Introduction to Applied Commerce RRC Polytech (T3)	COMP-2268 Digital Media Technology RRC Polytech (T3)	ACCT-2092 Financial Accounting 2 RRC Polytech (T3)	ECON-2003 - Economics RRC Polytech (T3)	EDUC-4103 Emerging Topics in Applied Commerce Education 2 RRC Polytech (E3)
BUSA-1110 Business and Personal Finance RRC Polytech (T3)	COMP-1270 Computational Thinking: Coding and Web Design RRC Polytech (T3)	MGMT-3018 Management RRC Polytech (T3)	EDUC-3034 Technology Inclusive Pedagogy RRC Polytech (E3)	SY CIA:MY for SY Teacher (based on teachable minor) (E3) SY CIA : Various (based on teachable minor) (E3)
COMP-1268 Visual Communications and Design RRC Polytech (T3)	MRKT-1101 Principles of Marketing RRC Polytech (T3)	EDUC-3102 Applied Commerce C&I 2 RRC Polytech (T3)	EDUC-4102 Applied Commerce C & I 3 RRC Polytech (E3)	EDUC-4870 CI & A: Literacy Across the Curriculum University of Winnipeg (E 3)
EDUC-1101 Exploration of Teaching and Learning RRC Polytech (T3)	EDUC-2102 Applied Commerce C&I 1 RRC Polytech (T3)	Arts/Science Major University of Winnipeg (A/S 6)	EDUC-4008 Assessment and Evaluation for Teaching and Learning RRC Polytech (E3)	EDUC-2410 School System University of Winnipeg (E 3)
Arts/Science Major University of Winnipeg (A/S 6)	Arts/Science Major University of Winnipeg (A/S 6)	Elective/Humanities/Science University of Winnipeg (A/S 6)	EDUC-4009 Course Design and Planning RRC Polytech (E3)	EDUC-4401 Just and Effective Schools University of Winnipeg (E 3)
Elective/Humanities/Science University of Winnipeg (A/S6)	Elective/Humanities/Science University of Winnipeg (A/S 6)	EDUC-3510(3) Inclusive Approaches to Teaching Exceptional Students University of Winnipeg (E 3)	Arts/Science Major University of Winnipeg A/S 6	EDUC-4405 Contemporary Issues in Inner City Ed (fulfills "Special Ed II") University of Winnipeg (E 3)
RHET-1xxx(3) University of Winnipeg (A/S 3)	EDUC-2513(3) Learning Theory University of Winnipeg, delivered at RRC Polytech (E 3)	PRAC-3207 <b>4 week</b> Applied Commerce Education Student Teaching Practicum 3 RRC Polytech (ST/E2)	Arts/Science Major University of Winnipeg A/S 6	EDUC-4410 Intro to Aboriginal Ed University of Winnipeg (E 3)
PRAC-1207 <b>4 week</b> Applied Commerce Education Student Teaching Practicum 1 RRC Polytech (ST/E2)	PRAC-2207 <b>4 week</b> Applied Commerce Education Student Teaching Practicum 2 RRC Polytech (ST/E2)		Educational Foundations E 3 One of: CLAS-2050(3), EDUC-3400(3), EDUC-4401(3), HIST-2514(3), HIST- 2516(3), PHIL-2291(3), UIC-2515(3)	EDUC-4701 Classroom Management University of Winnipeg (E 3)
			PRAC-4207 <b>6 week</b> Applied Commerce Education Student Teaching Practicum 4 RRC Polytech (ST/E4)	EDUC-4778 <b>6-week</b> Practicum Block- Arts/Science Teachable University of Winnipeg (E3)

**EFFECTIVE FOR PROGRAM ENROLLMENT IN 2026-2027**

**ACOIF - APPLIED COMMERCE EDUCATION – INTEGRATED– TEACHER EDUCATION  
YEAR 1 FALL TERM 2026 (T1)**

	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<b>8:00 – 9:00</b>					
<b>9:00 – 10:00</b>					
<b>10:00 – 11:00</b>					
<b>11:00 – 12:00</b>					
<b>12:00 – 1:00</b>					
<b>1:00 – 2:00</b>					
<b>2:00 – 3:00</b>					
<b>3:00 – 4:00</b>					

**ACOIF - APPLIED COMMERCE EDUCATION – INTEGRATED– TEACHER EDUCATION  
YEAR 1 WINTER TERM 2027 (T2)**

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00 – 9:00					
9:00 – 10:00					
10:00 – 11:00					
11:00 – 12:00					
12:00 – 1:00					
1:00 – 2:00					
2:00 – 3:00					
3:00 – 4:00					

**WINTER 2 - PRAC-1207 (T3) – 4 WEEKS**

**ACOIF - APPLIED COMMERCE EDUCATION – INTEGRATED– TEACHER EDUCATION  
YEAR 2 FALL TERM 2026 (T4)**

	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<b>8:00 – 9:00</b>					
<b>9:00 – 10:00</b>					
<b>10:00 – 11:00</b>					
<b>11:00 – 12:00</b>					
<b>12:00 – 1:00</b>					
<b>1:00 – 2:00</b>					
<b>2:00 – 3:00</b>					
<b>3:00 – 4:00</b>					

**\*EDUC 2513/3 LEARNING THEORY (U OF W IA/BUS TECH) MONDAY 6:00 P.M. – 9:00 P.M. ONLINE – MUST REGISTER THROUGH UOFW WEBADVISOR SYSTEM**

**ACOIF – APPLIED COMMERCE EDUCATION – INTEGRATED– TEACHER EDUCATION  
YEAR 2 WINTER TERM 2027 (T5)**

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00 – 9:00					
9:00 – 10:00					
10:00 – 11:00					
11:00 – 12:00					
12:00 – 1:00					
1:00 – 2:00					
2:00 – 3:00					
3:00 – 4:00					

**WINTER 2 – PRAC-2207 (T6) – 4 WEEKS**

**ACOIF - APPLIED COMMERCE EDUCATION – INTEGRATED– TEACHER EDUCATION  
YEAR 3 FALL TERM 2026 (T7)**

	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<b>8:00 – 9:00</b>	University of Winnipeg		University of Winnipeg		University of Winnipeg
<b>9:00 – 10:00</b>		ADMN-2002 Entrepreneurial Ventures (3)		ADMN-2002 Entrepreneurial Ventures (3)	
<b>10:00 – 11:00</b>		F204 Justin Pasosky		F204 Justin Pasosky	
<b>11:00 – 12:00</b>					
<b>12:00 – 1:00</b>		EDUC-3102 Applied Commerce C&I 2 (3)		EDUC-3102 Applied Commerce C&I 2 (3)	
<b>1:00 – 2:00</b>		F203 Justin Pasosky		F203 Justin Pasosky	
<b>2:00 – 3:00</b>					
<b>3:00 – 4:00</b>					

**ACOIF – APPLIED COMMERCE EDUCATION – INTEGRATED– TEACHER EDUCATION  
YEAR 3 WINTER TERM 2027 (T8)**

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00 – 9:00	University of Winnipeg		University of Winnipeg		University of Winnipeg
9:00 – 10:00		MGMT-3018 Management (3)		MGMT-3018 Management (3)	
10:00 – 11:00		Online Justin Pasosky		Online Justin Pasosky	
11:00 – 12:00					
12:00 – 1:00		ACCT-2092 Financial Accounting 2 (3)		ACCT-2092 Financial Accounting 2 (3)	
1:00 – 2:00		Online Justin Pasosky		Online Justin Pasosky	
2:00 – 3:00					
3:00 – 4:00					

**WINTER 2 - PRAC-3207 (T9) – 4 WEEKS**

**ACOIF - APPLIED COMMERCE EDUCATION – INTEGRATED– TEACHER EDUCATION  
YEAR 4 FALL TERM 2026 (T10)**

	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<b>8:00 – 9:00</b>	ECON-2003 Economics (3)	University of Winnipeg	ECON-2003 Economics (3)	University of Winnipeg	
<b>9:00 – 10:00</b>	F203 Shannon Derksen		F203 Shannon Derksen		
<b>10:00 – 11:00</b>	EDUC-4008 Assessment and Evaluation for Teaching and Learning (3)		EDUC-4008 Assessment and Evaluation for Teaching and Learning (3)		
<b>11:00 – 12:00</b>	F201 Shannon Derksen		F201 Shannon Derksen		
<b>12:00 – 1:00</b>					
<b>1:00 – 2:00</b>	EDUC-3034 Technology Inclusive Pedagogy (3)		EDUC-3034 Technology Inclusive Pedagogy (3)		
<b>2:00 – 3:00</b>	F203 Shannon Derksen		F203 Shannon Derksen		
<b>3:00 – 4:00</b>					

**ACOIF - APPLIED COMMERCE EDUCATION – INTEGRATED– TEACHER EDUCATION  
YEAR 4 WINTER TERM 2027 (T11)**

	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<b>8:00 – 9:00</b>	EDUC-4102 Applied Commerce C&I 3 (3)	University of Winnipeg	EDUC-4102 Applied Commerce C&I 3 (3)	University of Winnipeg	COMM-2179 Communications for Educators (3)
<b>9:00 – 10:00</b>	F203 Shannon Derksen		F203 Shannon Derksen		F203
<b>10:00 – 11:00</b>					
<b>11:00 – 12:00</b>	EDUC-4009 Course Design and Planning (3)		EDUC-4009 Course Design and Planning (3)		
<b>12:00 – 1:00</b>	F201 Justin Pasosky		F201 Justin Pasosky		
<b>1:00 – 2:00</b>					
<b>2:00 – 3:00</b>					
<b>3:00 – 4:00</b>					

**WINTER 2 - PRAC-4207 (T12) – 6 WEEKS**

**ACOIF - APPLIED COMMERCE EDUCATION – INTEGRATED– TEACHER EDUCATION  
YEAR 5 FALL TERM 2026 (T13)**

	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<b>8:00 – 9:00</b>	University of Winnipeg	University of Winnipeg	University of Winnipeg	University of Winnipeg	
<b>9:00 – 10:00</b>					
<b>10:00 – 11:00</b>					
<b>11:00 – 12:00</b>					
<b>12:00 – 1:00</b>					
<b>1:00 – 2:00</b>					EDUC-4101 Emerging Topics in Applied Commerce Education 1 (3)
<b>2:00 – 3:00</b>					Running in 2027- 2028
<b>3:00 – 4:00</b>					

**ACOIF - APPLIED COMMERCE EDUCATION – INTEGRATED– TEACHER EDUCATION  
YEAR 5 WINTER TERM 2027 (T14)**

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>8:00 – 9:00</b>	University of Winnipeg	University of Winnipeg	University of Winnipeg	University of Winnipeg	
<b>9:00 – 10:00</b>					
<b>10:00 – 11:00</b>					
<b>11:00 – 12:00</b>					
<b>12:00 – 1:00</b>					
<b>1:00 – 2:00</b>					
<b>2:00 – 3:00</b>					
<b>3:00 – 4:00</b>					

## **AFTER-DEGREE BACHELOR OF EDUCATION APPLIED COMMERCE EDUCATION**

The After-Degree program requires completion of a minimum 60 additional credit hours. You may be required to complete a pre-requisite year of study at Red River College Polytechnic as part of the two-year After-Degree Program in order to acquire the pre-requisite knowledge and skills. Depending on the content of the first degree, advance credit may be granted for Red River College Polytechnic courses. Advance standing in RRC Polytech courses will be evaluated by the Chair of Teacher Education.

### **ADVANCED CREDITS FOR COMMERCE/BUSINESS ADMINISTRATION DEGREES**

Applicants holding a Commerce degree or other degree with a major in business and a cumulative Grade Point Average of 2.0 or higher would be eligible for advanced credit of up to 30 credit hours towards courses in the major of Applied Commerce Education. However, Commerce/Business graduates may have to complete additional course work at the University of Winnipeg to meet the requirements of a second teachable area.

For general information and assistance with credit transfers and RPL, contact the Teacher Education department at [TeacherEd@rrc.ca](mailto:TeacherEd@rrc.ca) or at 204-632-2300.

### **ACADEMIC YEAR**

The academic year runs from the last week of August to June, with parts of December, April, May and June spent in the Manitoba schools for the school experience practicum.

### **SCHOOL EXPERIENCE PRACTICUM**

The practicum in years 1 and 2 of the After-Degree program will be organized through Red River College Polytechnic and will focus on teaching the major teaching area (Applied Commerce Education). The practicum in year 3 of the After-Degree program will be organized through the University of Winnipeg and will focus on teaching in the second teachable area.

**NOTE: Due to the limited availability of suitable school placements within the city limits, you may be placed in communities outside of Winnipeg. It is your responsibility to arrange transportation to any school placement.**

### **DEGREE**

As a graduate, you will receive a Bachelor of Education degree jointly conferred by Red River College Polytechnic and the University of Winnipeg.

### **REGISTRATION**

You will be jointly registered at Red River College Polytechnic and the University of Winnipeg in the Faculty of Education program. RRC Polytech uses course-based registration. Information regarding registration processes can be found in this handbook. You are responsible for course registration in Arts, Science and Education courses at the University of Winnipeg.

## YEARLY SCHEDULE

During the three years in the program, you will spend time at each institution according to the following schedule.

	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
Year 1	RRC POLYTECH	RRC POLYTECH	RRC POLYTECH	RRC POLYTECH	RRC POLYTECH
Year 2	RRC POLYTECH	RRC POLYTECH	RRC POLYTECH	RRC POLYTECH	RRC POLYTECH
Year 3	University of Winnipeg	University of Winnipeg	University of Winnipeg	University of Winnipeg	University of Winnipeg

## APPLIED COMMERCE EDUCATION AFTER-DEGREE PROGRAM – COURSE LISTINGS

PRE-REQUISITE offered at RRC Polytech 34 Credit Hours	YEAR 1 AD RRC Polytech 36 Credit Hours	YEAR 2 AD University of Winnipeg 30 Credit Hours
ACCT-1092 Financial Accounting 1 RRC Polytech (T3)	ACCT-2092 Financial Accounting 2 RRC Polytech (T3)	SY CIA: MY for SY Teachers (based on teachable minor) (E3) SY CIA I: Various (based on teachable minor) (E3) EDUC-4870 SY CIA: Literacy Across the Curriculum (E3)
BUSA-1109 Introduction to Applied Commerce RRC Polytech (T3)	ADMN-2002 Entrepreneurial Ventures RRC Polytech (T3)	EDUC-3510 Inc Approaches University of Winnipeg (E3)
BUSA-1110 Business and Personal Finance RRC Polytech (T3)	COMM-2179 Communication for Educators RRC Polytech (E3)	EDUC-4401 Just and Effective Schools University of Winnipeg (E3)
COMP-1270 Computational Thinking: Coding and Web Design RRC Polytech (T3)	ECON-2003 Economics RRC Polytech (T3)	EDUC-4405 Contemporary Issues in Inner City Education (fulfills "Special Ed II") University of Winnipeg (E3)
COMP-1269 Applied Technology for Teaching and Learning RRC Polytech (T3)	MGMT-3018 Management RRC Polytech (T3)	EDUC-4410 Intro Aboriginal Ed University of Winnipeg (E3)
COMP-1268 Visual Communications and Design RRC Polytech (T3)	EDUC-3034 Technology Inclusive Pedagogy RRC Polytech (T3)	EDUC-4701 Classroom Management University of Winnipeg (E3)
COMP-2268 Digital Media Technology RRC Polytech (T3)	EDUC-3012 Applied Commerce C&I 2 RRC Polytech (T3)	One of: EDUC-2410 School System OR Ed Foundations: CLAS-2050, EDUC-3400, EDUC-4401, HIST-2514, HIST-2516, PHIL-2291, UIC-2515 University of Winnipeg (E3)
EDUC-1101 Exploration of Teaching and Learning RRC Polytech (T3)	EDUC-4102 Applied Commerce C & I 3 RRC Polytech (E3)	EDUC-4778 Practicum Block Arts/Science teachable minor <b>6 weeks</b> University of Winnipeg (E3)
EDUC-2102 Applied Commerce C&I 1 RRC Polytech (T3)	EDUC-4008 Assessment and Evaluation for Teaching and Learning RRC Polytech (E3)	
MRKT-1101 Principles of Marketing RRC Polytech (T3)	EDUC-4009 Course Design and Planning RRC Polytech (E3)	
PRAC-1207 <b>4 week</b> Applied Commerce Education Student Teaching Practicum 1 RRC Polytech (ST/E2)	PRAC-3207 <b>4 week</b> Applied Commerce Education Student Teaching Practicum 3 RRC Polytech (ST/E2)	
PRAC-2207 <b>4 week</b> Applied Commerce Education Student Teaching Practicum 2 RRC Polytech (ST/E2)	PRAC-4207 <b>6 week</b> Applied Commerce Education Student Teaching Practicum 4 RRC Polytech (ST/E4)	

**Effective for program enrolment in 2026-2027**

**ACADF - APPLIED COMMERCE EDUCATION – AFTER DEGREE – TEACHER EDUCATION  
YEAR 1 FALL TERM 2026 (T1)**

	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<b>8:00 – 9:00</b>					
<b>9:00 – 10:00</b>					
<b>10:00 – 11:00</b>					
<b>11:00 – 12:00</b>					
<b>12:00 – 1:00</b>					
<b>1:00 – 2:00</b>					
<b>2:00 – 3:00</b>					
<b>3:00 – 4:00</b>					

**ACADF - APPLIED COMMERCE EDUCATION – AFTER DEGREE – TEACHER EDUCATION  
YEAR 1 WINTER TERM 2027 (T2)**

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:00 – 9:00					
9:00 – 10:00					
10:00 – 11:00					
11:00 – 12:00					
12:00 – 1:00					
1:00 – 2:00					
2:00 – 3:00					
3:00 – 4:00					

**WINTER 2 TERM - PRAC-1207 & PRAC-2207 (T3) 8 WEEKS**

**ACADF - APPLIED COMMERCE EDUCATION – AFTER DEGREE – TEACHER EDUCATION  
YEAR 2 FALL TERM 2026 (T4)**

	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<b>8:00 – 9:00</b>	ECON-2003 Economics (3)		ECON-2003 Economics (3)		
<b>9:00 – 10:00</b>	F203 Shannon Derksen	ADMN-2002 Entrepreneurial Ventures (3)	F203 Shannon Derksen	ADMN-2002 Entrepreneurial Ventures (3)	
<b>10:00 – 11:00</b>	EDUC-4008 Assessment and Evaluation for Teaching and Learning (3)	F204 Justin Pasosky	EDUC-4008 Assessment and Evaluation for Teaching and Learning (3)	F204 Justin Pasosky	
<b>11:00 – 12:00</b>	F201 Shannon Derksen		F201 Shannon Derksen		
<b>12:00 – 1:00</b>		EDUC-3102 Applied Commerce C&I 2 (3)		EDUC-3102 Applied Commerce C&I 2 (3)	
<b>1:00 – 2:00</b>	EDUC-3034 Technology Inclusive Pedagogy (3)	F203 Justin Pasosky	EDUC-3034 Technology Inclusive Pedagogy (3)	F203 Justin Pasosky	
<b>2:00 – 3:00</b>	F203 Shannon Derksen		F203 Shannon Derksen		
<b>3:00 – 4:00</b>					

**ACADF - APPLIED COMMERCE EDUCATION – AFTER DEGREE – TEACHER EDUCATION  
YEAR 2 WINTER TERM 2027 (T5)**

	<b>MONDAY</b>	<b>TUESDAY</b>	<b>WEDNESDAY</b>	<b>THURSDAY</b>	<b>FRIDAY</b>
<b>8:00 – 9:00</b>	EDUC-4102 Applied Commerce C&I 3 (3)		EDUC-4102 Applied Commerce C&I 3 (3)		COMM-2179 Communications for Educators (3)
<b>9:00 – 10:00</b>	F203 Shannon Derksen	MGMT-3018 Management (3)	F203 Shannon Derksen	MGMT-3018 Management (3)	F203
<b>10:00 – 11:00</b>		Online Justin Pasosky		Online Justin Pasosky	
<b>11:00 – 12:00</b>	EDUC-4009 Course Design and Planning (3)		EDUC-4009 Course Design and Planning (3)		
<b>12:00 – 1:00</b>	F201 Justin Pasosky	ACCT-2092 Financial Accounting 2 (3)	F201 Justin Pasosky	ACCT-2092 Financial Accounting 2 (3)	
<b>1:00 – 2:00</b>		Online Justin Pasosky		Online Justin Pasosky	
<b>2:00 – 3:00</b>					
<b>3:00 – 4:00</b>					

**WINTER 2 - PRAC-3207 & PRAC-4207 (T6) – 10 WEEKS**

## **ONE-YEAR POST GRADUATE DIPLOMA FOR CERTIFIED TEACHERS APPLIED COMMERCE EDUCATION**

In order to meet the current demands for Applied Commerce Education teachers in Manitoba schools, Red River College Polytechnic offers a Post Graduate Diploma program for certified teachers.

The requirements for the 60-credit hour full-time Post Graduate Diploma in Applied Commerce Education may be completed in one year (10 months) at Red River College Polytechnic. This program of business, technology and education course work meets the requirements for the teachable major in Applied Commerce Education.

### **ADMISSION**

Applicants apply directly to Red River College Polytechnic.

Requirements for admission are:

- Bachelor of Education degree, preferably in secondary school preparation.
- Interview
- Resume
- All students in teacher training programs undergo a background check with respect to adult criminal convictions (as a result of violations of the Criminal Code, Narcotics Control Act, Food and Drugs Act) and a Child Abuse Registry Check as a condition of acceptance to the program.

### **REGISTRATION**

Red River College Polytechnic uses course-based registration, information regarding registration processes can be found in this handbook.

### **ACADEMIC YEAR**

The academic year runs from September to June. April, May and June are spent in the Manitoba schools completing a student-directed program of studies covering field-based business\technology and methods courses.

	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
Year 1	RRC POLYTECH	RRC POLYTECH	RRC POLYTECH	RRC POLYTECH	RRC POLYTECH

### **DIPLOMA**

Upon successful completion of this one-year program, graduates will receive a Diploma from Red River College Polytechnic.

## POST GRADUATE DIPLOMA PROGRAM – COURSE LISTINGS\*\*

RRC Polytech Course Work Required (45 credit hours)	Granted Based on B.Ed. Degree (15 credit hours)
ACCT-1092 Financial Accounting 1 (3)	EDUC-4101 Emerging Topics in Applied Commerce Education 1 (3)
BUSA-1110 Business and Personal Finance (3)	EDUC-4008 Assessment and Evaluation for Teaching and Learning (3)
BUSA-1109 Introduction to Applied Commerce (3)	EDUC-4009 Course Design and Planning (3)
COMP-1268 Visual Communications and Design (3)	EDUC-1101 Exploration of Teaching and Learning (3)
COMP-1270 Computational Thinking: Coding & Web Design (3)	PRAC-4207 Student Teaching Practicum 4(3)
COMP-2268 Digital Media Technology (3)	
EDUC-2102 Applied Commerce C & I 1 (3)	
EDUC-3102 Applied Commerce C & I 2 (3)	
ECON-2003 Economics (3)	
MRKT-1101 Principles of Marketing (3)	
* ACCT-2092 Financial Accounting 2 (3)	
* ADMN-2002 Entrepreneurial Ventures (3)	
* EDUC-3034 Technology Inclusive Pedagogy (3)	
* MGMG-3018 Management (3)	

*\*Note: These courses will be completed during the spring according to a student-directed program of studies.*

*\*\*New course codes are being used to align with the CBR conversion of our Integrated and After-Degree Applied Commerce Education program. Please see the Course Code Conversion Chart in the Registration Section of the Program Handbook.*

